



AGENDA

**911 - Emergency Telephone System Board
Thursday, September 25, 2025**

**Fire Department Administration, 909 Lake Street, First Floor Conference Room 5:30
PM**

Page

(I) CALL TO ORDER/DECLARATION OF A QUORUM

(II) APPROVAL OF MINUTES OF REGULAR MEETING

- A. **Approval of the Minutes for the January 23, 2025 Regular Meeting.** 3 - 4
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(III) NEW BUSINESS

- A. **Discussion and Approval of the FY2026 Emergency Telephone System Board Annual Budget** 5

For Approval

[FY 2026 Budget](#)

- B. **Approval of the 2026 ETSB Meeting Schedule** 6

For Approval

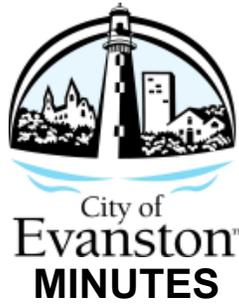
[2026 ETSB meeting schedule](#)

(IV) STAFF REPORTS

- A. **Status update on Tyler Tech CAD/RMS project**

(V) ADJOURNMENT

Next regular meeting will be on January 22, 2026



911 - Emergency Telephone System Board

Thursday, January 23, 2025 @ 5:30 PM

Fire Department Administration, 909 Lake Street, First Floor Conference Room

COMMITTEE MEMBER PRESENT: Christopher Voss, Assistant Communications Coordinator
Schenita Stewart, Police Chief
David Blatt, Resident

COMMITTEE MEMBER ABSENT:

STAFF PRESENT:

(I) CALL TO ORDER/DECLARATION OF A QUORUM

Communications Manager Voss called the meeting to order at 5:32 PM

(II) APPROVAL OF MINUTES OF REGULAR MEETING

A. Approval of the Minutes of the September 26, 2024 regular meeting.

Moved by Dr. Blatt -Seconded by Chief Stewart

(III) NEW BUSINESS

A. Discussion and approval of the 2024 Annual Financial Report.

Communications Manager Voss updated the board on the 2024 Annual Financial Report.

Motion to accept by Dr. Blatt - Seconded by Chief Stewart

Approved by voice vote - 2024 AFR was filed with the State of Illinois in January 2025

(IV) STAFF REPORTS

A. Update on Tyler Tech CAD/RMS project status.

Communications Manager updated the board on the status of the Tyler Tech CAD/RMS project

(V) ADJOURNMENT

Motion to adjourn by Chief Stewart and seconded by Dr. Blatt
The January 23, 2025 regular meeting adjourned at 5:39 PM

City of Evanston, IL

Budget Worksheet Report

Account Number	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Adopted Budget	2025 Actual Amount	2025 Adopted Budget	2025 Estimated	2026 Baseline Budget	2026 Department Review
Fund: 205 - EMERGENCY TELEPHONE (E911) FUND									
REVENUES									
Department: 22 - POLICE									
Business Unit: 5150 - EMERGENCY TELEPHONE SYSTM									
55146	STATE, COUNTY AND OTHER GRANTS	0	56,599	0	0	0	0	0	0
56160	EMERGENCY TELEPHONE SYSTM	1,714,128	1,497,617	1,450,000	700,307	1,450,000	1,450,000	1,450,000	1,450,000
56501	INVESTMENT INCOME	26,676	29,552	7,000	5,693	15,000	15,000	15,000	10,000
Business Unit Total: 5150 - EMERGENCY TELEPHONE SYSTM		1,740,804	1,583,768	1,457,000	706,000	1,465,000	1,465,000	1,465,000	1,460,000
Department Total: 22 - POLICE		1,740,804	1,583,768	1,457,000	706,000	1,465,000	1,465,000	1,465,000	1,460,000
REVENUES Total		1,740,804	1,583,768	1,457,000	706,000	1,465,000	1,465,000	1,465,000	1,460,000
EXPENSES									
Department: 22 - POLICE									
Business Unit: 5150 - EMERGENCY TELEPHONE SYSTM									
61010	REGULAR PAY	483,904	593,652	618,789	293,758	685,368	685,368	652,082	652,082
61110	OVERTIME PAY	26,950	41,000	10,000	18,764	15,000	15,000	15,000	15,000
61111	HIREBACK OT PAY	640	288	0	1,760	0	0	0	0
61415	TERMINATION PAYOUTS	27,765	0	0	10,590	0	0	0	0
61420	ANNUAL SICK LEAVE PAYOUT	10,611	0	0	0	0	0	0	0
61430	COMP / VACATION PAYOUTS	0	0	0	5,723	0	0	0	0
61440	EDUCATION PAY	2,000	4,000	0	4,000	4,000	4,000	0	0
61510	HEALTH INSURANCE	85,778	99,911	110,957	48,790	115,428	115,428	96,073	96,073
61513	VISION INSURANCE	76	76	76	38	76	76	76	76
61615	LIFE INSURANCE	377	479	424	247	569	569	482	482
61635	UNIFORM ALLOWANCE	4,400	3,850	4,400	3,300	4,400	4,400	4,400	4,400
61710	IMRF	18,355	18,763	18,008	14,797	26,140	26,140	33,281	33,281
61725	SOCIAL SECURITY	32,513	38,365	38,639	20,392	42,766	42,766	40,704	40,704
61730	MEDICARE	7,604	8,972	9,038	4,769	10,002	10,002	9,522	9,522
62295	TRAINING & TRAVEL	6,148	8,104	6,500	2,456	10,000	10,000	10,000	6,500
62360	MEMBERSHIP DUES	147	104	500	750	1,000	1,000	1,000	1,000
62509	SERVICE AGREEMENTS/ CONTRACTS	339,916	460,418	350,000	324,839	371,500	371,500	371,500	475,000
62703	BANK FEES	0	1,166	0	175	1,000	1,000	1,000	500
62705	CREDIT CARD FEES	591	0	400	0	0	0	0	0
62770	MISCELLANEOUS	0	338	0	0	0	0	0	0
64505	TELECOMMUNICATIONS	1,275	1,086	1,500	0	1,500	1,500	1,500	0
65020	CLOTHING	0	1,563	500	1,209	0	0	0	0
65085	MINOR EQUIPMENT & TOOLS	7,372	13,588	7,000	6,539	8,000	8,000	8,000	8,000
65095	OFFICE SUPPLIES	989	2,073	750	1,705	750	750	750	750
65141	FITNESS INCENTIVE	500	1,000	0	0	0	0	0	0
65515	OTHER IMPROVEMENTS	496,657	530,717	480,000	135,762	445,000	445,000	445,000	370,000
65620	OFFICE MACH. & EQUIP.	689	1,284	1,200	0	1,200	1,200	1,200	800
65625	FURNITURE & FIXTURES	0	3,829	0	0	0	0	0	0
66130	TRANSFER TO INSURANCE	19,140	19,140	19,142	11,165	19,142	19,142	19,142	19,142
66131	TRANSFER TO GENERAL FUND	90,000	99,996	100,000	58,331	100,000	100,000	100,000	100,000
Business Unit Total: 5150 - EMERGENCY TELEPHONE SYSTM		1,664,398	1,953,760	1,777,823	969,858	1,862,841	1,862,841	1,810,712	1,833,312
Department Total: 22 - POLICE		1,664,398	1,953,760	1,777,823	969,858	1,862,841	1,862,841	1,810,712	1,833,312
EXPENSES Total		1,664,398	1,953,760	1,777,823	969,858	1,862,841	1,862,841	1,810,712	1,833,312
Fund REVENUE Total: 205 - EMERGENCY TELEPHONE (E911) FUND		1,740,804	1,583,768	1,457,000	706,000	1,465,000	1,465,000	1,465,000	1,460,000
Fund EXPENSE Total: 205 - EMERGENCY TELEPHONE (E911) FUND		1,664,398	1,953,760	1,777,823	969,858	1,862,841	1,862,841	1,810,712	1,833,312
Fund Total: 205 - EMERGENCY TELEPHONE (E911) FUND		76,406	(369,992)	(320,823)	(263,858)	(397,841)	(397,841)	(345,712)	(373,312)

What is the breakdown of the items budgeted here?

No longer necessary - this was a legacy POTS line

What is the breakdown of the items budgeted here?



CITY OF EVANSTON
E9-1-1 COMMITTEE
2025

2026 Emergency Telephone System Board Meeting Schedule

The Emergency Telephone System Board is scheduled to meet on the fourth Thursday of every other month, except for May. If needed for budget discussion, an October date is added in lieu of November. The following is a listing of tentative meeting dates:

- January 22, 2026
- March 26, 2026
- May 14, 2026
- July 23, 2026
- September 24, 2026
- October 22, 2026

All meetings will be held in the Conference Room on the first floor of the Fire Department Administration at 909 Lake Street unless otherwise noted. Meetings begin at 5:30 PM. October meeting subject to cancellation based on budget approval status.