

**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE  
DEVELOPMENT COMMITTEE**

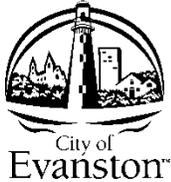
**Wednesday, January 18, 2017 6:30 P.M.  
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Aldermanic Library**

**AGENDA**

- 1. CALL TO ORDER / DECLARATION OF QUORUM**
- 2. APPROVAL OF MEETING MINUTES of November 16, 2016**
- 3. New Committee Member Introduction and Guest**
  - a. Yves Lassere**
  - b. Paul Zalmezak, Senior Economic Development Coordinator**
- 4. NEW BUSINESS**
  - a. Procurement 101 April 21, 2017 - Planning**
  - b. Small Business Initiative**
  - c. Le Tour de Noir Enterprise Evanston February 2017-Subject to Economic Development Committee & Council approval**
- 5. UNFINISHED BUSINESS**
  - a. LEP Participants Update Meeting, February 16, 2017**
  - b. LEP Union Update Meeting, March 9, 2017**
- 6. STAFF REPORTS**
  - a. M/W/EBE Tracking Report**
  - b. LEP Tracking Report**
  - c. LEP Summary - 2017 Capital Planning Projects, Tentative Schedule**
  - d. Workforce Collaborative with NU Update**
  - e. Annual Report (hold until February)**
  - f. Under 20K Spend (hold until February)**
- 7. ADJOURNMENT**
- 8. NEXT MEETING: Wednesday, February 15, 2017**

**Order & Agenda Items are subject to change.** Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: [www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee). Questions can be directed to Tammi Nunez at 847-866-2935.

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**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, November 16, 2016

6:00 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Aldermanic Library

**MEMBERS PRESENT:** Ald. Peter Braithwaite, Jean Murphy, Jessica Oldani, Kenneth Rodgers, Robin Simmons and Donna Su

**MEMBERS ABSENT:** Ald. Brian Miller, Bob Reece and Joshua Gutstein

**STAFF PRESENT:** Assistant City Manager Martin Lyons, Purchasing Manager Tammi Nunez, Business Workforce Development Coordinator Sharon Johnson

**PRESIDING MEMBER:** Ald. Braithwaite

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1. Declaration of a Quorum

With a quorum present, Chair Braithwaite called the meeting to order at 6:00 pm.

2. Approval of Meeting Minutes

Motion to approve October 19, 2016 minutes with Committee member name correction was made by Kenneth Rodgers and seconded by Jessica Oldani. **Vote called and taken. Motion passed unanimously.**

3. New Business

a. Union Reinstatement Application

- Revised application was submitted to Legal Department for review; document before the Committee includes their edits and suggested recommendations. Committee reviewed with the following results: requested clarification if ~~within~~ strikethrough should be included; acceptance of additional "How it Works" section edits; item #8 pg. 3 acceptance of "I, The applicant" statement and remove statement "I have never received a reimbursement or fee payment under this program prior to my application"; accept remaining recommended signature, name and date insertion. M. Lyons stated the next steps would be to include application with other MWEBE program changes to send to Council.
- Motion to accept Union Incentive Application with above noted edits; vote taken and passed.

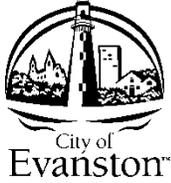
b. Wednesday, December 21, 2016 MWEBE Committee meeting canceled.

c. 2017 Procurement 101 Planning

- Committee agreed to hold the 2017 Procurement 101 Workshop event on April 21, 2017.

- R. Simmons shared Sunshine Enterprise students experience at last year event and two student's success stories from attending the event. Ms. Simmons, stated the program was grateful they we were able to accommodate the class; 2017 Procurement 101 Workshop is on their calendar and they plan to attend.
  - J. Oldani would like see more marketing and education. How we can communicate the value of the event to small business in Evanston; explaining the term "Procurement" and how it applies to small businesses.
  - More participation from both Economic Development and Evanston Chamber; have representatives as speakers. Possible to include mid-size Evanston businesses (who are the 2<sup>nd</sup> tier purchaser's)?
- d. Small Business Initiative
- M. Lyons presented a draft Small Business Development Program budget memo that will be presented to council. Memo includes Committee program initiative recommendations for MWEBE Committee and Small Business Development Program (which will also be the memo title subject) and possible ED funding. Memo will go out to Council as a budget memo (without ramification to the budget).
- e. Sunshine Enterprise Women's Business Summit/Black Business Tour
- Committee discussed sponsorship approval and recommendation to pay photographer invoice from event and support for upcoming tour. The Committee agreed both events meet the SBDP description and recommends the Committee support the expenses for Sunshine Enterprise Women's Business Summit held August 13th for the camera (photographer invoice) and Black Business Tour from ED account 62662 Business Retention/ Expansion Investments fund.
- f. Black Business Tour in February
- Dr. J. Murphy spearheads the planning and gave a brief description of last year Black Business Tour; which included participation of 40 plus Evanston Businesses. The tour was a two part event the included a virtual and bus tour. Participation from Business persons, political community and the public.
4. Unfinished Business
- a. Training Reimbursement Expanding Program – topic already discussed; determine if additional follow up in January (if necessary).
5. Staff Reports
- a. Business Workforce Development Coordinator Sharon Johnson reviewed the MWEBE (we are slightly over 26%) and LEP Tracking Reports.
  - b. The LEP Capital Report – November Update was included with packet; Ald. Braithwaite gave a brief overview of the report.
6. Adjournment
- Motion to adjourn made by Kenneth Rodgers and seconded by Donna Su. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 6:55 pm.

Respectfully Submitted,  
Tammi Nunez, Purchasing Manager



# Memorandum

To: Mayor and City Council

From: Martin Lyons, Assistant City Manager/CFO

Subject: MWEBE Committee-- Small Business Development Program

Date: November 14, 2016

At the October 31, 2016 Budget meeting, Alderman Braithwaite requested a memorandum outlining a potential Small Business Development Program that has been discussed in recent Minority Women and Evanston Based Employer Committee meetings. This program is suggested to be funded from the Economic Development Fund.

As potential small business owners have graduated from the Sunshine Enterprise program, a further need has been identified that goes beyond the educational aspects in the Sunshine Program. These needs include.

1. Professional Services
  - A. Accounting
  - B. Tax
  - C. Insurance
  - D. Legal
2. Tools and Equipment
  - A. Hardware
  - B. Software
  - C. Process-specific tools
  - D. Process-specific equipment
3. Licenses and Certifications
4. Production and Work Space
  - A. Commercial kitchen access
  - B. Other process-specific work-space access
5. Continued research and development of initial MVPs (minimum viable products)

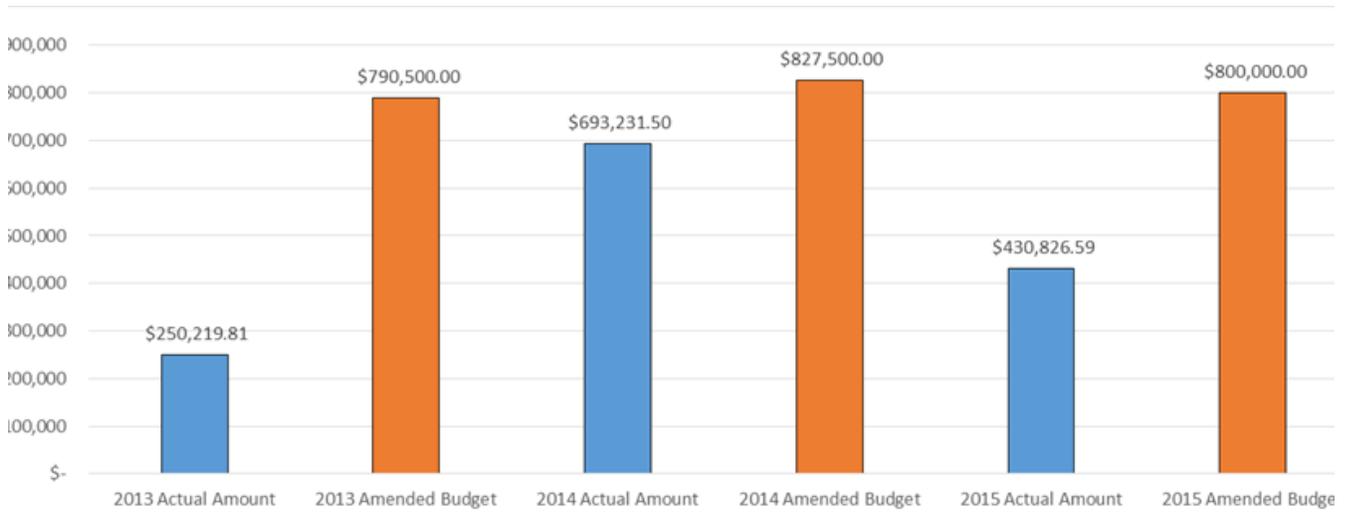
- 6. Continuing Education and Key Personnel Development
  - A. Classes, workshops, training programs

7. Professional and Market Networks

Not all of these needs would be addressed in this program in 2017. The MWEBE Committee and Staff will bring a more complete program design to the Economic Development Committee in the 1<sup>st</sup> quarter of 2017. This program will discuss program limits by type of expenditure and by access to given business. This program is meant to function as a one-time support mechanism that will limit the access to businesses/individuals regardless of re-incorporation or new business ideas/proposals by repeat participants.

Currently the Economic Development Fund has three main accounts used for development purposes and these accounts and their respective budget and actual figures for the past three years are listed below.

	2013 Actual Amount	2013 Amended Budget	2014 Actual Amount	2014 Amended Budget	2015 Actual Amount	2015 Amended Budget
62659 - ECONOMIC DEVELOPMENT PARTNERSHIP CONTRIBUTIONS	\$ 179,021	\$ 290,500	\$ 264,522	\$ 327,500	\$ 202,864	\$ 300,000
62660 - BUSINESS ATTRACTION	\$ 71,199	\$ 500,000	\$ 428,590	\$ 500,000	\$ 184,560	\$ 200,000
62662 - BUSINESS RETENTION / EXPANSION INVESTMENTS			\$ 120	\$ -	\$ 43,403	\$ 300,000
TOTAL	\$ 250,220	\$ 790,500	\$ 693,232	\$ 827,500	\$ 430,827	\$ 800,000



The initial expenses anticipated for this new program are between \$50,000 and \$100,000. Based on the low utilization levels in the above accounts staff does not feel a budget increase is needed to fund this program in 2017 and the actual accounts to be used for the program will be identified when the full program is brought to the Economic Development Committee/City Council.

# Local Employment Program (LEP) Update Meeting



**Thursday, February 16**  
**6:30–7:30pm**

**Morton Civic Center, Room G300**  
**2100 Ridge Ave., Evanston**

2nd Ward Alderman Peter Braithwaite and the City's M/W/EBE Development Committee will host a Local Employment Program (LEP) Update Meeting. Meet other members of the LEP Community!

**The agenda will include:**

- Northwestern University Initiative Project Status
- Update on City of Evanston Capital Improvement Projects
- Brief Question & Answer Session



For more information, call 311 (847-448-4311) or visit [cityofevanston.org/business/mwebes-local-employment-program](http://cityofevanston.org/business/mwebes-local-employment-program)

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## 2016 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/11/2016	RFQ 13-12	Emer/Grn Bay Intersection Proj Phase III	\$723,803.89	-		ESI Consultants Ltd.					
						15.2%	APS Consultants				X	\$110,018.19
PWA	1/11/2016	RFP 15-55	Treated Water Storage Replacement	\$1,174,685.00	-		CDM Smith					
						6%	AAA Engineering Ltd		X			\$72,000.00
						0.6%	American Surveying	X				\$7,400.00
						12%	Terra Engineering		X			\$144,200.00
						2.7%	Vistara Construction	X				\$32,000.00
						3.2%	Wang Engineering				X	\$38,000.00
PWA	1/25/2016	Bid 16-02	2016 CIPP Sewer Wtr Main Contract A	\$192,026.30	-		Insituform Technologies, Inc					
						21%	Sheridan Plumbing		X			\$41,473.00
ADM	1/25/2016	Bid 16-03	Auditing Services	\$83,251.00	-		Sikich LLP					
						25%	Prado & Renteria CPAs	X				\$20,812.00
<b>January Total</b>				\$2,173,766.19								\$465,903.19
<b>Total to Date</b>				\$2,173,766.19		<b>21.4%</b>		<b>3</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>\$465,903.19</b>
PWA	2/8/2016	RFP 16-07	Church & Maple Garage Repair Proj	\$111,100.00	-		CTL Group					
						2%	Hatcher Family Construction			X		\$2,000.00
						23%	KPFF			X		\$25,000.00
						20%	Nest Builders Inc.	X				\$22,000.00
PWA	2/8/2016	RFP 15-66	Howard Street Theater Architectural Design	\$39,865.00	-		Ross Barney Architects					

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						86%	Ross Barney Architects		X			\$34,440.00
<b>PWA</b>	2/22/2016	Bid 15-67	Foster Field Athletic Lighting Renovations	\$267,765.00	-	<b>Jasco Electric Corporation (CDBG federal funding)</b>						
						10%	Evergreen Supply Company		X			\$26,776.50
<b>PWA</b>	2/22/2016	RFP 16-01	Fleetwood Jourdain Center HVAC Improv	\$74,997.00	-	<b>Clark Dietz Engineers</b>						
						13.5%	Delta Engineering Services	X				\$10,010.00
						8%	Elliott Dudnik & Associates			X		\$6,000.00
						6.5%	RME Engineers Inc.	X				\$4,914.00
<b>PWA</b>	2/22/2016	RFP 15-68	Fountain Square Renovations	\$183,321.50	-	<b>Christopher Burke Engineering</b>						
						4.6%	Fish Transportation		X			\$8,500.00
						43.7%	Teska Associates			X		\$80,150.00
<b>February Total</b>				\$677,048.50								\$219,790.50
<b>Total to Date</b>				\$2,850,814.69		<b>24%</b>		5	6	4	2	<b>\$685,693.69</b>
<b>PWA</b>	3/28/2016	RFQ 16-08	Central St Bridge Engineering Svs	\$438,008.49	-	<b>Stanley Consultants, Inc (partial state funding w/IDOT)</b>						
						8%	Interra, Inc.	X				\$35,671.73
						12%	Environmental Design Inc.		X			\$54,084.96
<b>March Total</b>				\$438,008.49								\$89,756.69
<b>Total to Date</b>				\$3,288,823.18		<b>23.5%</b>		6	7	4	2	<b>\$775,450.38</b>
<b>PWA</b>	4/11/2016	Bid 16-25	2016 CIP 1 Water Main Resurf. Project	\$1,637,841.00	\$ 200,000.00 / \$ 30,000.00	<b>Glenbrook Excavating &amp; Concrete Inc. (LEP Eligible)</b>						
						0.66%	Flader Plumbing & Heating Co			X		\$10,850.00
						1.3%	D2K Traffic Equipment & Design	X				\$21,950.00
						1.9%	Arteaga Landscapes LLC.	X				\$31,230.00
						3.7%	Ozinga Ready Mix			X		\$60,532.00
						7.9%	J. Jasso Trucking Co.	X				\$130,000.00
						9.75%	RAI Concrete Inc		X			\$159,761.50

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	4/11/2016	RFP 16-22	Various Prkg Lot Improvements	\$144,650.00	-		Gewalt-Hamilton Associates, Inc.					
						2.4%	AP Engineering PC			X		\$3,500.00
						8.5%	BH Suhr & Company			X		\$12,300.00
						11.5%	CGMT Inc	X				\$16,600.00
						3%	Teska Associates			X		\$4,500.00
PWA	4/11/2016	No Bid	Wtr Treatment Facility Roof & Masonry	\$511,273.00	\$ 50,000.00 / \$ 7,500.00		DBS Garland Inc. (LEP Eligible)					
						68%	R.E.Burke Roofing & Sheet Metal	X				\$347,828.00
PWA	4/11/2016	RFP 16-04	Gibbs Morrison Cultural Center Site Improv	\$77,641.00	-		Teska Associates, Inc.					
						48%	Teska Associates			X		\$37,300.00
						.05%	CGMT Inc	X				\$4,000.00
PWA	4/25/2016	RFQ 16-21	Dodge Ave. Bike Lane Construction	\$30,728.07	-		HRL Inc.					
						10%	Millennia Professional Services	X				\$3,081.21
	<b>April Total</b>			\$2,402,133.07								\$843,432.71
	<b>Total to Date</b>			\$5,690,956.25		<b>28%</b>		14	8	10	2	<b>\$1,618,883.09</b>
PWA	5/9/2016	RFP 16-14	Penny Park Renovations	\$478,400.00	\$ 160,000.00 / \$ 24,000.00		Elanar Construction Company (LEP Eligible)					
						4.5%	Evanston Lumber			X		\$22,000.00
						2%	Evanston Organics			X		\$10,500.00
						1%	Ozinga Ready Mix			X		\$3,081.21
PWA	5/9/2016	RFP 15-27	Wtr Trmt Plant Improv Amendments	\$445,434.00	-		CDM Smith Inc. (state funding w/IEPA)					
						4.7%	American Infrastructure Tech	X				\$21,155.00
						11.4%	Ardmore Associates		X			\$50,730.00
PWA	5/23/2016	Bid 16-37	50/50 Sidewalk Replacement	\$200,640.00			Schroeder & Schroeder Inc.					

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						25%	Ozinga Ready Mix			X		\$50,000.00
<b>PWA</b>	5/23/2016	Bid 16-32	Hwd Str Traffic Signal & Str Resurfacing	\$1,385,153.89	\$200,000.00 / \$30,000.00	Capital Cement Company (LEP Eligible)						
						2.6%	Smith Maintenance Company	X				\$36,824.50
						.7%	Turf Care Landscaping		X			\$10,180.00
						.7%	West Fuels Inc.		X			\$10,000.00
						6.1%	Ozinga Ready Mix			X		\$85,500.00
						3.8%	J Jasso Trucking	X				\$54,000.00
						10.8%	Everlights Inc.		X			\$150,000.00
<b>PWA</b>	5/23/2016	RFP 15-51	Hwd Str Traffic Signal & Str Resurf Phase III	\$142,932.16	-	ESI Consultants Ltd.						
						15.4%	Material Solutions Lab					\$50,000.00
<b>PWA</b>	5/23/2016	Bidf 16-12	Utility Bill Printing & Mailing Services	\$126,137.75	-	Sebis Direct						
						25%	Montenegro Paper, Ltd.	X				\$31,534.43
<b>May Total</b>				\$2,778,697.80								\$585,505.14
<b>Total to Date</b>				\$8,469,654.05		<b>26%</b>		18	12	15	2	<b>\$2,204,388.23</b>
<b>LIB</b>	6/13/2016	RFP 16-35	Architectural Svs for Main Interior	\$122,000.00	-	Lohan Studio of Wright						
						26.2%	Nest Builders Inc.	X				\$32,000.00
						9.8%	McGuire Iglleski & Associates			X		\$12,000.00
<b>LIB</b>	6/13/2016	Bid 16-39	North Branch Mechanical Update	\$215,500.00	-	Hayes Mechanical						
						1%	RHL Insulation & Fire Inc.		X			\$2,170.00
						3%	LaGrange Crane Service		X			\$6,420.00
						9%	Hillco Distribution Company		X			\$20,000.00
<b>LIB</b>	6/13/2016	Bid 16-27	Main Boiler Burner Upgrade	\$66,999.00	-	Voris Mechanical Inc.						
						100%	Voris Mechanical Inc.		X			\$66,999.00

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
LIB	6/13/2016	Bid 16-28	Main Library Weaterproofing - Phs 1	\$161,895.00	-		April Building Services, Inc.					
						100%	April Building Services	X				\$161,895.00
PWA	6/13/2016	Bid 16-33	Isabella Street Bridge Deck Rehab Project	\$245,870.00	-		Rausch Infrastructure, LLC					
						3%	Work Zone Safety, Inc.		X			\$8,100.00
PWA	6/13/2016	RFP 15-48	Amedmt 1 to Engineering Svs Isabella Str Bridge	\$40,063.00	-		ESI Consultants Ltd.					
						15%	Material Solutions Lab	X				\$6,185.00
PKS	6/27/2016	RFP 16-46	Handyman Agrmt	\$50,000.00	-		Goss & Associates, Inc.					
						100%	Goss & Associates, Inc			X		\$50,000.00
<b>Jun Total</b>				\$902,327.00								\$365,769.00
<b>Total to Date</b>				\$9,371,981.05		<b>27%</b>		21	17	17	2	<b>\$2,570,157.23</b>
ADM	7/11/2016	Bid 16-40	Library Underground Parking Garage Upgrd	\$165,680.00	-		Reliable & Associates Construction Company					
						24%	Drive Construction Inc.	X				\$40,000.00
PWK	7/25/2016	Bid 16-43	Church Street & Maple Ave Garage Repairs	\$1,568,800.00	\$117,000 / \$26,550		Reliable & Associates Construction Company (LEP Eligible)					
						20%	MBB Enterprises of Chicago		X			\$308,000.00
PWK	7/25/2016	Bid 16-51	2016 CDBG Str Resurf & SNAP Lighting	\$388,628.00	-		A Lamp Concrete Company (not LEP Eligible - CDBG federally funded)					
<b>Jul Total</b>				\$2,123,108.00								\$348,000.00
<b>Total to Date</b>				\$11,495,089.05		<b>27%</b>		22	18	17	2	<b>\$2,918,157.23</b>
PWK	8/15/2016	RFP 16-47	Main St Corridor Improv	\$245,790.00	-		Stanley Consultants, Inc.					
						5.5%	Vested Strategies			X		\$13,425.00

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						19.4%	Environmental Design Inc.	X				\$47,613.84
						2.3%	AES Service, Inc.	X				\$5,584.00
						4.6%	Rubio Engineering Inc.		X			\$11,178.00
<b>PWK</b>	8/15/2016	Bid 16-55	2016 Prkg Lot Improv	\$991,458.00	-	A Lamp Concrete Company ( <b>LEP Eligible</b> )						
						1.3%	Precision Pavement Markings	X				\$13,400.00
						4.5%	Elmund & Nelson Co.		X			\$45,325.00
						1.5%	Ozinga Ready Mix			X		\$15,000.00
						9%	Alas Trucking, Inc.	X				\$89,000.00
						9%	Saray Trucking	X				\$89,000.00
<b>PWK</b>	8/15/2016	Bid 16-54	Alley Paving Project	\$1,231,874.00	-	A Lamp Concrete Company ( <b>not LEP Eligible - CDBG federally funded</b> )						
						5.8%	Alas Trucking, Inc.	X				\$71,500.00
						5.8%	Saray Trucking	X				\$71,500.00
						13.3%	Ozinga Ready Mix			X		\$165,000.00
						1%	Marking Specialist Corporation	X				\$15,988.50
<b>PKS</b>	8/15/2016	RFP 16-56	Outdoor Space Score Card	\$39,450.00	-	The Lakota Group						
						22.5%	Goodman Williams Group		X			\$8,880.00
<b>PWK</b>	8/15/2016	Bid 16-53	Washroom Renovation - Beach Houses	\$207,000.00	-	Construction Consulting & Disbursement Services (CCDS)						
						18.7%	Flader Plumbing & Heating Co				X	\$38,900.00
						8.9%	True Power Electric				X	\$18,500.00
<b>Aug Total</b>				\$2,715,572.00								\$719,794.34
<b>Total to Date</b>				\$14,210,661.05		<b>25.6%</b>		30	21	20	2	<b>\$3,637,951.57</b>
<b>ADM</b>	9/12/2016	RFP 16-26	Insurance Consulting Svs	\$43,000.00	-	24%	Owens Group Inc.	X				\$10,500.00
<b>Sep Total</b>				\$43,000.00								\$10,500.00
<b>Total to Date</b>				\$14,253,661.05		<b>25.5%</b>		31	21	20	2	<b>\$3,648,451.57</b>

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWK	10/10/2016	RFP 16-68	Topographic Surveying Engineering Services	\$39,182.07	-		Hampton, Lenzini & Renwirk, Inc.					
						35%	Millennia Professional Services	X				\$13,715.68
PWK	10/10/2016	RFP 16-65	Forward Space Office Furniture Supplies	\$70,000.00	-		Forward Space Office Furniture					
						100%	Forward Space		X			\$70,000.00
PWK	10/24/2016	RFQ 14-16	Sheridan Rd & Chicago Ave Project - Constr Eng Svs Phase III	\$980,000.00	-		Christopher Burke Engineering					
						25%	Material Testing Services Inc.	X				\$245,000.00
			<b>Oct Total</b>	\$1,089,182.07								\$328,715.68
			<b>Total to Date</b>	\$15,342,843.12		<b>26%</b>		33	22	20	2	<b>\$3,977,167.25</b>
ADM	12/12/2016	RFP 16-59	Contract for Third Party Administration of General & Automobile Liability and Worker's Compensation Claims	\$93,500.00	-		Cannon Cochran Management Services Inc.					
						9%	Risk Management Solution of America	X				\$8,500.00
PWK	12/12/2016	RFP 16-36	Computerized Maintenance Management System	\$438,905.00	-		Data Transfer Solutions					
						6%	Michael Smith, P.E,			X		\$25,450.00
			<b>Dec Total</b>	\$532,405.00								\$33,950.00
			<b>Total to Date</b>	\$15,875,248.12		<b>25.8%</b>		34	22	21	2	<b>\$4,011,117.25</b>

**M/W/EBE Tacking Report Legend**

- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library

**2016 MWEBE Goal Waived**

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	1/11/2016	Bid 15-69	\$91,683.00	Sewer Structure Lining	Kenny Construction (Northbrook, IL )	Precludes Subcontracting Opportunities
ADM	1/11/2016	Bid 16-05	\$249,682.00	Approval of RecycleVehicle Purchase	R.N.O.W Inc. (West Allis, WI)	Precludes Subcontracting Opportunities
		<b>January</b>	<b>\$341,365.00</b>			
		<b>To Date</b>	<b>\$341,365.00</b>			
PWA	2/8/2016	Bid 16-10	\$84,800.00	Street Sweeping and Snow Parking Signs	Roadsafe Traffic Systems, Inc. (Romeoville, IL)	Precludes Subcontracting Opportunities
		<b>February</b>	<b>\$84,800.00</b>			
		<b>To Date</b>	<b>\$426,165.00</b>			
PWA	3/14/2016	Bid 16-15	\$49,646.06	Water Distribution Materials	Mid-American Water (Wauconda, IL)	Precludes Subcontracting Opportunities

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	3/28/2016	Bid 16-16	\$21,300.00	Fire Hydrant Painting	Alpha Paintworks (Chicago, IL)	Precludes Subcontracting Opportunities
		<b>March</b>	<b>\$70,946.06</b>			
		<b>To Date</b>	<b>\$568,057.12</b>			
PWA	4/25/2016		\$80,000.00	Church Street Harbor Renov - Phase 2	SmithGroup JJR (Chicago, IL)	Precludes Subcontracting Opportunities
PWA	4/25/2016		\$55,000.00	Hot Mix Asphalt	Peter Baker & Son (Lake Bluff, IL)	Precludes Subcontracting Opportunities
PWA	4/25/2016		\$29,900.00	Roof Evaluation Service	TFS Alliance Group (Chicago, IL)	Precludes Subcontracting Opportunities
		<b>April</b>	<b>\$164,900.00</b>			
		<b>To Date</b>	<b>\$732,957.12</b>			
PWA	5/9/2016		\$158,975.00	Aerial Bucket Truck Purchase	Altec Industries, Inc. (Creedmoor, NC)	Precludes Subcontracting Opportunities
		<b>May</b>	<b>\$158,975.00</b>			
		<b>To Date</b>	<b>\$891,932.12</b>			
PWA	7/11/2016		\$141,600.00	Large Diameter Rehab	Kenny Construction (Northbrook, IL )	Precludes Subcontracting Opportunities
PWA	7/25/2016		\$25,763.00	Up Fit Fleet Service Truck	Monroe Truck Equipment (Monroe, WI)	Precludes Subcontracting Opportunities
		<b>Jul</b>	<b>\$167,363.00</b>			
		<b>To Date</b>	<b>\$1,059,295.12</b>			
ADM	9/12/2016		\$37,000.00	Wheel Tax & Liscensing Collection Admin	Third Millennium (Warrenville, IL)	Precludes Subcontracting Opportunities

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	9/12/2016		\$49,473.00	James Park Field House Roofing	G.E. Riddford Company (Arlington Heights, IL)	Precludes Subcontracting Opportunities
		<b>Sep</b>	<b>\$86,473.00</b>			
		<b>To Date</b>	<b>\$1,145,768.12</b>			
PWA	10/10/2016		\$127,674.25	CIPP Sewer Rehab Contract B	Visu-Sewer of IL (Bridgeview, IL)	Precludes Subcontracting Opportunities
		<b>Oct</b>	<b>\$127,674.25</b>			
		<b>To Date</b>	<b>\$1,273,442.37</b>			

**LEP SUMMARY - 2017 CAPITAL PLANNING PROJECTS - DRAFT**

Project Name	Budget	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contractor an MWEBE?
<b>LEP ELIGIBLE</b>						
Fountain Square Renovation	\$ 4,740,000		2017 1Q	Yes		
2017 Water Main and Street Resurfacing	\$ 3,330,000		2017 1Q	Yes		
Main Library - Interior Renovations	\$ 2,500,000		TBD	Yes		
2017 Parking Lot Rehabilitation	\$ 1,775,000		2017 2Q	Yes		
Fleetwood HVAC/Elec Upgrades	\$ 1,700,000		2017 1Q	Yes		
Distribution System - Retail Water Meter Replacement	\$ 1,220,000		2017 1Q	Yes		
James Park - North Fields	\$ 1,000,000		2017 2Q	Yes		
2017 Alley Paving	\$ 816,000		2017 2Q	Yes		
Church St Harbor South Pier Reconstruction	\$ 580,000		2017 2Q	Yes		
Parking Garage Coating Rehab - Sherman Ave and Maple Ave	\$ 500,000		2017 4Q	Yes		
Gibbs Morrison Site Improvements	\$ 403,000		2017 3Q	Yes		
Chandler Electrical Upgrades	\$ 400,000		2017 4Q	Yes		
Fog House Roof and Masonry Repairs	\$ 400,000		2017 1Q	Yes		
2017 CIPP Sewer Rehabilitation Contract A	\$ 375,000		2017 1Q	Yes		
South Standpipe - MCC and Storage Bldg Repair	\$ 335,000		2017 4Q	Yes		
Garnet Place, CTA Viaduct to East, Resurfacing	\$ 300,000		2017 2Q	Yes		
2017 CIPP Sewer Rehabilitation Contract B	\$ 275,000		2017 2Q	Yes		
Main Library - Weatherproofing - Ph 2 and 3	\$ 250,000		TBD	Yes		
Main Library - Parking Garage Renovations	\$ 250,000		TBD	Yes		
Civic Center Security Improvements	\$ 175,000		2017 4Q	Yes		
Howard Street Theater - Construction	\$ 1,500,000		2017 4Q	Yes		
<b>TOTAL LEP ELIGIBLE</b>	<b>\$22,824,000</b>	<b>\$ -</b>				
<b>LEP INELIGIBLE PROJECTS - BY FUNDING RESTRICTIONS</b>						
Sheridan Road/Chicago Avenue Improvements	\$ 8,804,800		2017 1Q	No	IPEP funding	
Treated Water Storage Replacement	\$ 3,000,000		2017 3Q	No	IEPA SRF program funding	
2017 MFT Street Resurfacing	\$ 1,391,000		2017 2Q	No	MFT funding	
Lining Small Dia Water Main on Private Easement	\$ 1,300,000		2017 2Q	No	IEPA SRF program funding	
Large Dia Sewer Rehab - Mulford St Extension	\$ 600,000		2017 2Q	No	IEPA SRF program funding	
2017 CDBG Street and Alley Resurfacing	\$ 210,000		2017 2Q	No	CDBG funding	
<b>TOTAL LEP INELIGIBLE BY FUNDING SOURCE</b>	<b>\$15,305,800</b>	<b>\$ -</b>				

## LEP SUMMARY - 2017 CAPITAL PLANNING PROJECTS - DRAFT

Project Name	Budget	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contractor an MWEBE?
<b>LEP INELIGIBLE PROJECTS - BY PROJECT TYPE</b>						
Crown Center Consulting Services	\$ 1,500,000		2017 1Q	No	Architect services	
Cameras - Security	\$ 825,000		2017 2Q	No	Commodity purchase	
Inspection of Large Dia Water Main	\$ 650,000		2017 2Q	No	Professional services	
2017 Street Patching Program	\$ 600,000		2017 2Q	No	Govt Joint Purchasing Program	
Sheridan Road/Chicago Avenue - Constr Engr	\$ 500,000		2017 1Q	No	Engineering services	
30" Downtown Feeder Main Rehab - Engr Svcs	\$ 400,000		2017 2Q	No	Engineering services	
Howard Street Corridor, Dodge to Custer - Engr	\$ 300,000		2017 1Q	No	Engineering services	
Water Treatment Plant - SCADA System Upgrades	\$ 260,000		2017 4Q	No	Engineering services	
Main Street Commons/Corridor - Design Engr	\$ 175,000	\$ 170,868	1/9/2017	No	Engineering services	No
CMMS Software Implementation	\$ 170,000		TBD	No	Engineering services	
Main St, Maple to Hinman - Design Engr	\$ 150,000		2017 2Q	No	Engineering services	
Streetlight Master Plan Study	\$ 150,000		2017 1Q	No	Engineering services	
Traffic Signals - Emerson@ Maple/Elgin/Bensen/Dodge - Engr	\$ 150,000	\$ 86,100	1/9/2017	No	Engineering services	Yes
Network Switch Reliability	\$ 125,000		2017 2Q	No	Commodity purchase	
Howard Street Theater - Arch Svcs	\$ 100,000		2017 1Q	No	Architect services	
Streetlight Purchase	\$ 100,000		2017 2Q	No	Commodity purchase	
Civic Center Boiler Replacement - Engr Svcs	\$ 100,000		2017 2Q	No	Engineering services	
Water Treatment Plant - Lab HVAC - Engr Svcs	\$ 90,000		2017 4Q	No	Engineering services	
Chandler HVAC/Elec Improvements - Engr Svcs	\$ 75,000		2017 1Q	No	Engineering services	
Generator Study	\$ 70,000		2017 1Q	No	Engineering services	
Chicago Ave Corridor Impr, Howard to Main - Survey	\$ 50,000		2017 2Q	No	Engineering services	
Ecology Center Crawlspace - Engr Svcs	\$ 50,000		2017 3Q	No	Engineering services	
Parking Garage Coating Rehab - Sherman Ave and Maple Ave - Arch Svcs	\$ 50,000		2017 2Q	No	Architect services	
Data Center Study	\$ 50,000		2017 2Q	No	Engineering services	
Water Treatment Plant - Security Equipment	\$ 50,000		2017 2Q	No	Commodity purchase	
South Standpipe - MCC and Storage Bldg Repair - Engr Svcs	\$ 40,000		2016 4Q	No	Engineering services	
Water Treatment Plant - Upgrade Flushing Water	\$ 40,000		2017 4Q	No	Commodity purchase	
Bridge Inspection	\$ 30,000		2017 2Q	No	Engineering services	
Water Treatment Plant - Turbidimeter Replacement	\$ 25,000		2017 2Q	No	Commodity purchase	
Distribution System - In-house water meters	\$ 20,000		2017 2Q	No	Commodity purchase	
Distribution System - Pressure Gauges	\$ 20,000		2017 1Q	No	Commodity purchase	
Water Treatment Plant - Door Impr - Arch Svcs	\$ 15,000		2017 1Q	No	Architect Services	
<b>TOTAL LEP INELIGIBLE BY PROJECT TYPE</b>	<b>\$ 6,930,000</b>	<b>\$ 256,968</b>				

**LEP SUMMARY - 2017 CAPITAL PLANNING PROJECTS - DRAFT**

<b>Project Name</b>	<b>Budget</b>	<b>Contract Award</b>	<b>Quarter for Advert. / Contract Award</b>	<b>LEP Eligible?</b>	<b>Comments</b>	<b>Is General Contractor an MWEBE?</b>
<b>LEP INELIGIBLE PROJECTS &lt;\$250,000 IN VALUE</b>						
North Branch Library - Exterior Improvements	\$ 249,500		TBD	No	<\$250,000	
Chandler - Exterior Waterproofing	\$ 200,000		2017 3Q	No	<\$250,000	
Dempster Beach House Renovations	\$ 200,000		2017 2Q	No	<\$250,000	
Sewer Drainage Structure Lining	\$ 155,000		2017 2Q	No	<\$250,000	
Comprehensive Signage	\$ 150,000		2017 3Q	No	<\$250,000	
Fleetwood Restroom Improvements	\$ 150,000		2017 2Q	No	<\$250,000	
Neighborhood Public Art	\$ 150,000		TBD	No	<\$250,000	
North Branch Library - 2022 Central St Impr	\$ 150,000		TBD	No	<\$250,000	
North Branch Library - Roof and Gutter Replaceme	\$ 150,000		TBD	No	<\$250,000	
Sidewalk - 50/50 Replacement	\$ 150,000		2017 1Q	No	<\$250,000	
North Standpipe - Fiber Optic From FS#5	\$ 120,000		TBD	No	<\$250,000	
Water Treatment Plant - Door Improvements	\$ 115,000		2017 4Q	No	<\$250,000	
Lovelace Park Pond Rehabilitation	\$ 100,000		2017 2Q	No	<\$250,000	
Levy Center Solar Panel Installation	\$ 100,000		2017 1Q	No	<\$250,000	
2017 Pavement Marking	\$ 90,000		2017 2Q	No	<\$250,000	
Ecology Center - Roofing/Clerestory/Masonry	\$ 80,000		2017 3Q	No	<\$250,000	
North Branch Library - Asbestos Remediation	\$ 75,000		TBD	No	<\$250,000	
Roof Patching - Misc Facilities	\$ 50,000		2017 3Q	No	<\$250,000	
Main Library - Generator	\$ 50,000		TBD	No	<\$250,000	
Water Treatment Plant - Crack Repair in Low Lift Suction Tunnels	\$ 50,000		2017 4Q	No	<\$250,000	
Fire Station 1,2,4 - Bunkroom Upgrades	\$ 30,000		2017 2Q	No	<\$250,000	
<b>TOTAL LEP INELIGIBLE PROJECTS &lt;\$250,000</b>	<b>\$ 2,564,500</b>	<b>\$ -</b>				