

**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE  
DEVELOPMENT COMMITTEE**

**Wednesday, September 20, 2017 6:30 P.M.  
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Aldermanic Library**

**AGENDA**

- 1. CALL TO ORDER / DECLARATION OF QUORUM**
- 2. APPROVAL OF MEETING MINUTES of July 19, 2017**
- 3. Guest Introduction**
  - a. Sean vanDril - Under 20Spend Update**
- 4. UNFINISHED BUSINESS**
  - a. Assist Agencies Certification – inclusion of ChicagoMSDC**
- 5. STAFF REPORTS**
  - a. M/W/EBE and LEP Tracking Report**
  - b. LEP Summary - 2017 Capital Planning Projects - Tentative Schedule**
  - c. Budget Issues - 2017**
- 6. NEW BUSINESS**
- 7. ADJOURNMENT**
- 8. NEXT MEETING: Wednesday, October 18, 2017**

**Order & Agenda Items are subject to change.** Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: [www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee). Questions can be directed to Tammi Nunez at 847-866-2935.

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**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, July 19, 2017

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Aldermanic Library

**MEMBERS PRESENT:** Ald. Peter Braithwaite, Ald. Robin Rue-Simmons, Joshua Gutstein, Yves Lassere, B. Reese and Kenneth Rodgers

**MEMBERS ABSENT:** Jean Murphy and Jessica Oldani

**STAFF PRESENT:** Purchasing Manager Tammi Nunez and Business Workforce Development Coordinator Sharon Johnson

**Guest:** CSI3000 President Rey Rivera and Executive Stephen Vasanth

**PRESIDING MEMBER:** Ald. Braithwaite

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1. Declaration of a Quorum

With a quorum present, Chair Braithwaite called the meeting to order at 6:35 pm.

2. Approval of Meeting Minutes

Motion to approve May 17, 2017 by K. Rodgers and seconded by R. Rue-Simmons. **Vote called and taken. Motion passed unanimously.**

Guest Introduction: CSI3000 President Rey Rivera and Executive Stephen Vasanth – Wanted to introduce CSI3000 they are currently working with Northwestern University over the next year.

3. Unfinished Business

a. Assist Agencies Certification inclusion changes:

At the direction of the Committee, staff was asked to review the city MWEBE/LEP Ordinance and Purchasing Manual policy to determine if the city decided to accept WBENC certification what if anything would it require a change to the ordinance, policy revision or administrative change.

- After review of MWEBE/LEP Ordinance 60-O-14 and City of Evanston Purchasing Manual. Purchasing Manger T. Nunez stated no changes would be required to the Ordinance or Manual accepting WBENC certification would require an administrative change to city Bid and RFP/Q Exhibit M/W/EBE Participation Compliance Form and communication to Project Managers. Mockup of exhibit with change was handed out during the meeting.

- Committee Member J. Gutstein asked if it was too late to submit Chicago Minority Supplier Development Council (ChicagoMSDC) certification information for consideration. Ald. Braithwaite asked J. Gutstein to follow up with Ms. Nunez and forward information for inclusion at the next meeting in September.

#### 4. Staff Reports

- a. 2016 Under \$20k Spend Update: Purchasing Manager T. Nunez updated the committee with the following information: after discussing the 2016 spend data, to have a better understanding of data and look for opportunities to direct out of city spend back to local Evanston vendors; Mayor Hagerty, Ald. Braithwaite and Evanston Chamber Executive Director Linda Larkin discuss the possible initiative for the city and chamber to partner on the project. The Evanston Chamber agreed to pay an intern to work with city purchasing staff to review the data and make recommendations.
  - Evanston Chamber, Northwestern University city staff met to discuss initiative, data, position job description, skills, timetable and deliverables.
  - Intern identified and tentatively scheduled to begin July 25<sup>th</sup>.
- b. MWEBE/LEP Tracking Report: Business Workforce Development Coordinator S. Johnson reviewed the report. To date we are slightly over MWEBE goal at 27% compliant (total to date of \$16,741,633.82); Year to Date penalty for 2016 is \$9,395 for 2016 (total does not include Penny Park and 2016 Parking Lot project penalties).
- c. LEP Summary – 2017 Capital Planning Projects Tentative Schedule – report included in packet. Ald. R. Rue-Simmons asked staff to follow up on Fleetwood-Jourdain Community Center project rebid and status update from Public Works Agency Capital Planning and Engineering Bureau Chief Lara Biggs.
- d. Economic Development – Entrepreneurship Support Program Update – report handed out.

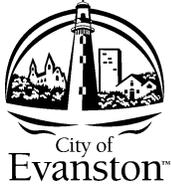
#### 5. New Business

- a. August 16, 2017 next month Committee meeting was discussed and voted by those in attendance to cancel the meeting and reconvene September 20, 2017. **Vote called and taken. Motion passed unanimously.**

#### 6. Adjournment

Motion to adjourn made by K. Rodgers and seconded by B. Reese. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 7:19 pm.

Respectfully Submitted,  
Tammi Nunez, Purchasing Manager



# Memorandum

To: Linda Larkin, Tammi Nunez, Marty Lyons  
From: Sean van Dril  
Subject: 20k Project Progress Report  
Date: September 18, 2017

The purpose of the 20k Project is to determine whether opportunity exists for the City of Evanston to make an increased number of purchases under \$20,000 with vendors based in Evanston. Since the project's commencement in July, I have focused on verifying the conclusions of the Preliminary Report on 2016 spends under \$20,000 and building a strategy to measure the size of opportunity in this project. To do so, I have prioritized the following tasks:

- **Data Acquisition and Audit:** Finding purchasing data for years 2011-2015 to verify the trends exhibited in the 2016; Auditing all purchasing data to ensure its accuracy.
- **Vendor Vetting:** Determining which current vendors are the best candidates for Evanston-based (EB) alternatives
- **Vendor Matching:** Determining how to systematically find EB alternative vendors to replace current vendors based outside of Evanston.

The purpose of this memo is to detail the progress I have made on these fronts, and outline the steps I will take moving forward.

## Work Completed

### *Data Acquisition and Audit*

Lists of purchases were generated using the New World Accounts Payable Invoice Report feature. With Excel, these lists were filtered to include only purchases of under \$20,000.

The original Accounts Payable Invoice Reports (APIRs) for years 2011-2016 were audited through comparisons with their corresponding Treasurer's reports (TRs). Using Excel, vendors with whom COE made less than \$2,500 of spend were filtered out. The sum spends with all filtered vendors were compared with the sum of spends listed in the Treasurer's Report. Additionally, the number of unique vendors in the filtered list was compared with the number of unique vendors in the Treasurer's reports. The results of this comparison are listed in Table 1.

List Source	\$ Sum of Vendor Purchases	% Deviation	# Unique Vendors	% Deviation
2011 Treasurer's Report	\$58,783,958	15.87%	618	3.56%
2011 AP Invoice Report	\$68,115,420		640	
2012 Treasurer's Report	\$73,900,073	0.16%	713	11.50%
2012 AP Invoice Report	\$74,445,406		631	
2013 Treasurer's Report	\$74,822,524	1.39%	759	15.55%
2013 AP Invoice Report	\$73,782,220		641	
2014 Treasurer's Report	\$56,239,568	8.03%	782	12.02%
2014 AP Invoice Report	\$51,726,246		688	
2015 Treasurer's Report	\$60,281,110	0.54%	742	7.95%
2015 AP Invoice Report	\$59,952,711		683	
2016 Treasurer's Report	\$54,203,628	0.01%	726	9.50%
2016 AP Invoice Report	\$54,196,999		657	

**Table 1:** Data audit comparing AP Invoice Reports with Treasurer's Reports for years 2011-2016.

In comparing the dollar sum of vendor purchases above \$2,500, percent deviation between TRs and APIRs ranged from +15.87% to -8.03%. In comparing the number of unique vendors, percent deviation ranged from -15.55% to +3.56% percent. In general, percent deviation was negative, suggesting that APIRs are less comprehensive than TRs. Data from 2011-2012 that seemingly shows the contrary may be explained by new financial management software adopted in 2012. Data from 2011-2012 was transferred to New World from old software, and in this process, was likely modified.

The data audit shows that the APIRs used in this analysis were partially incomplete. As a result, the size of opportunity may be underestimated in the conclusion of the project. In the future, complete purchase lists should be used to correctly evaluate the size of opportunity. Nevertheless, APIRs were still useable for the purposes of this analysis.

Table 2 shows COE's under \$20,000 purchasing trends with EB and non-Evanston-based (NEB) businesses between 2011 and 2016. Over the 6 year period, 28% of vendors were based in Evanston while 72% were based elsewhere. However, only 13% of spend under \$20,000 went to EB businesses, with the remaining 87% going to NEB businesses. This data suggests that purchasing trends exhibited in the preliminary 2016 analysis hold true for previous years as well.

Year	Unique under \$20k Vendors	% EB Vendors	% NEB Vendors	Total Spending	% EB Spending	% NEB Spending
2011	2595	28.0%	71.9%	\$13,563,630	13.6%	86.4%
2012	2619	27.4%	72.6%	\$13,182,669	13.4%	86.6%
2013	2626	26.3%	73.7%	\$13,477,980	13.7%	86.3%
2014	2801	27.2%	72.8%	\$14,566,439	13.3%	86.7%
2015	2713	27.2%	72.8%	\$14,891,449	14.4%	85.6%
2016	2674	30.9%	69.1%	\$14,616,808	12.1%	87.9%

**Table 2:** Purchases under \$20,000 made from EB and NEB vendors (2011-2016).

#### *Vendor Vetting*

In a given year, COE makes purchases under \$20,000 with approximately 2700 unique vendors. COE makes purchases from some of these vendors only once, never to purchase from them again. However, COE makes purchases from other vendors on a yearly basis. This analysis targeted the vendors COE purchases from annually, as they account for a significant portion of COE's under \$20,000 spend each year. If any of these target vendors (TVs) that are NEB can be replaced by EB alternatives, COE could feasibly increase its quantity of under \$20,000 spend to EB vendors.

For this analysis, target vendors were defined as vendors the city purchased from for consecutive years. While target vendors are not shown in this memo, Table 3 lists key measurements from each of the five target vendor lists produced (separate target vendor lists were produced for vendors Evanston has done business with in 2011-2016, 2012-2016, 2013-2016, 2014-2016, and 2015-2016).

Time Period	# Consec. Years	# TVs	% of total under \$20k vendors in 2016	\$ spend from TVs in 2016	% of total spend in 2016	% NEB Target Vendors
2011-2016	6	440	16.5%	\$7,919,318	54.2%	84.5%
2012-2016	5	517	19.3%	\$8,791,246	60.1%	84.9%
2013-2016	4	623	23.3%	\$9,773,146	66.9%	84.4%
2014-2016	3	809	30.3%	\$11,265,993	77.1%	82.8%
2015-2016	2	1076	40.2%	\$12,215,177	83.6%	80.0%

\*Total Spend in 2016 was \$14,616,808

**Table 3:** Key metrics for target vendor lists.

Depending on the TV list evaluated, TVs accounted for between 54.2% and 83.6% of COE under \$20,000 spending in 2016. However, TVs only accounted for between 16.5% and 40.2% of unique under \$20,000 vendors in 2016. This means the majority of COE's under \$20,000 spending in 2016 came from an exclusive group of vendors COE does business with consistently. Additionally, Table 3 shows that 80-85% of TVs are NEB and therefore good candidates for EB alternatives.

In table 4, target vendor lists were broken down further to show vendor location information. For every TV list, NEB vendors accounted for between 80.02% and 84.55% of all target vendors. For every TV list, NEB vendors accounted for between 47.6% and 73.7% of all spend on purchases under \$20,000 in 2016. And 2016 is not an anomaly in this regard. For every TV list, NEB vendors also accounted for between 48.2% and 62.9% of all spend on purchases under \$20,000 in 2011-2016. Simply put, COE consistently spends a large sum money on purchases under \$20,000 with vendors based outside of Evanston. And these NEB vendors rarely change year to year.

Time Period	# Consec. Years	# TVs	# NEB TVs	% NEB TVs	\$ spend from NEB TVs in 2016	% of total spend in 2016	% of total spend 2011-2016
2011-2016	6	440	372	84.55%	\$6,963,159	47.6%	48.2%
2012-2016	5	517	439	84.91%	\$7,783,042	53.2%	52.3%
2013-2016	4	623	526	84.43%	\$8,642,875	59.1%	56.0%
2014-2016	3	809	670	82.82%	\$9,951,424	68.1%	60.6%
2015-2016	2	1076	861	80.02%	\$10,769,553	73.7%	62.9%

\*Total spend in 2016 was \$14,616,808

\*\*Total spend 2011-2016 was \$84,298,975

**Table 4:** Target vendor lists broken down by vendor location.

Further dissecting the NEB target vendors list shows that a small number of NEB target vendors account for the majority of spending under \$20,000. Table 5 separates the 2014-2016 NEB target vendors list by spend totals. It is notable that 95% of the NEB target vendor spend comes from just 50% of the NEB target vendors. Table 5 suggests that there are approximately 312 NEB vendors for whom finding EB alternatives is worthwhile.

2011-2016 \$ Spend Range	# 2014-2016 NEV TVs	Actual \$ Spend 2011-2016	% Total Spend 2011-2016
\$1,000,000+	2	\$3,936,861	7.70%
\$500,000-\$999,999	14	\$9,412,382	18.41%
\$100,000-\$499,999	118	\$25,349,339	49.58%
\$25,000-\$99,999	178	\$9,479,093	18.54%
\$0-\$24,999	354	\$2,948,350	5.77%
<b>Total</b>	<b>666</b>	<b>\$51,126,024</b>	<b>100.00%</b>

**Table 5:** Target vendor lists broken down by vendor location.

## Future Work

### Vendor Matching

The next step of this project is to match NEB target vendors with EB alternative vendors. To accomplish this I will use the NAICS business coding system. NAICS codes are six-digit numbers regulated by the federal government which serve as categorizations for all industries. Since all businesses in North America have a NAICS code, we can be sure every vendor COE does business with has a code. Additionally,

every Evanston business has a code. EB vendor NAICS codes were given to COE by the Bureau of Labor Statistics. NAICS codes for NEB vendors must be purchased from a NAICS code matching service. Once we have all NEB vendor NAICS codes, each NEB target vendor can be matched with a number of potential EB alternative vendors using Excel. Upon completion of this project, the lists of potential EB alternatives will be handed over to the purchasing department of COE for consideration.

#### *Deliverables*

At the completion of this project, I will give the following deliverables to the Evanston Chamber of Commerce.

- A final report detailing the analysis procedure, an evaluation of the opportunity size, and next steps
- A list of EB alternative vendors for each NEB target vendor
- Past purchase lists for each NEB target vendor

DRAFT

## **Assist Agencies Certification – inclusion of ChicagoMSDC**

### **Summary:**

The Chicago Minority Supplier Development Council (ChicagoMSDC) is one of 23 affiliates of the National Minority Supplier Development Council (NMSDC), a nonprofit corporate membership organization that advances business opportunities for its certified Asian, Black, Hispanic and Native American business enterprises and connects them to its corporate members. ChicagoMSDC was founded in 1968 and NMSDC was chartered in 1972 to provide increased procurement and business opportunities for minority businesses of all sizes.

The NMSDC Minority Business Enterprise (MBE) Certification is widely accepted by Large Corporate, University, and Hospital buyers across the nation. Our MBEs represent all major industries with annual revenues ranging from under \$1 million to over \$5 billion.

The ChicagoMSDC network includes over 250 private-and public-sector buying organizations and more than 1,100 minority businesses. Buying members report over \$3 billion in annual purchases from minority firms. Minority enterprise members report the employment of more than 20,000 workers annually.

### **Benefits:**

Large institutions such as Fortune 500 companies, hospitals, universities, and government agencies as well as savvy buyers from all businesses large and small are increasingly compelled to #BuyDiverse. They seek qualified, certified minority-owned businesses from which to source products and services to diversify their supply chains, enhance their offerings, and improve their bottom lines. NMSDC certified MBEs are entered into our database used by our corporate members to search for certified vendors. Our certified MBEs also enjoy discounts to our events including free admission to your first Chicago Business Opportunity Fair. NMSDC certified MBEs are eligible to participate in our one-on-one matchmaking services and have full access to our team of expert business and procurement consultants. Lastly, reflecting our partnership, the NMSDC certification fast tracks the City of Chicago and Cook County certification process.

### **Process:**

1. Go to [www.ChicagoMSDC.org](http://www.ChicagoMSDC.org) to register and apply. Your application may be saved in progress until you are ready to submit. Processing of your application will begin upon receipt of non-refundable application fee.
2. ChicagoMSDC confirm receipt, review the application and communicate if there are items needed or questions arise.
3. A ChicagoMSDC Certification Specialist will conduct a site visit and personal interview with the owner(s) at their place of business.
4. A certification committee consisting of corporate and MBE representatives reviews all applications and submits its recommendations to the ChicagoMSDC Board of Directors.
5. The ChicagoMSDC Board has final approval of all applications. If the board rejects the application, you may submit a letter of appeal. If approved, you will be notified by e-mail.

For more information visit: <http://www.chicagomsdc.org/certification/process>

## Eligibility:

An NMSDC Certified MBE:

- Must be 51% or more owned by an ethnic minority, which includes African American, Hispanic, Asian Pacific Islander, American Indian, and Native American.
- Must have the highest executive titled position within the firm (Chairman, CEO, President, Managing Member, etc.) held by the ethnic minority owner(s) who hold majority ownership in the firm
- Must be a U.S. citizen
- The business must be physically located and headquartered in the U.S.

## Contact:

### Certification Inquiries

Gloria Blake  
Certification Specialist  
312-755-2560  
[gblake@chicagomsdc.org](mailto:gblake@chicagomsdc.org)

### Re-Certification Inquiries

Gina Perez  
Certification Specialist  
312-755-2551  
[gperez@chicagomsdc.org](mailto:gperez@chicagomsdc.org)

**Exhibit G**

**M/W/EBE PARTICIPATION COMPLIANCE FORM**

I do hereby certify that

\_\_\_\_\_ (Name of firm) intends to participate as a Subcontractor or General Contractor on the project referenced above.

This firm is a (check only one):

- \_\_\_\_\_ Minority Business Enterprise (MBE), a firm that is at least 51% managed and controlled by a minority, certified by a certifying agency within Illinois.
- \_\_\_\_\_ Women’s Business Enterprise (WBE), a firm that is at least 51% managed and controlled by a woman, certified by a certifying agency within Illinois.
- \_\_\_\_\_ Evanston Based Enterprise (EBE), a firm located in Evanston for a minimum of one year and which performs a “commercially useful function”.

Total proposed price of response \$ \_\_\_\_\_

Amount to be performed by a M/W/EBE \$ \_\_\_\_\_

Percentage of work to be performed by a M/W/EBE \_\_\_\_\_ %

Information on the M/W/EBE Utilized:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Signature of firm attesting to participation \_\_\_\_\_

Title and Date \_\_\_\_\_

Please attach

1. Proper certification documentation if applying as a M/WBE and check the appropriate box below. This M/WBE will be applying with documentation from:

- Cook County
- Federal Certification
- City of Chicago
- State Certification
- Women’s Business Enterprise National Council
- Chicago Minority Supplier Development Council

2. Attach business license if applying as an EBE

## 2017 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
FAC	1/9/2017	RFP 16-72	2017-19 Multi Year Janitorial Services	\$120,576.00	-		Eco Clean Maintenance Inc.					
						41.5%	Dust Em Clean	X				\$50,103.00
PWA	1/9/2017	RFP 16-73	Emerson Street Traffic Signals Moderization	\$86,100.00	-		Terra Engineering Ltd.					
						89.5%	Terra Engineering		X			\$77,100.00
PWA	1/9/2017	RFP 16-47	Main Street Corridor Improvement Project (Revised)	\$77,800.84	-		Stanley Consultants					
						5.5%	Vested Strategies			X		\$13,425.00
						19.4%	Environmental Design	X				\$47,613.84
						2.3%	AES Services	X				\$5,584.00
						4.6%	Rubino Engineering		X			\$11,178.00
PWA	1/23/2017	RFQ 16-61	Robert Crown Community Center Ice Complex	\$497,500.00	-		Woodhouse Tinucci Architects (RFQ not LEP eligible)					
						5%	Stearn-Joglekar	X				\$25,000.00
						1.6%	CCIM	X				\$8,000.00
						5.6%	Terra Engineering		X			\$28,000.00
						1%	Grumman/Butkus			X		\$5,000.00
						1%	Ann Kustner Lighting			X		\$5,000.00
<b>January Total</b>				\$781,976.84								\$276,003.84
<b>Total to Date</b>				\$781,976.84		<b>35.2%</b>		5	3	3	0	<b>\$276,003.84</b>
PWA	2/13/2017	RFP 16-74	Robert Crown Community Center Ice Complex	\$123,212.00	-		Stanley Consultants					

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						25%	Milhouse Engineering Constr	X				\$30,803.00
PWA	2/27/2017	RFP 17-02	Material Testing Services	\$150,000.00	-		Interra Engineering Services					
						95%	Interra Engineering Services	X				\$142,500.00
<b>February Total</b>				\$273,212.00								\$173,303.00
<b>Total to Date</b>				\$1,055,188.84		<b>42.5%</b>		6	3	3	0	<b>\$449,306.84</b>
PWA	3/13/2017	RFQ 16-75	Howard Street Corridor Improvement Proj	\$289,820.70	-		Christopher Burke Engineering (RFQ not LEP eligible)					
						8.6%	Altamanu Inc.		X			\$25,000.00
						1.8%	Fish Transportation		X			\$5,000.00
						8.9%	GSG Consultants	X				\$26,075.00
						16.2%	Metro Strategies		X			\$46,990.00
PWA	3/13/2017	Bid 17-05	Fountain Square Renovation	\$5,847,266.70	\$2,700,000 / \$405,000		Copenhaver Construction (LEP Eligible)					
						27.2%	Alas Trucking	X				\$1,595,444.00
PWA	3/13/2017	Bid 17-12	50/50 Sidewalk Replacement Project	\$208,900.00	-		Schroeder & Schroeder Inc.					
						27.8%	Ozinga Ready Mix			X		\$58,000.00
PWA	3/13/2017	RFP 17-07	Howard Street Theater	\$150,455.00	-		Ross Barney Architects					
						47%	Ross Barney Architects		X			\$70,810.00
						35%	Primera Engineering		X			\$52,800.00
PWA	3/27/2017	RFP 17-08	Chandler- Newberger Community Center	\$80,965.00	-		Clark Dietz, Inc.					
						16.4%	Delta Engineering Group	X				\$13,300.00
						8.6%	Elliot Dudnik & Associates			X		\$7,000.00
<b>March Total</b>				\$6,577,407.40								\$1,900,419.00
<b>Total to Date</b>				\$7,632,596.24		<b>30.7%</b>		9	8	5	0	<b>\$2,349,725.84</b>

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	4/10/2017	Bid 17-03	2017 Water Main Improvements & Street Resurfacing Project	\$2,659,267.00	\$200,000 / \$30,000	Joel Kennedy Constructing Corporation (LEP Eligible)						
						7%	Ozinga Ready Mix			X		\$190,000.00
						1.8%	E. King Construction		X			\$50,000.00
						2%	Menini Cartage, Inc.		X			\$55,000.00
						2.2%	Orient Express Service	X				\$60,000.00
						3.5%	Chicagoland Truckin' Company	X				\$92,000.00
						.3%	Midwest Rem Enterprises	X				\$10,000.00
						.8%	Roughneck Concrete Drilling		X			\$23,769.00
PWA	4/17/2017	Bid 17-04	2017 Motor Fuel Tax Street Resurfacing Project	\$977,779.00	J.A. Johnson (not LEP Eligible - MFT Federally funded)							
					9.8%	Ozinga Ready Mix			X		\$96,750.00	
					.7%	D2K Traffic Equipment	X				\$7,141.78	
					7.5%	Galaxy Underground, Inc		X			\$73,950.00	
					.8%	Highway Safety Group	X				\$8,000.00	
PWA	4/24/2017	RFQ 17-11	Street Light Master Plan Project	\$146,143.05	Christopher Burke Engineering							
					24%	Delta Engineering Group	X				\$35,333.09	
					25%	Altamanu Inc.		X			\$37,573.06	
PWA	4/24/2017	Bid 17-27	2017 Parking Lot Improvement Project	\$1,188,000.00	\$126,000 / \$18,000	Buidling Paving, Inc. (LEP Eligible)						
						4.2%	Ozinga Ready Mix			X		\$50,000.00
						10.5%	Elmund & Nelson		X			\$124,825.00
						1%	Highway Safety Group	X				\$11,540.00
<b>April Total</b>				\$4,971,189.05								\$1,085,881.93
<b>Total to Date</b>				\$12,603,785.29		<b>27.2%</b>		17	14	8		<b>\$3,435,607.77</b>

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
LIB	5/22/2017	Bid 17-28	Main Library Underground Pkg Grg Upgrade - Phase 2	\$198,000.00			Reliable & Associates Construction Company					
						2.9%	Romero Steel Company	X				\$5,800.00
						9.5%	Beton Construction		X			\$19,000.00
						8%	Durango Painting	X				\$15,900.00
LIB	5/22/2017	RFP 17-19	Back Up Electrical Generator Engineering	\$45,556.00			Clark Dietz, Inc.					
						23.6%	Delta Engineering Group	X				\$10,761.00
						8.7%	Elliot Dudnik & Associates			X		\$4,000.00
LIB	5/22/2017	Bid 17-18	Phase III North Branch Construction Upgrades	\$321,334.00			Structures Construction					
						28.5%	O'Neill Contractors		X			\$91,814.00
						2.3%	Central Rug & Flooring			X		\$7,250.00
						1%	Windy City Heating & Cooling	X				\$3,200.00
PWA	5/22/2017	RFP17-13	Levy Senior Center Solar Panel Installation	\$62,700.00			Continental Electrical Construction Company					
						14%	Express Electric Supply	X				\$8,775.00
<b>May Total</b>				\$627,590.00								\$166,500.00
<b>Total to Date</b>				\$13,231,375.29		<b>27.2%</b>		<b>22</b>	<b>16</b>	<b>10</b>		<b>\$3,602,107.77</b>
PWA	6/12/2017	RFP 17-30	Citywide Generator Evaluation	\$54,339.99			CCJM Engineers					
						38%	CCJM	X				\$20,839.99
PWA	6/12/2017	Bid 17-34	James Park North Field Renovations	\$930,062.00	\$320,000 / \$48,000		Elanar Construction Company (LEP Eligible)					
						5.3%	Evanston Organics			X		\$50,000.00
						16%	JLL Construction	X				\$148,079.00
						2.5%	Paul Herrea Construction	X				\$23,000.00
						.43%	Ozinga Ready Mix			X		\$4,000.00

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	6/12/2017	RFP 17-06	30" Downtown Transmission Feeder	\$519,166.00			Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)					
						13%	M3 Engineering Group		X			\$68,560.00
						16%	GSG Consultants	X				\$82,318.00
PWA	6/12/2017	Bid 17-32	Fleetwood Jourdain Center Washrm Renovations	\$182,900.00			Construction Consulting & Disbursement Services, Inc.					
						1%	DES Painting		X			\$2,200.00
						17%	Flader Plumbing & Heating			X		\$31,889.47
						14.5%	Central Rug & Flooring			X		\$26,530.00
PWA	6/26/2017	RFP 17-06	30" Downtown Tranmission Feeder Main Engineering Serv	\$305,890.54			Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)					
						22.4%	M3 Engineering Group		X			\$68,560.00
						17.7%	GSG Consultants	X				\$54,060.92
PWA	6/26/2017	RFP 17-35	Noyes Theater Stage Lighting Replacement	\$129,500.00			Gim Electric Company					
						100%	Gim Electric Company	X				\$129,500.00
PWA	6/26/2017	RFP 17-36	Emerson Street Wholesale Water Meter	\$234,900.00			Crawford, Murphy, & Tilly					
						23.8%	J.A. Watts		X			\$55,968.00
						3.6%	GSG Consultants	X				\$8,500.00
<b>June Total</b>				\$2,356,758.53								\$774,005.38
<b>Total to Date</b>				\$15,588,133.82		<b>28%</b>		29	20	14		<b>\$4,376,113.15</b>
PWA	7/10/2017	RFP 17-14	Water Meter Replacement Program	\$1,153,500.00	\$700,000 / \$105,102.45		Water Resources Inc. (LEP Eligible)* using installation labor cost					
						25%	Mobix Corporation			X		\$175,170.75
PWA	7/24/2017	Bid 17-38	2017 Alley /Street Improvement Project	\$1,301,882.10			Schroeder & Schroeder Inc. (not LEP Eligible - CDBG Federally funded)					
						9.6%	Ozinga Ready Mix			X		\$125,872.22

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						23.6%			X			\$307,708.00
<b>July Total</b>				\$1,153,500.00								\$608,750.97
<b>Total to Date</b>				\$16,741,633.82		<b>29.7%</b>		29	21	16		<b>\$4,984,864.12</b>
<b>PWA</b>	8/14/2017	Bid 17-26	Large Diameter Sewer Rehabilitation - Mulford Str Part 2	\$365,330.00			Insituform Technologies USA (not LEP Eligible - IEPA State funded)					
						6.7%	Sheridan Plumbing			X		\$24,716.00
<b>PWA</b>	8/14/2017	Bid 17-40	Dempster Beach Office Renovations	\$249,297.00			Structures Construction					
						2.8%	Windy City Heating & Cooling	X				\$7,000.00
						8.2%	Molite Electric, Inc.	X				\$20,600.00
						11.3%	C&G Construction Supply		X			\$28,000.00
						3%	Kedmont Waterproofing Co.		X			\$7,500.00
<b>PWA</b>	8/14/2017	Bid 17-43	Gibbs Morrison Site Improvements	\$371,345.00	\$100,000 / \$15,000		Copenhaver Construction (LEP Eligible)					
						3%	Galarza Trucking		X			\$11,000.00
						10.7%	Ozinga Ready Mix			X		\$4,000.00
						11.5%	Alas Trucking	X				\$43,000.00
<b>August Total</b>				\$985,972.00								\$145,816.00
<b>Total to Date</b>				\$17,727,605.82				32	24	18		<b>\$5,130,680.12</b>
<b>PWA</b>	9/11/2017	Bid 17-44	2017 CIPP Sewer Rehab Contract B	\$339,549.00	\$118,606 / \$17,790		Kenny Construction (LEP Eligible)					
<b>September Total</b>				\$339,549.00								\$339,549.00
<b>Total to Date</b>				\$18,067,154.82				32	24	18		<b>\$5,470,229.12</b>

LEP Penalty Total 2013-2015	Yr to Date 2016	Total
\$60,634.45	\$9,395.00	\$70,029.45

## 2017 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
HLT	1/23/2017	RFP 16-70	\$30,000.00	Agreement for City Wide Rodent Control	Smithereen Pest Control (Niles, IL)	Precludes Subcontracting Opportunities
		<b>January</b>	<b>\$30,000.00</b>			
		<b>To Date</b>	<b>\$30,000.00</b>			
PWA	2/13/2017	No Bid #	\$354,947.00	Fog House Roof & Masonry	DBS Garland (Cleveland, OH)	Precludes Subcontracting Opportunities
		<b>Feb</b>	<b>\$354,947.00</b>			
		<b>To Date</b>	<b>\$384,947.00</b>			
PWK	3/13/2017	Bid 17-15	\$210,078.00	2017 CIPP Sewer Rehab Contract A	Hoerr Construction (Peoria, IL)	Precludes Subcontracting Opportunities
PWK	3/27/2017	Skokie# 2017-01-07	\$23,900.00	Mowing Services	Cleanslate Chicago (Chicago, IL)	Precludes Subcontracting Opportunities
		<b>March</b>	<b>\$233,978.00</b>			
		<b>To Date</b>	<b>\$618,925.00</b>			
PWK	4/17/2017	Bid 17-25	\$693,079.80	Dutch Elm Disease Control Program	Robert Kinnucan Tree Experts (Lake Bluff)	Precludes Subcontracting Opportunities
		<b>April</b>	<b>\$693,079.80</b>			
		<b>To Date</b>	<b>\$1,312,004.80</b>			
PWK	7/10/2017	No Bid #	\$124,879.00	Roof Masonry Repairs	DBS Garland (Cleveland, OH)	Precludes Subcontracting Opportunities
PWK	7/24/2017	Bid 17-42	\$237,354.00	Prking Garage Improvements	Bulley & Andrews (Chicago, IL)	Precludes Subcontracting Opportunities
		<b>July</b>	<b>\$362,233.00</b>			
		<b>To Date</b>	<b>\$1,674,237.80</b>			

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWK	8/14/2017	RFP 17-37	\$50,000.00	Hydraulic Modeling Services	Black & Veatch Corporation (Chicago, IL)	Precludes Subcontracting Opportunities
		<b>July</b>	<b>\$1,724,237.80</b>			
		<b>To Date</b>	<b>\$2,086,470.80</b>			

- M/W/EBE Tacking Report Legend**
- PWA Public Works Agency
  - ADM Administration
  - HLT Health
  - IT Information Technology
  - CED Com Econ Dev
  - LIB Library

## LEP SUMMARY - 2017 CAPITAL PLANNING PROJECTS

Project Name	2017 Budget (see note 1)	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contractor an MWEBE?
<b>LEP ELIGIBLE</b>						
Fountain Square Renovation	\$ 4,740,000	\$ 5,900,267	3/13/2017	Yes		No
2017 Water Main and Street Resurfacing	\$ 3,330,000	\$ 2,659,267	4/17/2017	Yes		No
Main Library - Interior Renovations	\$ 2,500,000	\$ 677,000		Yes		
2017 Parking Lot Rehabilitation	\$ 1,775,000	\$ 1,188,000	4/24/2017	Yes		No
Fleetwood HVAC/Elec Upgrades	\$ 1,700,000		2017 1Q	Yes		
Howard Street Theater - Construction	\$ 1,500,000		2017 4Q	Yes		
Distribution System - Retail Water Meter Replacement	\$ 1,220,000	\$ 1,153,500	7/10/2017	Yes		No
James Park - North Fields	\$ 1,000,000	\$ 930,062	6/12/2017	Yes		No
2017 Alley Paving	\$ 816,000	\$ 1,446,694	7/24/2017	Yes		No
Church St Harbor South Pier Reconstruction	\$ 580,000	Delay to 2018	2018	Yes		
Parking Garage Coating Rehab - Sherman Ave and Maple Ave	\$ 500,000	\$ 237,354	7/24/2017	Yes		
Gibbs Morrison Site Improvements	\$ 403,000	\$ 371,345	8/14/2017	Yes		No
Chandler Electrical Upgrades	\$ 400,000		2017 4Q	Yes		
Fog House Roof and Masonry Repairs	\$ 400,000	\$ 354,947	2/13/2017	Yes		No
South Standpipe - MCC and Storage Bldg Repair	\$ 335,000		2017 4Q	Yes		
Garnet Place, CTA Viaduct to East, Resurfacing	\$ 300,000	See comment	2017 2Q	Yes	Incl. in 2017 Alley project	
2017 CIPP Sewer Rehabilitation Contract B	\$ 275,000	\$ 339,459	9/11/2017	Yes		No
Main Library - Weatherproofing - Ph 2 and 3	\$ 250,000	\$ 287,330		Yes		
Main Library - Parking Garage Renovations	\$ 250,000	\$ 198,000	5/22/2017	No	Not eligible based on actual bid price	No
Civic Center Security Improvements	\$ 175,000	On hold	2017 4Q	Yes	Multi-year budget >\$175,000	
<b>TOTAL LEP ELIGIBLE</b>	<b>\$ 22,449,000</b>	<b>\$ 15,743,225</b>				
<b>LEP INELIGIBLE PROJECTS - BY FUNDING RESTRICTIONS</b>						
Sheridan Road/Chicago Avenue Improvements	\$ 8,804,800	\$ 10,731,044	2/8/2017	No	ITEP funding; awarded by IDOT	No
Treated Water Storage Replacement	\$ 3,000,000		2017 3Q	No	IEPA SRF program funding	
2017 MFT Street Resurfacing	\$ 1,391,000	\$ 977,779	4/17/2017	No	MFT funding	No
Lining Small Dia Water Main on Private Easement	\$ 1,300,000		2017 2Q	No	IEPA SRF program funding	
Large Dia Sewer Rehab - Mulford St Extension	\$ 600,000	\$ 365,330	8/14/2017	No	IEPA SRF program funding	No
2017 CDBG Street and Alley Resurfacing	\$ 210,000	see comment	2017 2Q	No	CDBG funding. Included in 2017 Alley Pavin	No
<b>TOTAL LEP INELIGIBLE BY FUNDING SOURCE</b>	<b>\$ 15,305,800</b>	<b>\$ 12,074,153</b>				

## LEP SUMMARY - 2017 CAPITAL PLANNING PROJECTS

Project Name	2017 Budget (see note 1)	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contractor an MWEBE?
<b>LEP INELIGIBLE PROJECTS - BY PROJECT TYPE</b>						
Crown Center Consulting Services	\$ 1,500,000	\$ 625,500	1/23/2017	No	Architect + Fundraising	No
Cameras - Security	\$ 825,000		2017 2Q	No	Commodity purchase	
Inspection of Large Dia Water Main	\$ 650,000		2017 2Q	No	Professional services	
2017 Street Patching Program	\$ 600,000	\$ 600,000	3/13/2017	No	Govt Joint Purchasing Program	No
Sheridan Road/Chicago Avenue - Constr Engr	\$ 500,000	\$ 980,000	10/13/2016	No	Engineering services	No
30" Downtown Feeder Main Rehab - Engr Svcs	\$ 400,000	\$ 305,891	6/26/2017	No	Engineering services	No
Howard Street Corridor, Dodge to Custer - Engr	\$ 300,000	\$ 289,821	3/13/2017	No	Engineering services	No
Water Treatment Plant - SCADA System Upgrades	\$ 260,000		2017 4Q	No	Engineering services	
Fountain Square Construction Engineering	\$ 180,000	\$ 345,634	3/13/2017	No	Engineering services	No
Main Street Commons/Corridor - Design Engr	\$ 175,000	\$ 170,868	1/9/2017	No	Engineering services	No
CMMS Software Implementation	\$ 170,000	\$ 170,000	2016	No	Engineering services	No
Main St, Maple to Hinman - Design Engr	\$ 150,000		2017 2Q	No	Engineering services	
Streetlight Master Plan Study	\$ 150,000	\$ 146,143	4/24/2017	No	Engineering services	No
Traffic Signals - Emerson@ Maple/Elgin/Bensen/ Dodge - Engr	\$ 150,000	\$ 86,100	1/9/2017	No	Engineering services	Yes
Network Switch Reliability	\$ 125,000		2017 2Q	No	Commodity purchase	
Emerson Street Water Meter Engr Svcs	Not Budgeted	\$ 124,487	6/26/2017	No	Engineering services	No
Howard Street Theater - Arch Svcs	\$ 100,000	\$ 150,455	3/13/2017	No	Architect services	Yes
Streetlight Purchase	\$ 100,000	\$ 98,254	8/14/2017	No	Commodity purchase	No
Civic Center Boiler Replacement - Engr Svcs	\$ 100,000		2017 2Q	No	Engineering services	
Water Treatment Plant - Lab HVAC - Engr Svcs	\$ 90,000		2017 4Q	No	Engineering services	
Chandler HVAC/Elec Improvements - Engr Svcs	\$ 75,000	\$ 80,965	3/27/2017	No	Engineering services	No
Generator Study	\$ 70,000	\$ 54,340	6/12/2017	No	Engineering services	Yes
Chicago Ave Corridor Impr, Howard to Main - Survey	\$ 50,000		2017 2Q	No	Engineering services	
Ecology Center Crawlspace - Engr Svcs	\$ 50,000		2017 3Q	No	Engineering services	
Parking Garage Coating Rehab - Sherman Ave and Maple Ave - Arch Svcs	\$ 50,000		2017 2Q	No	Architect services	
Data Center Study	\$ 50,000		2017 2Q	No	Engineering services	
Water Treatment Plant - Security Equipment	\$ 50,000		2017 2Q	No	Commodity purchase	
South Standpipe - MCC and Storage Bldg Repair - Engr Svcs	\$ 40,000	\$ 123,212	2/13/2017	No	Engineering services	No
Water Treatment Plant - Upgrade Flushing Water	\$ 40,000	On hold	2017 4Q	No	Commodity purchase	
Bridge Inspection	\$ 30,000	\$ 9,655	3/31/2017	No	Engineering services	No
Water Treatment Plant - Turbidimeter Replacement	\$ 25,000	\$ 49,221	4/17/2017	No	Commodity purchase	No
Distribution System - In-house water meters	\$ 20,000	On hold	2017 2Q	No	Commodity purchase	
Distribution System - Pressure Gauges	\$ 20,000		2017 1Q	No	Commodity purchase	
Water Treatment Plant - Door Impr - Arch Svcs	\$ 15,000		2017 1Q	No	Architect Services	
<b>TOTAL LEP INELIGIBLE BY PROJECT TYPE</b>	<b>\$ 7,110,000</b>	<b>\$ 4,410,546</b>				

## LEP SUMMARY - 2017 CAPITAL PLANNING PROJECTS

Project Name	2017 Budget (see note 1)	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contractor an MWEBE?
<b>LEP INELIGIBLE PROJECTS &lt;\$250,000 IN VALUE</b>						
North Branch Library - Exterior Improvements	\$ 249,500	\$ 321,334	TBD	No	Includes roof/gutter and asbestos remediation	
2017 CIPP Sewer Rehabilitation Contract A	\$ 225,000	\$ 210,088	3/13/2017	No	<\$250,000	No
Chandler - Exterior Waterproofing	\$ 200,000	On hold	2017 3Q	No	<\$250,000	
Dempster Beach House Renovations	\$ 200,000	\$ 249,297	8/14/2017	No	<\$250,000	<b>No</b>
Sewer Drainage Structure Lining	\$ 155,000		2017 2Q	No	<\$250,000	
Comprehensive Signage	\$ 150,000		2017 3Q	No	<\$250,000	
Fleetwood Restroom Improvements	\$ 150,000	\$ 182,900	6/12/2017	No	<\$250,000	No
Neighborhood Public Art	\$ 150,000	\$ 88,897	7/24/2017	No	<\$250,000	No
North Branch Library - 2022 Central St Impr	\$ 150,000		TBD	No	<\$250,000	
North Branch Library - Roof and Gutter Replacement	\$ 150,000	incl in other project		No	Included in North Branch Library - Exterior Improvements	
Sidewalk - 50/50 Replacement	\$ 150,000	\$ 209,000	3/13/2017	No	<\$250,000	No
North Standpipe - Fiber Optic From FS#5	\$ 120,000		TBD	No	<\$250,000	
Water Treatment Plant - Door Improvements	\$ 115,000		2017 4Q	No	<\$250,000	
Lovelace Park Pond Rehabilitation	\$ 100,000		2017 2Q	No	<\$250,000	
Levy Center Solar Panel Installation	\$ 100,000	\$ 62,700	5/22/2017	No	<\$250,000	No
2017 Pavement Marking	\$ 90,000	\$ 90,000	4/24/2017	No	<\$250,000	No
Ecology Center - Roofing/Clerestory/Masonry	\$ 80,000	\$ 80,000	7/10/2017	No	<\$250,000	No
North Branch Library - Asbestos Remediation	\$ 75,000	incl in other project	TBD	No	<\$250,000	
Roof Patching - Misc Facilities	\$ 50,000	\$ 44,879	7/10/2017	No	<\$250,000	No
Main Library - Generator	\$ 50,000	\$ 45,556		No	<\$250,000	
Water Treatment Plant - Crack Repair in Low Lift Suction Tunnels	\$ 50,000	On hold	2017 4Q	No	<\$250,000	
Fire Station 1,2,4 - Bunkroom Upgrades	\$ 30,000		2017 2Q	No	<\$250,000	
<b>TOTAL LEP INELIGIBLE PROJECTS &lt;\$250,000</b>	<b>\$ 2,789,500</b>	<b>\$ 1,584,651</b>				

Note 1. This is for 2017 funding only. Projects occurring over multiple years may have a larger overall budget than is shown here.