



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE
DEVELOPMENT COMMITTEE**

**Wednesday, January 17, 2018 6:30 P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Aldermanic Library**

AGENDA

- 1. CALL TO ORDER / DECLARATION OF QUORUM**
- 2. APPROVAL OF MEETING MINUTES of December 20, 2017**
- 3. Guest Introductions**
- 4. UNFINISHED BUSINESS**
 - a. Sean vanDril - Under 20 Spend Update**
- 5. STAFF REPORTS**
 - a. M/W/EBE and LEP Tracking Report**
 - b. 2018 Capital Planning Projects & LEP Summary - Tentative Schedule**
 - c. Apprentice Proposal – Held from last month**
- 6. NEW BUSINESS**
 - a. Local Contractors List NSP2 Bid Application – Hold February meeting**
 - b. LEP Funds discussion (EFD Recruitment Process)**
- 7. ADJOURNMENT**
- 8. NEXT MEETING: Wednesday, February 21, 2018**

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: www.cityofevanston.org/mwebecommittee. Questions can be directed to Tammi Nunez at 847-866-2935.

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**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, December 20, 2017

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Aldermanic Library

MEMBERS PRESENT: Ald. Braithwaite, Ald. Rue Simmons, Malik Kemokai, Yves Lassere, Jessica Oldani, Bob Reece and Juneitha Shambee

MEMBERS ABSENT: Joshua Gutstein and Kenneth Rodgers

STAFF PRESENT: Purchasing Manager Tammi Nunez and Business Diversity Compliance Coordinator Sharon Johnson

OTHERS PRESENT: N/A

PRESIDING MEMBER: Ald. Braithwaite

Declaration of a Quorum

With a quorum present, Chair Braithwaite called the meeting to order at 6:30pm.

Approval of Minutes

Motion to approve the Minutes as presented from October 18, 2017 made by R. Simmons and seconded by Y. Lassere. **Vote called and taken. Motion passed unanimously.**

New Members Introductions:

Malik Kemokai and Juneitha Shambee

Unfinished Business

- a. Ald. Braithwaite request item to be held until January 2018 and asked staff to confirm Mr. van Dril's attendance at January committee meeting or provide staff with progress update debriefing. J. Oldani gave an update from her meeting with M. van Dril. The work he is doing for the committee on behalf of the Evanston Chamber of Commerce; gathering and assessing of the city under 20K spend. The committee will use his report to analyze the data to develop programs and policies to recycle dollars spent outside of town back to into the Evanston community.

STAFF REPORTS

- a. MWEBE Tracking Report Update
Business Workforce Compliance Coordinator Johnson reviewed the MWEBE Tracking report with the committee. She noted projects that were LEP eligible.
 - o Garland/DBS Inc., Fog House Roof & Masonry Improv., compliant at 15%, 236 EV hours.

- Copenhagen Construction, Fountain Sq. Reno., struggling at 11%, 872 EV hours.
 - Joel Kennedy Construction, 2017 Water Main Improv., current compliant at 18% 949.5 EV hours.
 - Building Paving, Parking Lot Improv., partial compliant 13% (partial fine 2%) 348.5 EV hours.
 - Elanar Construction, James Park North Field Reno., 22% compliant 239.5 EV hours.
 - Water Resources Inc., Water Meter Replacement Program, just started roughly 130.75 EV hours; 1 LEP resident licensed plumber.
 - Copenhagen Construction, Gibbs Morrison Site Improv., great progress; compliant at 19%, 39.5 EV hours.
 - Kenny Construction, 2017 CIPP Sewer Rehab Contract B, struggling to meet goal, project slowed down; will pay fine.
 - Central Lakes Company, Fleetwood Jourd. Ctr. HVAC Elec., no payroll submitted as of yet; Electrical work; 1 LEP resident out with medical issue; GC instructed to use list/fill with another EV labor.
 - Ambler Mechanical Contractors, Chandler Newberger Ctr. HVAC & Elec. Improv., project starting 3/2018.
 - Penalty collected to date is \$78,223.66 (revised amount including Kenny Construction penalty of \$3,385.05; corrected total amount \$81,608.71).
 - Ald. Braithwaite asked Ms. Johnson if we could do a short survey/ follow- up for contractors to complete; feedback on LEP individual (check the box; how well did they do).
- b. LEP Summary – 2017 Capital Planning Projects – report attach to packet.
- c. 60-0-14 Ordinance Subsection 1-17-1(C) LEP & Assist Agencies Exhibit Disclaimer – ordinance and exhibit attach to packet per previous request and committee review.

New Business

- a. Committee meeting dates reviewed and acknowledged for 2018.
- b. Apprentice Proposal – holder over from last committee meeting; request to hold until January 2018 meeting.
- c. Creation of a Local Contractors List – committee agreed at last meeting to add Evanston Minority Business Consortium, Inc. to the Construction Contractors Assistance Organizations Exhibit. This will help contractors find local Evanston businesses. Suggested to use NSP2 Bid Application criteria. Hold action until staff meet to bring back criteria to vet contractors from NSP2 (S. Flax-Community Development). Ald. Simmons asked to be included in the meeting.
- d. Ald. Simmons shared with the committee EPD Firefighter/Paramedics Recruitment Process. Asked committee to consider using LEP funds to cover application exam fees for EV residents who are considering applying for EPD Firefighter/Paramedics positions.

Adjournment

Motion to adjourn made by B. Reese and seconded by R. Simmons. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 7:35 pm.

Respectfully Submitted,
Tammi Nunez, Purchasing Manager

2017 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
FAC	1/9/2017	RFP 16-72	2017-19 Multi Year Janitorial Services	\$120,576.00	-		Eco Clean Maintenance Inc.					
						41.5%	Dust Em Clean	X				\$50,103.00
PWA	1/9/2017	RFP 16-73	Emerson Street Traffic Signals Moderization	\$86,100.00	-		Terra Engineering Ltd.					
						89.5%	Terra Engineering		X			\$77,100.00
PWA	1/9/2017	RFP 16-47	Main Street Corridor Improvement Project (Revised)	\$77,800.84	-		Stanley Consultants					
						5.5%	Vested Strategies			X		\$13,425.00
						19.4%	Environmental Design	X				\$47,613.84
						2.3%	AES Services	X				\$5,584.00
						4.6%	Rubino Engineering		X			\$11,178.00
PWA	1/23/2017	RFQ 16-61	Robert Crown Community Center Ice Complex	\$497,500.00	-		Woodhouse Tinucci Architects (RFQ not LEP eligible)					
						5%	Stearn-Joglekar	X				\$25,000.00
						1.6%	CCIM	X				\$8,000.00
						5.6%	Terra Engineering		X			\$28,000.00
						1%	Grumman/Butkus			X		\$5,000.00
						1%	Ann Kustner Lighting			X		\$5,000.00
January Total				\$781,976.84								\$276,003.84
Total to Date				\$781,976.84		35.2%		5	3	3	0	\$276,003.84
PWA	2/13/2017	RFP 16-74	Robert Crown Community Center Ice Complex	\$123,212.00	-		Stanley Consultants					

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						25%	Milhouse Engineering Constr	X				\$30,803.00
PWA	2/13/2017	No bid #	Fog Houses Roof & Masonry Improvements (236 Evnstn hours)	\$354,947.00	-		Garland / DBS Inc. (compliant)					
PWA	2/27/2017	RFP 17-02	Material Testing Services	\$150,000.00	-		Interra Engineering Services					
						95%	Interra Engineering Services	X				\$142,500.00
February Total				\$628,159.00								\$173,303.00
Total to Date				\$1,410,135.84		42.5%		7	3	3	0	\$449,306.84
PWA	3/13/2017	RFQ 16-75	Howard Street Corridor Improvement Proj	\$289,820.70	-		Christopher Burke Engineering (RFQ not LEP eligible)					
						8.6%	Altamanu Inc.		X			\$25,000.00
						1.8%	Fish Transportation		X			\$5,000.00
						8.9%	GSG Consultants	X				\$26,075.00
						16.2%	Metro Strategies		X			\$46,990.00
PWA	3/13/2017	Bid 17-05	Fountain Square Renovation (872 Evnstn hrs)	\$5,847,266.70	\$2,700,000 / \$405,000		Copenhaver Construction (LEP Eligible)					
						27.2%	Alas Trucking	X				\$1,595,444.00
PWA	3/13/2017	Bid 17-12	50/50 Sidewalk Replacement Project	\$208,900.00	-		Schroeder & Schroeder Inc.					
						27.8%	Ozinga Ready Mix			X		\$58,000.00
PWA	3/13/2017	RFP 17-07	Howard Street Theater	\$150,455.00	-		Ross Barney Architects					
						47%	Ross Barney Architects		X			\$70,810.00
						35%	Primera Engineering		X			\$52,800.00
PWA	3/27/2017	RFP 17-08	Chandler- Newberger Community Center	\$80,965.00	-		Clark Dietz, Inc.					
						16.4%	Delta Engineering Group	X				\$13,300.00
						8.6%	Elliot Dudnik & Associates			X		\$7,000.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
	March Total			\$6,577,407.40								\$1,900,419.00
	Total to Date			\$7,987,543.24		30.7%		10	8	5	0	\$2,349,725.84
PWA	4/10/2017	Bid 17-03	2017 Water Main Improvements & Street Resurfacing Project (949.5 Evnston hrs)	\$2,659,267.00	\$200,000 / \$30,000		Joel Kennedy Constructing Corporation (LEP Eligible)					
						7%	Ozinga Ready Mix			X		\$190,000.00
						1.8%	E. King Construction		X			\$50,000.00
						2%	Menini Cartage, Inc.		X			\$55,000.00
						2.2%	Orient Express Service	X				\$60,000.00
						3.5%	Chicagoland Truckin' Company	X				\$92,000.00
						.3%	Midwest Rem Enterprises	X				\$10,000.00
						.8%	Roughneck Concrete Drilling		X			\$23,769.00
						6%	Barrera Construction Inc.	X				\$160,000.00
PWA	4/17/2017	Bid 17-04	2017 Motor Fuel Tax Street Resurfacing Project	\$977,779.00			J.A. Johnson (not LEP Eligible - MFT Federally funded)					
						9.8%	Ozinga Ready Mix			X		\$96,750.00
						.7%	D2K Traffic Equipment	X				\$7,141.78
						7.5%	Galaxy Underground, Inc		X			\$73,950.00
						.8%	Highway Safety Group	X				\$8,000.00
PWA	4/24/2017	RFQ 17-11	Street Light Master Plan Project	\$146,143.05			Christopher Burke Engineering					
						24%	Delta Engineering Group	X				\$35,333.09
						25%	Altamanu Inc.		X			\$37,573.06
PWA	4/24/2017	Bid 17-27	2017 Parking Lot Improvement Project (348.5 Evnstn hrs)	\$1,188,000.00	\$126,000 / \$18,000		Buidling Paving, Inc. (LEP Eligible)					
						4.2%	Ozinga Ready Mix			X		\$50,000.00
						10.5%	Elmund & Nelson		X			\$124,825.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						1%	Highway Safety Group	X				\$11,540.00
April Total				\$4,971,189.05								\$1,085,881.93
Total to Date				\$12,958,732.29		27.2%		18	14	8		\$3,435,607.77
LIB	5/22/2017	Bid 17-28	Main Library Underground Pkg Grg Upgrade - Phase 2	\$198,000.00			Reliable & Associates Construction Company					
						2.9%	Romero Steel Company	X				\$5,800.00
						9.5%	Beton Construction		X			\$19,000.00
						8%	Durango Painting	X				\$15,900.00
LIB	5/22/2017	RFP 17-19	Back Up Electrical Generator Enginnering	\$45,556.00			Clark Dietz, Inc.					
						23.6%	Delta Engineering Group	X				\$10,761.00
						8.7%	Elliot Dudnik & Associates			X		\$4,000.00
PWA	5/22/2017	RFP17-13	Levy Senior Center Solar Panel Installation	\$62,700.00			Continental Electrical Construction Company					
						14%	Express Electric Supply	X				\$8,775.00
May Total				\$306,256.00								\$64,236.00
Total to Date				\$13,264,988.29		27.2%		22	15	9		\$3,499,843.77
PWA	6/12/2017	RFP 17-30	Citywide Generator Evaluation	\$54,339.99			CCJM Engineers					
						38%	CCJM	X				\$20,839.99
PWA	6/12/2017	Bid 17-34	James Park North Field Renovations (239.5 Evnstn hrs)	\$930,062.00	\$320,000 / \$48,000		Elanar Construction Company (LEP Eligible)					
						5.3%	Evanston Organics			X		\$50,000.00
						16%	JLL Construction	X				\$148,079.00
						2.5%	Paul Herrea Construction	X				\$23,000.00
						.43%	Ozinga Ready Mix			X		\$4,000.00
PWA	6/12/2017	RFP 17-06	30" Downtown Transmission Feeder	\$519,166.00			Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)					

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						13%	M3 Engineering Group		X			\$68,560.00
						16%	GSG Consultants	X				\$82,318.00
PWA	6/12/2017	Bid 17-32	Fleetwood Jourdain Center Washrm Renovations	\$182,900.00			Construction Consulting & Disbursement Services, Inc.					
						1%	DES Painting		X			\$2,200.00
						17%	Flader Plumbing & Heating			X		\$31,889.47
						14.5%	Central Rug & Flooring			X		\$26,530.00
PWA	6/26/2017	RFP 17-06	30" Downtown Tranmission Feeder Main Engineering Serv	\$305,890.54			Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)					
						22.4%	M3 Engineering Group		X			\$68,560.00
						17.7%	GSG Consultants	X				\$54,060.92
PWA	6/26/2017	RFP 17-35	Noyes Theater Stage Lighting Replacement	\$129,500.00			Gim Electric Company					
						100%	Gim Electric Company	X				\$129,500.00
PWA	6/26/2017	RFP 17-36	Emerson Street Wholesale Water Meter	\$234,900.00			Crawford, Murphy, & Tilly					
						23.8%	J.A. Watts		X			\$55,968.00
						3.6%	GSG Consultants	X				\$8,500.00
June Total				\$2,356,758.53								\$774,005.38
Total to Date				\$15,621,746.82		28%		29	19	13		\$4,273,849.15
PWA	7/10/2017	RFP 17-14	Water Meter Replacement Program (130.75 Evnstn hrs)	\$1,153,500.00	\$700,000 / \$105,102.45		Water Resources Inc. (LEP Eligible)* using installation labor cost					
						25%	Mobix Corporation			X		\$175,170.75
PWA	7/24/2017	Bid 17-38	2017 Alley /Street Improvement Project	\$1,301,882.10			Schroeder & Schroeder Inc. (not LEP Eligible - CDBG Federally funded)					
						9.6%	Ozinga Ready Mix			X		\$125,872.22
						23.6%			X			\$307,708.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
July Total				\$2,455,382.10								\$608,750.97
Total to Date				\$18,077,128.92		29.7%		29	20	15		\$4,882,600.12
PWA	8/14/2017	Bid 17-26	Large Diameter Sewer Rehabilitation - Mulford Str Part 2	\$365,330.00			Insituform Technologies USA (not LEP Eligible - IEPA State funded)					
						6.7%	Sheridan Plumbing			X		\$24,716.00
PWA	8/14/2017	Bid 17-40	Dempster Beach Office Renovations	\$249,297.00			Structures Construction					
						2.8%	Windy City Heating & Cooling	X				\$7,000.00
						8.2%	Molite Electric, Inc.	X				\$20,600.00
						11.3%	C&G Construction Supply		X			\$28,000.00
						3%	Kedmont Waterproofing Co.		X			\$7,500.00
PWA	8/14/2017	Bid 17-43	Gibbs Morrison Site Improvements (39.5 Evnstn hrs)	\$371,345.00	\$100,000 / \$15,000		Copenhaver Construction (LEP Eligible)					
						3%	Galarza Trucking		X			\$11,000.00
						10.7%	Ozinga Ready Mix			X		\$4,000.00
						11.5%	Alas Trucking	X				\$43,000.00
August Total				\$985,972.00								\$145,816.00
Total to Date				\$19,063,100.92		26.3%		32	23	17		\$5,028,416.12
PWA	9/11/2017	Bid 17-44	2017 CIPP Sewer Rehab Contract B (0 Evnstn hrs)	\$339,549.00	\$118,606 / \$17,790		Kenny Construction (LEP Eligible)					
PWA	9/25/2017	RFP 16-61	Robert Crown Community Center Ice Complex - Amnt #1	\$2,146,833.00			Woodhouse Tinucci Architecture (RFP not LEP eligible, Consulting Svs)					
						7.2%	Stearn-Joglekar	X				\$155,000.00
						9.4%	CCIM	X				\$203,000.00
						4.5%	26		X			\$98,000.00
						1.3%	Grumman/Butkus			X		\$30,000.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						1.8%	Ann Kustner Lighting		X			\$40,000.00
						.3%	Carnow, Conibear & Associates		X			\$8,000.00
September Total				\$2,486,382.00								\$534,000.00
Total to Date				\$21,549,482.92		26%		34	26	18		\$5,562,416.12
PWA	10/9/2017	Bid 17-50	Fleetwood-Jourdain Center HVAC and Electrical Improvements (no pyrl submitted yet)	\$1,988,485.00	LEP under discussion		Central Lakes Company (LEP Eligible)					
						1.2%	April Cobra Enterprise	X				\$25,000.00
						23.2%	Gim Electric Company	X				\$461,500.00
						38%	Voris Mechanical		X			\$770,000.00
PWA	10/23/2017	RFP 17-51	Inspectioin of Large Diameter Mains	\$578,940.00			Pure Technologies (RFP not LEP eligible, Consulting Svs)					
						3%	DB Sterlin Consultants	X				\$15,800.00
October Total				\$2,567,425.00								\$1,272,300.00
Total to Date				\$24,116,907.92		29%		37	27	18		\$6,834,716.12
PWA	11/13/2017	Bid 17-56	Chandler Newberger Center HVAC & Electrical Improvements (proj starting 3/2018)	\$488,880.00	\$25,000 / \$3,750		Ambler Mechanical Contractors (LEP Eligible)					
						10%	Dekayo Corp / Oritz Contractors	X				\$48,888.00
PWA	11/27/2017	RFP 17-59	2018 CIP Topographic Surveying Engineering Services	\$46,415.88			Hampton, Lenzini & Renwick					
						25%	Millennia Professional Services	X				\$11,750.88
November Total				\$535,295.88								\$60,638.88
Total to Date				\$24,652,203.80		27.9%		39	27	18		\$6,895,355.00

LEP Penalty Total 2013-2015	Yr to Date 2016	Yr to Date 2017	Total
\$60,634.45	\$9,395.00	\$8,193.71	\$78,223.16

2017 MWEBE Goal Waived						
Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
HLT	1/23/2017	RFP 16-70	\$30,000.00	Agreement for City Wide Rodent Control	Smithereen Pest Control (Niles, IL)	Precludes Subcontracting Opportunities
		January	\$30,000.00			
		To Date	\$30,000.00			
PWA	2/13/2017	No Bid #	\$354,947.00	Fog House Roof & Masonry	DBS Garland (Cleveland, OH)	Precludes Subcontracting Opportunities
		Feb	\$354,947.00			
		To Date	\$384,947.00			
PWK	3/13/2017	Bid 17-15	\$210,078.00	2017 CIPP Sewer Rehab Contract A	Hoerr Construction (Peoria, IL)	Precludes Subcontracting Opportunities
PWK	3/27/2017	Skokie# 2017-01-07	\$23,900.00	Mowing Services	Cleanslate Chicago (Chicago, IL)	Precludes Subcontracting Opportunities
		March	\$233,978.00			
		To Date	\$618,925.00			
PWK	4/17/2017	Bid 17-25	\$693,079.80	Dutch Elm Disease Control Program	Robert Kinnucan Tree Experts (Lake Bluff)	Precludes Subcontracting Opportunities
		April	\$693,079.80			
		To Date	\$1,312,004.80			
PWK	7/10/2017	No Bid #	\$124,879.00	Roof Masonry Repairs	DBS Garland (Cleveland, OH)	Precludes Subcontracting Opportunities
PWK	7/24/2017	Bid 17-42	\$237,354.00	Prking Garage Improvements	Bulley & Andrews (Chicago, IL)	Precludes Subcontracting Opportunities

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
		July	\$362,233.00			
		To Date	\$1,674,237.80			
PWK	8/14/2017	RFP 17-37	\$50,000.00	Hydraulic Modeling Services	Black & Veatch Corporation (Chicago, IL)	Precludes Subcontracting Opportunities
		Aug	\$50,000.00			
		To Date	\$1,724,237.80			
PWA	10/9/2017	Bid 17-49	\$34,920.41	Stump Removal & Parkway Restoration	Alvarez, Inc.	Precludes Subcontracting Opportunities
		Oct	\$34,920.41			
		To Date	\$1,759,158.21			

YTD 2016	\$1,273,442.37
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<u>M/W/EBE Tacking Report Legend</u>
- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library