



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, December 20, 2017

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Aldermanic Library

**MEMBERS PRESENT:** Ald. Braithwaite, Ald. Rue Simmons, Malik Kemokai, Yves Lassere, Jessica Oldani, Bob Reece and Juneitha Shambee

**MEMBERS ABSENT:** Joshua Gutstein and Kenneth Rodgers

**STAFF PRESENT:** Purchasing Manager Tammi Nunez and Business Diversity Compliance Coordinator Sharon Johnson

**OTHERS PRESENT:** N/A

**PRESIDING MEMBER:** Ald. Braithwaite

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**Declaration of a Quorum**

With a quorum present, Chair Braithwaite called the meeting to order at 6:30pm.

**Approval of Minutes**

Motion to approve the Minutes as presented from October 18, 2017 made by R. Simmons and seconded by Y. Lassere. **Vote called and taken. Motion passed unanimously.**

**New Members Introductions:**

Malik Kemokai and Juneitha Shambee

**Unfinished Business**

- a. Ald. Braithwaite request item to be held until January 2018 and asked staff to confirm Mr. van Dril's attendance at January committee meeting or provide staff with progress update debriefing. J. Oldani gave an update from her meeting with M. van Dril. The work he is doing for the committee on behalf of the Evanston Chamber of Commerce; gathering and assessing of the city under 20K spend. The committee will use his report to analyze the data to develop programs and policies to recycle dollars spent outside of town back to into the Evanston community.

**STAFF REPORTS**

- a. MWEBE Tracking Report Update  
Business Workforce Compliance Coordinator Johnson reviewed the MWEBE Tracking report with the committee. She noted projects that were LEP eligible.
  - o Garland/DBS Inc., Fog House Roof & Masonry Improv., compliant at 15%, 236 EV hours.

## APPROVED

mwebe-minutes-20171220

- Copenhagen Construction, Fountain Sq. Reno., struggling at 11%, 872 EV hours.
  - Joel Kennedy Construction, 2017 Water Main Improv., current compliant at 18% 949.5 EV hours.
  - Building Paving, Parking Lot Improv., partial compliant 13% (partial fine 2%) 348.5 EV hours.
  - Elanar Construction, James Park North Field Reno., 22% compliant 239.5 EV hours.
  - Water Resources Inc., Water Meter Replacement Program, just started roughly 130.75 EV hours; 1 LEP resident licensed plumber.
  - Copenhagen Construction, Gibbs Morrison Site Improv., great progress; compliant at 19%, 39.5 EV hours.
  - Kenny Construction, 2017 CIPP Sewer Rehab Contract B, struggling to meet goal, project slowed down; will pay fine.
  - Central Lakes Company, Fleetwood Jourd. Ctr. HVAC Elec., no payroll submitted as of yet; Electrical work; 1 LEP resident out with medical issue; GC instructed to use list/fill with another EV labor.
  - Ambler Mechanical Contractors, Chandler Newberger Ctr. HVAC & Elec. Improv., project starting 3/2018.
  - Penalty collected to date is \$78,223.66 (revised amount including Kenny Construction penalty of \$3,385.05; corrected total amount \$81,608.71).
  - Ald. Braithwaite asked Ms. Johnson if we could do a short survey/ follow- up for contractors to complete; feedback on LEP individual (check the box; how well did they do).
- b. LEP Summary – 2017 Capital Planning Projects – report attach to packet.
- c. 60-0-14 Ordinance Subsection 1-17-1(C) LEP & Assist Agencies Exhibit Disclaimer – ordinance and exhibit attach to packet per previous request and committee review.

### New Business

- a. Committee meeting dates reviewed and acknowledged for 2018.
- b. Apprentice Proposal – holder over from last committee meeting; request to hold until January 2018 meeting.
- c. Creation of a Local Contractors List – committee agreed at last meeting to add Evanston Minority Business Consortium, Inc. to the Construction Contractors Assistance Organizations Exhibit. This will help contractors find local Evanston businesses. Suggested to use NSP2 Bid Application criteria. Hold action until staff meet to bring back criteria to vet contractors from NSP2 (S. Flax-Community Development). Ald. Simmons asked to be included in the meeting.
- d. Ald. Simmons shared with the committee EPD Firefighter/Paramedics Recruitment Process. Asked committee to consider using LEP funds to cover application exam fees for EV residents who are considering applying for EPD Firefighter/Paramedics positions.

### Adjournment

Motion to adjourn made by B. Reese and seconded by R. Simmons. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 7:35 pm.

Respectfully Submitted,  
Tammi Nunez, Purchasing Manager