



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, April 18, 2018

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Braithwaite, Ald. Rue-Simmons, Joshua Gutstein, Yves Lassere, Jessica Oldani and Juneitha Shambee

MEMBERS ABSENT: Malik Kemokai, Bob Reece and Kenneth Rodgers

STAFF PRESENT: CFO/ City Treasurer Hitesh Desai, Purchasing Manager Tammi Nunez, Business Diversity Compliance Coordinator Sharon and Capital Planning & Engineering Bureau Chief Lara Biggs

OTHERS PRESENT: Commissioner Josina Morita, Linda Larkin, Joel Klahn, Nosa Ehimwenman, Calvin Lynn, John Threats, Jr. and Bennett Johnson

PRESIDING MEMBER: Ald. Braithwaite

Declaration of a Quorum

With a quorum present Ald. Braithwaite called the meeting to order at 6:35pm.

Approval of Minutes

Motion to approve the Minutes as presented from March 21, 2018 made by Y. Lassere and seconded by J. Oldani. **Vote called and taken. Motion passed unanimously.**

Guest Introduction:

Linda Larkin (reported Under 20 Spend);

Commissioner Josina Morita reported Metropolitan Water Reclamation District of Greater Chicago (MWRD) has a \$1.2 billion budget. The agency provides storm and sewer services for over 10 million people across Cook County. MWRD contacts professional engineering services, flood control, pavement rehabilitation, plumbing services and ect.); material supplies for seven wastewater treatment plants (Howard and McCormick); Diversity programs include MBE/WBE/SBE are designed to increase participation with businesses owned by minorities, women and small businesses. Commissioner Morita shared vendor and contact opportunities and how to find MWRD on their website with the Committee.

Joel Klahn, and Nosa Ehimwenman (see presentation handout)

Unfinished Business

Under 20 Spend Update: L. Larkin from Evanston Chamber of Commerce attended and gave a brief overview of the Chamber next steps approach recommendation with the Committee (identify 445 business address; sort data by departments; type of procurement method (sole source, three quotes, ect.).

a. Procurement 101 Update:

Staff reported workshop planning details and included communications to all Presenter's (which included their commitment to be available for the entire workshop), room setup, survey, agenda and Committee will serve as workshop time keepers. Suggestions were discuss to contact departments (if they connected with a business as result of Procurement 101); Ald. Rue-Simmons would forward names of potential contacts that could provide a success story during the workshop. Ald. Braithwaite asked the Committee to reach out to their professional contacts to share and inform them of the workshop.

STAFF REPORTS

a. MWEBE Tracking Report Update

Business Workforce Compliance Coordinator Johnson reviewed the MWEBE Tracking report with the committee, gave an overview of the report:

- Structures Construction Corporation, Howard Street Construction Theatre: they have an Evanston resident on as a Superintendent/Forman; State consider position as management not labor) not sure if hours will count. Ms. Johnson is checking with Legal Department.
- Monson Nicolas Inc., Service Center Parking Deck Restoration: they already have an Evanston resident on board, no payroll received as of yet; project schedule to go through June 9th, one Evanston resident, at 12.5% compliant they just started.

b. 2018 Capital Planning Projects – Ms. Biggs recapped Robert Crown project Contractor's Bulley & Andrews and Bowa presentation. Ms. Biggs discuss 2018 Capital Planning Projects & LEP Summary for April2018.

New Business

a. Bulley & Andrews - M/W/EBE and LEP Contracting Plan Presentation

Adjournment

Motion to adjourn made by J. Gutstein and seconded by Ald. R. Rue-Simmons. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 8:15 pm.

Respectfully Submitted,
Tammi Nunez, Purchasing Manager