



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, September 12, 2018

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Braithwaite, Joshua Gutstein, Yves Lassere, Jessica Oldani, Kenneth Rodgers, and Juneitha Shambee

MEMBERS ABSENT: Ald. Rue-Simmons, Malik Kemokai, and Bob Reece

STAFF PRESENT: CFO/ City Treasurer Hitesh Desai, Purchasing Manager Tammi Nunez, Capital Planning & Engineering Bureau Chief Lara Biggs, and Business Diversity Compliance Coordinator Sharon Johnson

OTHERS PRESENT: Joel Klahn, Nosa Ehi , Lee Fantroy, Cy Kennedy, Bryant O. C. Wallace, Mark E. Newsome, Bennett Johnson, Mike Vasilko

PRESIDING MEMBER: Ald. Braithwaite

Declaration of a Quorum

With a quorum present Ald. Braithwaite called the meeting to order at 6:46pm.

Approval of Minutes

Motion to approve the Minutes as presented from April 18, 2018 made by J. Oldani and seconded by J. Gutstein. **Vote called and taken. Motion passed unanimously.**

Guest Introduction:

Joel Klahn (Bulley and Andrews), Nosa Ehi (Bowa Construction), Lee Fantroy (Bowa Construction), Cy Kennedy (Value Innovation Technologies Corp.), Bryant O. C. Wallace (WallScott Solutions), Mark E. Newsome (ITG Revenue Management Solutions), Bennett Johnson (EMBC), Mike Vasilko (Resident)

Unfinished Business

- a. Bulley & Andrews – Project, M/W/EBE and LEP Update
 - Robert Crown Community Center Construction project: Project Executives from Bulley & Andrews and The Bowa Group updated the Committee on the project to date: project is approximately 23% MWEBE compliant (includes 10% Minority, 10 Women, and 3% Evanston) \$25,000,000 of the project budget \$47,000,000 construction bidding ongoing and there is still opportunities for some of the smaller contracts; another set of information will come out by the end of October and will include more everything done on the project.

- Vendor Fair: that was held May 1, 2018, number of people attended the meeting; Job Fair: held July 26, 2018 number of people attended the fair, 14 people filled out paperwork/ or completed on-line.
- 15% labor hours goes to union Evanston Residents was clarified.
- Plan to breakout smaller scopes of work that could be non-union; continue to look for opportunities for non-union and other businesses services. Continue to look for ways to recycle monies back into Evanston Businesses.

STAFF REPORTS

a. MWEBE Tracking Report Update

Business Workforce Compliance Coordinator S. Johnson gave an overview of the report:

- Structures Construction Corporation, Howard Street Construction Theatre: project is currently at 24% compliant.
- Monson Nicolas Inc., Service Center Parking Deck Restoration: project is complete; currently at 17 % compliant.
- Bolder Construction, 2018 Water Main Improvements & Resurf.: project is almost complete, currently 17% compliant; resident has 651 hours on the project.
- Bolder Construction, Emerson St Wholesale Water Meter Construction and Kovilic Construction Steel Fabrication projects are just underway, have not received any certified payroll as of yet.
- Ms. Johnson also reported: Overall we are 26.3% MWEBE goal currently; Water Meter Replacement (Water Resources) project is 93% done; currently 18% compliant; and Fleetwood Jourdain (Central Lakes) project finished at 24% compliant.
- Ald. Braithwaite asked staff to include note in Friday packet on the MWEBE/LEP Compliance Tracking memo that the Committee: Committee members noted the significant decrease in penalty fees collected between 2013 through 2017. This decrease is the direct result of collaborative efforts of Purchasing and Business Workforce Compliance Coordinator Staff including working with the contactors from the beginning of the project.

b. 2018 Capital Planning Projects

Engineering Bureau Chief L. Biggs gave an overview of the report:

- Crown Center Construction explained the uniqueness of the project, MWEBE goal (25%), LEP (15% Residents contract hours on the project) tracking and General Contractor outreach. Project is currently 23% compliant (includes 3% Evanston Business) after 2 months (next month we will have certified payroll).
 - It was pointed out we do not have large construction company industry in Evanston and that is a challenge on the Crown project. Staff is looking for ways to make opportunities for Local Business and will continue to work on that.
 - Not including Robert Crown project we have awarded 6 to 7 million dollars in LEP eligible projects this year and continue to move forward with them. There are some projects that are on hold.
 - Next big project coming up is the Main Street Commons/Corridor – Construction (west-end); project includes streetscape project and resurfacing; traffic signal and lighting improvement, and big thing is sidewalk. Project will go out to bid in another couple of months. Construction will begin 2019 spring/summer.

New Business

- a. Value Innovation Technologies (VIT) - eLink Gateway platform
 - Value Innovation Technologies (VIT) officials presented their e-commerce Software as a Service (SaaS) catalog platform called eLink software solutions. ELink software monitors and track clients spend and believe they could increase Minority, Women, and local Evanston Businesses spend, that would also drive savings. VIT used 6 months of data that included PO/invoicing process and credit card spend; looking to focus on repetitive purchase of commodity type items and services; felt it was in line with our under \$20 spend targets.
 - VIT feel after evaluating the 6 months of data there is enough vendors and spend to have an effective market place. There is enough Local Minority/Women owned Businesses.
 - Recommendation for staff to explore (from an operational standpoint) feasibility of eLink Gateway platform software by the next meeting. Motion made by J. Oldani and seconded by K. Rodgers. Vote called and taken. Motion passed unanimously.

Adjournment

Motion to adjourn made by Y. Lassere and seconded by K. Rodgers. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 8:29 pm.

Respectfully Submitted,
Tammi Nunez, Purchasing Manager