

**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE  
DEVELOPMENT COMMITTEE**

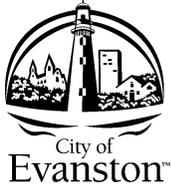
**Wednesday, January 16, 2019 6:30 P.M.  
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Aldermanic Library**

**AGENDA**

- 1. CALL TO ORDER / DECLARATION OF QUORUM**
- 2. APPROVAL OF MEETING MINUTES of December 19, 2018**
- 3. Guest Introductions**
  - a. Bulley & Andrews – Project, M/W/EBE and LEP Update**
- 4. UNFINISHED BUSINESS**
- 5. STAFF REPORTS**
  - a. M/W/EBE and LEP Tracking Report**
  - b. Capital Planning Projects & LEP Summary Update**
- 6. NEW BUSINESS**
- 7. ADJOURNMENT**
- 8. NEXT MEETING: Wednesday, February 20, 2019**

**Order & Agenda Items are subject to change.** Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: [www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee). Questions can be directed to Tammi Nunez at 847-866-2935.

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**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, December 19, 2018  
6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

**MEMBERS PRESENT:** Ald. Braithwaite, Ald. Rue-Simmons, Joshua Gutstein, Malik Kemokai, Yves Lassere, Jessica Oldani, Kenneth Rodgers and Juneitha Shambee

**MEMBERS ABSENT:** Bob Reece

**STAFF PRESENT:** Purchasing Manager Tammi Nunez, Community Services Manager Kevin Brown and Business Diversity Compliance Coordinator Sharon Johnson

**OTHERS PRESENT:** Bennett Johnson, Aina Gutierrez, and Anne Nicklin

**PRESIDING MEMBER:** Ald. Braithwaite

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**Declaration of a Quorum**

With a quorum present Ald. Braithwaite called the meeting to order at 6:35pm.

**Approval of Minutes**

Motion to approve the Minutes as presented from October 17, 2018 made by Ald. Rue-Simmons and seconded by J. Shambee. **Vote called and taken. Motion passed unanimously.**

**3. Guest Introduction:**

Evanston Rebuilding Warehouse (ERW), Executive Director Aina Gutierrez and Director of Workforce Training and Deconstruction Services Anne Nicklin

- a. ERW, Executive Director Aina Gutierrez reviewed ERW, Pathways to Union Apprenticeships for Evanston Residents proposal to the Committee for consideration. It will be a multi-step process to be admitted into the apprenticeship program; requiring educational requirements, aptitude tests, and a referral. The program will help the community by building talent in the trade unions and creating a stronger Evanston economy.
  1. The MWEBE Committee asks Ms. Gutierrez questions about the proposal; add information that would break up/ show expenses per cohorts; clearer understanding how groups would work together and possible partnering with Evanston Minority Business Consortium, Inc. Ms. Gutierrez will send proposal back to the Committee after updating and addressing suggestions.
  2. Motion to accept Evanston Builders Warehouse proposal to place on file was made by Ald. Rue-Simmons and seconded by J. Oldani.

**4. Unfinished Business**

Value Innovation Technologies (VIT) – e-Link Gateway platform update:

- Following information was discussed: feedback from survey and demo site was discussed, e-Link Gateway next steps email, proof of concept, technical issues, Businesses cost, City expenses for VIT software use and what services they would provide. IT Staff sent configuration questions to New World, did not receive an update as of meeting. Committee would like a proposal from VIT, do not want Businesses to be charge fees, if VIT could provide a local business directory (collect business data) that include badges on directory.

#### **STAFF REPORTS**

a. MWEBE Tracking Report Update

Business Workforce Compliance Coordinator S. Johnson gave an overview of the report:

- Structures Construction Corporation, Howard Street Construction Theatre: project is currently at 26% compliant.
- Bolder Construction, 2018 Water Main Improvements & Resurf.: project is almost complete, currently 25% compliant; one Evanston resident; Emerson St Wholesale Water Meter Construction currently 25.4%.
- Amber Mechanical Contractors Inc., pre-construction meeting is schedule.
- Ms. Johnson mentioned Robert Crown Community Center Construction project progress; two Evanston residents on the job; they are moving earth; no room for interior trades yet (possibly will start in March of 2019), currently little more than 22% MWEBE (5% Minority, 13% Women, and 4% Evanston) up .3 pts from October.

b. Staff updated the Committee on the balance of the LEP Violation Account. After audit of account current balance is \$58,371.01; \$18,500.00 FY 2013 violation fees collected were not included in account total Staff is confident the fees were deducted, but not recorded in the system after financial system conversion in 2013. Staff reported \$4,199.25 was deducted from the account for LEP Training courses, LEP participant reimbursement, refreshments and supplies for LEP Open Call Meetings and Procurement 101 events.

c. 2018 Capital Planning Projects: No report available for today's meeting.

#### **New Business**

- a. Covered reviewed 2019 Committee Meeting dates. Motion to approve dates was made by Y. Lassere and seconded by Ald. R. Rue-Simmons. **Vote called and taken. Motion passed unanimously.**

#### **Adjournment**

Motion to adjourn made by Ald. R. Rue-Simmons and seconded by J. Oldani. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 8:25 pm.

Respectfully Submitted,  
Tammi Nunez, Purchasing Manager

### 2019 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
<b>January Total</b>				\$0.00								\$0.00
<b>Total to Date</b>				\$0.00		<b>0.0%</b>		0	0	0	0	<b>\$0.00</b>

### 2019 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	1/14/2019	No Bid #	\$214,073.00	Chandler Newberger Community Ctr	Garland /DBS Inc	Precludes Subcontracting Opportunities
		<b>Year to Date</b>	<b>\$214,073.00</b>			

**M/W/EBE Tacking Report Legend**

- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library
- CMO City Manager's Office

## LEP SUMMARY - 2018 CAPITAL PLANNING PROJECTS

Project Title	2018 Budget (see Note 1)	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contract an MWEBE?
<b>LEP ELIGIBLE</b>						
Crown Center - Construction	\$ 8,000,000	\$ 47,783,303	2/26/2018 7/9/18	Yes		No
2018 Water Main Replacement	\$ 2,850,000	\$ 2,410,717	4/23/2018	Yes		No
Howard Street Theater	\$ 1,692,000	\$ 1,385,469	2/12/2018	Yes		No
Emerson St Water Meter Vault - Const	\$ 1,250,000	\$ 1,162,000	4/23/2018	Yes		No
Main Street Commons/Corridor - Const	\$ 1,200,000		2019	Yes		
2018 Alley Improvements	\$ 960,000	on hold	2019	Yes		
James Park North Parking Lot	\$ 800,000	on hold	TBD	Yes		
Sherman Ave Garage - Lighting Upgrade	\$ 700,000		2018 3Q	Yes		
Viaduct Painting	\$ 600,000	on hold	2019	Yes		
Church Street Harbor - South Pier - Construction	\$ 600,000	\$ 891,000	5/29/2018	Yes		No
Service Center - Parking Deck Membrane and Joint Repairs - Const	\$ 500,000	\$ 458,497	2/26/2018	Yes		No
Sherman Avenue Garage - Paint Rehab	\$ 500,000	on hold	2019	Yes		
Service Center - Tuckpointing/Windows Bldg B/C	\$ 450,000	on hold	2019	Yes		
Sewer - CIPP Rehabilitation Contract B	\$ 431,561	\$ 379,505	10/8/2018	Yes		No
James Park - Field Lighting	\$ 400,000	on hold	2020	Yes		
Chandler - HVAC Improvements - Constr	\$ 27,000	\$ 362,000	12/10/2018	Yes	Overall contract >\$250,000	
South Standpipe - Motor Control Center - Const	\$ 325,000	\$ 377,000	6/25/2018	Yes		No
Civic Center - Elevator Upgrades	\$ 310,000	\$ 456,779	5/29/2018	Yes		No
Hinman Relief Sewer Ext Ph 2	\$ 300,000	incl. above	4/23/2018	Yes	included in 2018 Water Main	
Fleetwood - Interior Improvements - Const	\$ 290,000		2019	Yes		
Sherman Avenue Improvements Project	not budgeted	\$ 825,072	12/10/2018	Yes		No
<b>TOTAL LEP ELIGIBLE</b>	<b>\$ 22,185,561</b>	<b>\$ 56,491,343</b>				
<b>LEP INELIGIBLE PROJECTS - BY FUNDING RESTRICTIONS</b>						
Treated Water Storage Repl - Const	\$ 12,200,000	\$ 19,213,700	11/12/2018	No	IEPA SRF Program Funding	
Sewer - Large Dia Rehab - Greenleaf	\$ 1,700,000		2018 4Q	No	IEPA SRF Program Funding	
Lining Small Dia Water Mains on Private Easement	\$ 1,300,000		2018 4Q	No	IEPA SRF Program Funding	
2018 MFT Street Resurfacing	\$ 1,200,000	\$ 1,022,639	5/29/2018	No	MFT funding	No
30" Downtown Feeder Main Rehab - Const	\$ 6,000,000		2018 4Q	No	IEPA SRF Program Funding	
Central St Bridge - Engr Svcs Ph II Design	\$ 520,000	\$ 519,512	6/25/2018	No	STP-BR grant funding	No
2018 CDBG Street and Alley Improvement	\$ 500,000	\$ 874,761	8/13/2018	No	CDBG funding	No
Howard Street Corridor, Dodge to Custer - Phase II Design Svcs	\$ 458,000	\$ 600,000	8/13/2018	No	STP grant funding	Yes
Mason Park - Roofing / Exterior Impr	\$ 110,000	\$ 109,996	6/25/2018	No	CDBG funding	
<b>SOURCE</b>	<b>\$ 23,988,000</b>	<b>\$ 22,340,608</b>				

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Project Title	2018 Budget (see Note 1)	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contract an MWEBE?
<b>LEP INELIGIBLE PROJECTS - BY PROJECT TYPE</b>						
Crown Center - Architectural Svcs	\$ 780,000	\$ 1,099,650	7/9/2018	No	Arch/engineering services	No
Street Patching Program	\$ 600,000	\$ 600,000	2018 2Q	No	Govt Joint Purchasing Program	
36/42 Intake Replacement at Water Plant - Engr Svcs	\$ 600,000		2018 4Q	No	Engineering services	
Main St, Maple to Hinman Design Engr Ph I/II	\$ 500,000	\$ 363,738	10/22/2018	No	Engineering services	
Beck Park Expansion/Shore School	\$ 400,000	\$ 231,800	2/12/2018	No	Work completed by MGNWC	
Cameras - Parking Garages	\$ 375,000	on hold	2019	No	Commodity Purchase	
Pavement Condition Survey	\$ 250,000	\$ 206,720	4/9/2018	No	Engineering services	No
Public Art - Neighborhood Public Art	\$ 224,898		Ongoing	No	Professional Services	
Environmental Monitoring	\$ 192,500	on hold	2018 1Q	No	Engr Svcs/ Commodity Purchase	
Lincolnwood Connection and Meter Vault - Engr Svcs	\$ 150,000		2018 4Q	No	Engineering services	
Electrical Arc Flash Requirements	\$ 150,000	\$ 53,575	7/9/2018	No	Engineering services	No
Lab Expansion at Water Plant - Engr Svcs	\$ 150,000	\$ 182,025	8/13/2018	No	Engineering services	Yes
Network Switch Reliability	\$ 115,000		ongoing	No	Commodity Purchase	
Civic Center - Boiler Repl - Engr Svcs	\$ 100,000	\$ 47,330	7/9/2018	No	Engineering services	Yes
Comprehensive Signs	\$ 75,000		2018 2Q	No	Engineering services	
Garden Park - Engr Svcs	\$ 75,000	\$ 74,466	10/8/2018	No	Engineering services	Yes
Survey Benchmark Update	\$ 50,000	\$ 49,447	6/25/2018	No	Engineering services	Yes
Animal Shelter Programming Study	\$ 50,000	in-house	2018 2Q	No	Engineering services	
Eco Center - Crawl Space Impr - Engr Svcs	\$ 50,000	on hold	2019	No	Engineering services	
Cybersecurity Alignment Study	\$ 50,000	on hold	2019	No	Engineering services	
Fire Sprinkler Syst Upgrade at Water Plant - Engr Svcs	\$ 50,000	on hold	2019	No	Engineering services	
Settling Basins 1 and 2 Rehab at Water Plant - Engr Svcs	\$ 50,000	on hold	2019	No	Engineering services	
Public Art - Cultural Art Master Plan	\$ 50,000	on hold	2018 1Q	No	Professional Services	
Bridge Inspection	\$ 30,000		2018 4Q	No	Engineering services	
Fleetwood - Interior Impr - Engr Svcs	\$ 35,000	\$ 35,000	2/26/2018	No	Professional Services	
<b>TYPE</b>	<b>\$ 4,372,398</b>	<b>\$ 1,844,101</b>				

### LEP SUMMARY - 2018 CAPITAL PLANNING PROJECTS

Project Title	2018 Budget (see Note 1)	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments	Is General Contract an MWEBE?
<b>LEP INELIGIBLE PROJECTS &lt;\$250,000 IN VALUE</b>						
Sewer - CIPP Rehabilitation Contract A	\$ 250,000	\$ 249,439	4/23/2018	No	<\$250,000	No
Fire Station 2 - Roof Replacement	\$ 220,000	\$ 234,057	6/25/2018	No	<\$250,000	No
Noyes - Hallway Impr	\$ 200,000	\$ 199,145	8/13/2018	No	<\$250,000	Yes
Street Impr Program (Lighting, Pavement Marking)	\$ 175,000	\$ 129,073	4/9/2018 6/25/18	No	<\$250,000	No
Sewer - Drainage Structure Lining	\$ 160,000	on hold	2019	No	<\$250,000	
Sewer - Repairs on Street Improvements	\$ 150,000	incl. above (water main)	2018 2Q	No	<\$250,000	No
50/50 Sidewalk Program	\$ 150,000	\$ 211,000	4/23/2018	No	<\$250,000	No
Traffic Calming, Bicycle and Ped Impr	\$ 150,000	\$ 93,228	various	No	<\$250,000	No
Energy Efficiency Improvements	\$ 150,000		2018 4Q	No	<\$250,000	
Exterior Door Improvements at the Water Plant	\$ 130,000	\$ 80,500	6/25/2018	No	<\$250,000	No
Emergency Fire Panel Replacement	n/a	\$ 108,497	9/17/2018	No	<\$250,000	No
Sewer - Stormwater Mgmt Improvements	\$ 100,000	\$ 42,553	10/8/2018	No	<\$250,000	No
Sewer - Stormwater Master Plan Impr	\$ 100,000		TBD	No	<\$250,000	
Harbert Park - Basketball Court	\$ 100,000	on hold	2019	No	<\$250,000	
Lovelace Park - Pond Rehabilitation	\$ 100,000	\$ 107,000	2/26/2018	No	<\$250,000	Yes
Sewer - Emergency Sewer Repairs	\$ 75,000		ongoing	No	<\$250,000	
Sewer - Sewer Extension for Alley Impr	\$ 60,000	incl. above (in alley impr)	2018 2Q	No	<\$250,000	No
Dodge Ave Bus Stop Pilot	\$ 50,000	\$ 10,085	9/17/2018	No	<\$250,000	No
Street Rejuvenation Pilot	\$ 50,000	\$ 50,000	5/29/2018	No	<\$250,000	No
Howard Street Theater - Asbestos Abate	\$ 38,000	\$ 38,000	1/22/2018	No	<\$250,000	No
CTA/UP Viaduct Beautification Pilot Project	\$ 25,000	on hold	2019	No	<\$250,000	
<b>TYPE</b>	<b>\$ 2,183,000</b>	<b>\$ 1,303,138</b>				

Note 1. This is for 2018 funding only. Projects occurring over multiple years may have a larger overall budget than is shown here.