



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, December 19, 2018

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Braithwaite, Ald. Rue-Simmons, Joshua Gutstein, Malik Kemokai, Yves Lassere, Jessica Oldani, Kenneth Rodgers and Juneitha Shambee

MEMBERS ABSENT: Bob Reece

STAFF PRESENT: Purchasing Manager Tammi Nunez, Community Services Manager Kevin Brown and Business Diversity Compliance Coordinator Sharon Johnson

OTHERS PRESENT: Bennett Johnson, Aina Gutierrez, and Anne Nicklin

PRESIDING MEMBER: Ald. Braithwaite

Declaration of a Quorum

With a quorum present Ald. Braithwaite called the meeting to order at 6:35pm.

Approval of Minutes

Motion to approve the Minutes as presented from October 17, 2018 made by Ald. Rue-Simmons and seconded by J. Shambee. **Vote called and taken. Motion passed unanimously.**

3. Guest Introduction:

Evanston Rebuilding Warehouse (ERW), Executive Director Aina Gutierrez and Director of Workforce Training and Deconstruction Services Anne Nicklin

- a. ERW, Executive Director Aina Gutierrez reviewed ERW, Pathways to Union Apprenticeships for Evanston Residents proposal to the Committee for consideration. It will be a multi-step process to be admitted into the apprenticeship program; requiring educational requirements, aptitude tests, and a referral. The program will help the community by building talent in the trade unions and creating a stronger Evanston economy.
 1. The MWEBE Committee asks Ms. Gutierrez questions about the proposal; add information that would break up/ show expenses per cohorts; clearer understanding how groups would work together and possible partnering with Evanston Minority Business Consortium, Inc. Ms. Gutierrez will send proposal back to the Committee after updating and addressing suggestions.
 2. Motion to accept Evanston Builders Warehouse proposal to place on file was made by Ald. Rue-Simmons and seconded by J. Oldani.

4. Unfinished Business

Value Innovation Technologies (VIT) – e-Link Gateway platform update:

- Following information was discussed: feedback from survey and demo site was discussed, e-Link Gateway next steps email, proof of concept, technical issues, Businesses cost, City expenses for VIT software use and what services they would provide. IT Staff sent configuration questions to New World, did not receive an update as of meeting. Committee would like a proposal from VIT, do not want Businesses to be charge fees, if VIT could provide a local business directory (collect business data) that include badges on directory.

STAFF REPORTS

a. MWEBE Tracking Report Update

Business Workforce Compliance Coordinator S. Johnson gave an overview of the report:

- Structures Construction Corporation, Howard Street Construction Theatre: project is currently at 26% compliant.
- Bolder Construction, 2018 Water Main Improvements & Resurf.: project is almost complete, currently 25% compliant; one Evanston resident; Emerson St Wholesale Water Meter Construction currently 25.4%.
- Amber Mechanical Contractors Inc., pre-construction meeting is schedule.
- Ms. Johnson mentioned Robert Crown Community Center Construction project progress; two Evanston residents on the job; they are moving earth; no room for interior trades yet (possibly will start in March of 2019), currently little more than 22% MWEBE (5% Minority, 13% Women, and 4% Evanston) up .3 pts from October.

b. Staff updated the Committee on the balance of the LEP Violation Account. After audit of account current balance is \$58,371.01; \$18,500.00 FY 2013 violation fees collected were not included in account total Staff is confident the fees were deducted, but not recorded in the system after financial system conversion in 2013. Staff reported \$4,199.25 was deducted from the account for LEP Training courses, LEP participant reimbursement, refreshments and supplies for LEP Open Call Meetings and Procurement 101 events.

c. 2018 Capital Planning Projects: No report available for today's meeting.

New Business

- a. Covered reviewed 2019 Committee Meeting dates. Motion to approve dates was made by Y. Lassere and seconded by Ald. R. Rue-Simmons. **Vote called and taken. Motion passed unanimously.**

Adjournment

Motion to adjourn made by Ald. R. Rue-Simmons and seconded by J. Oldani. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 8:25 pm.

Respectfully Submitted,
Tammi Nunez, Purchasing Manager