



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, January 16, 2019

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Rue-Simmons, Ald. Braithwaite, Joshua Gutstein, Malik Kemokai, Yves Lassere, Nasutsa Mabwa, Jessica Oldani, and Juneitha Shambee

MEMBERS ABSENT: Kenneth Rodgers

STAFF PRESENT: CFO/ City Treasurer Hitesh Desai, Purchasing Manager Tammi Nunez and Business Diversity Compliance Coordinator Sharon Johnson

OTHERS PRESENT: Joel Klahn (Bulley and Andrews), and Lee Fantroy (BOWA)

PRESIDING MEMBER: Ald. Rue-Simmons

1. Declaration of a Quorum

With a quorum present Ald. Rue-Simmons called the meeting to order at 6:35pm.

2. Approval of Minutes

Motion to approve the Minutes as presented from December 19, 2018 made by Ald. Braithwaite and seconded by Y. Lassere. **Vote called and taken. Motion passed unanimously.**

3. Guest Introduction:

Evanston Chamber member, Nasutsa Mabwa (replacing Bob Reece); Joel Klahn (Bulley and Andrews), and Lee Fantroy (BOWA) – LEP Update

Joel Klahn of Bulley and Andrews gave an update on Robert Crown Project: to date: \$7.7 million, 49% Women and Minority total project. 68% award of projects, plan to finish awards by 1st quarter. Will schedule meeting with Kevin Brown City Young Adult Program Manager to discuss clients he works with and potential job placements (skills, list, types of jobs and needs). Bulley and Andrews efforts to reach local residents included job fairs, outreach to local residents, and contacting unions with members residing in Evanston; and pushing trade contractors to look into unions for local residents. BA noted some of the trade unions have no Evanston members (residents to participate). Committee asked BA to document local hiring and track their local spend (printing catering or lunch, and measure any incidentals that are not true measurements of our goal.

4. Unfinished Business

CFO/ City Treasurer Hitesh Desai updated the Committee on the balance of the LEP Violation Account. After audit of account current balance is \$58,371.01; \$18,500.00 FY 2013 violation fees collected were

APPROVED

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not included in account total Staff is confident the fees were deducted, but not recorded in the system; contactor paid penalty and entire payment applied against expense account (money was unapplied, to LEP account). At this time staff is still tracking fees. Once backup documentation is verified he will have the money moved to LEP account after discussion with City Manager. Transfer to the LEP should be made by the end of January; total account will be approximately \$77,000.

5. STAFF REPORTS

a. MWEBE Tracking Report Update

Business Workforce Compliance Coordinator S. Johnson gave an overview of the report:

- Four (4) 2018 rollover projects that will be assessed penalties.
 - MAG Construction – South Standpipe (75% complete, no effort to comply with LEP),
 - Copenhaver Construction - Fountain Square,
 - Church St. Harbor (Steel Fabrication) - Koviliv Construction, and
 - Chandler Newberger - Amber Mechanical Contractors, Inc.
- Howard Street project no new numbers should be wrapping up this quarter.
- Ms. Johnson anticipated \$34,000 in penalty fees for 2018 rollover projects.

b. 2018 Capital Planning Projects (Hold for next meeting discussion): Lara Biggs will be available next month with 2019 CIP report.

6. New Business

a. Alderman Rue-Simmons asked Sustainability Coordinator Kumar Jensen to work on a green job fair that we could possibly host, sponsor or facilitate. Growing demand for Green Jobs in industry and we have an opportunity to let out residents know that they need to prepare themselves and connect them with institutions that can provide certifications; these are career paths, they are great living wage jobs that they can do as an employee or go into entrepreneurship paths and prepare for the demand that is here. Alderman Rue-Simmons and Braithwaite will meet with Kumar, he will give them background on the industry; he will present at next on demand and what a green job fair could look like.

Committee asked to bring suggestions, names of organization's in the industry that will be a good fit for the fair; most likely would go beyond local businesses to get content experts.

7. Adjournment

Motion to adjourn made by Ald. Braithwaite and seconded by J. Oldani. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 7:35 pm.

**Respectfully Submitted,
Tammi Nunez, Purchasing Manager**