



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, June 19, 2019

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Rue-Simmons, Ald. Braithwaite, Nasutsa Mabwa , Jessica Oldani, and Juneitha Shambee

MEMBERS ABSENT: Joshua Gutstein, Malik Kemokai, and Kenneth Rodgers

STAFF PRESENT: CFO/ City Treasurer Hitesh Desai, City Bureau Chief - Capital Planning / City Engineer Laura Biggs, Purchasing Manager Tammi Nunez, and Business Diversity Compliance Coordinator Sharon Johnson

OTHERS PRESENT: Laura Calixte EPNA, Charlene Mitchell, and Bennett Johnson

PRESIDING MEMBER: Ald. Rue-Simmons

1. Declaration of a Quorum

With a quorum present Ald. Rue-Simmons called the meeting to order at 6:31pm.

2. Approval of Minutes

Motion to approve the Minutes as presented from May 15, 2019 made by P. Braithwaite and seconded by J. Oldani. **Vote called and taken. Motion passed unanimously.**

3. Guest Introduction:

Laura Calixte, CEO of EPNA, LLC and Charlene Mitchell introduced themselves to the Committee. Ms. Calixte gave a brief overview of their Local Evanston based business.

4. Unfinished Business

- a. Value Innovation Technologies (VIT) e-Link Gateway Proof of Concept: CFO/ City Treasurer Hitesh Desai gave an update of *VIT* project: results from the proof of concept project and demonstration held today (June 19th) via conference call with VIT. Mr. Desai believes the City will receive a proof of concept report with results from the survey and savings (per the Proof of Concept Agreement).
- b. Green Jobs Fair Sub-Committee: No update to report.
- c. Procurement Fair Sub-Committee: No update to report.

5. STAFF REPORTS

- a. MWEBE Tracking Report Update: Business Workforce Compliance Coordinator S. Johnson gave an overview of the report: Ogni Group, Inc.: (Sherman Plaza Garage) small project schedule to go until June, Evanston Resident on board; Hecker & Company: (Emerson St. Traffic Signal) project delayed due to signal materials on back order (i.e traffic lights and such); Landmark

Contractors Inc., started last week LEP eligible Resident working/ no payroll; project go to Nov.; Chicagoland Paving LEP eligible; no Evanston Resident working/ no response from General PM to find LEP Resident; Ms. Johnson little over \$76,000 is available currently in the fund.

- Ms. Johnson was asked to Show penalty funds that have been earmarked in report;
 - Add Robert Crown Project to the tracking sheet and to request;
 - Have Bulley & Andrews provide written job descriptions for the next meeting & where are they advertising jobs RCCC Project; and
 - Invite Public Works Agency Director Dave Stoneback to the next meeting.
- b. Robert Crown Ice Rink Project Update: **Lost quorum at 7:17pm. - No additional business was discussed**
- c. 2019 Capital Planning Projects

6. **New Business No quorum - No additional business was discussed**

- a. PWA Apprentice Training Program
- b. LEP Summary (Waivers) and Ordinance Penalty Language Discussion.

7. **Adjournment**

Meeting adjourned at 7:17 pm.

**Respectfully Submitted,
Tammi Nunez, Purchasing Manager**