



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, June 17, 2020  
5:00 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

**MEMBERS PRESENT:** Ald. Peter Braithwaite, Joshua Gutstein, Nasutsa Mabwa, Jessica Oldani , Juneitha Shambee, and Jesus Vega

**MEMBERS ABSENT:** Ald. Robyn Simmons

**STAFF PRESENT:** Interim Admin. Services Director/CIO Luke Stowe, Purchasing Manager Tammi Nunez, and Interim Deputy City Manager Sharon Johnson

**OTHERS PRESENT:** Michael Mclean, Tim Moran, Jack Scapin and Mark Valenti, Rebecca Cacayuran, Ania Gutierrez

**PRESIDING MEMBER:** Ald. Braithwaite

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**1. Declaration of a Quorum**

With a quorum present Ald. Braithwaite called the meeting to order at 5:11 pm.

Suspension of Rules for digital meeting Ald. Braithwaite motioned to suspend the rules to permit members to convene via virtual meeting. Second by Ms. Oldani and approved 6-0.

**2. Approval of Minutes**

Motion to approve the Minutes as presented from February 19, 2020 made by Ms. Shambee and seconded by Mr. Gutstein. **Vote called and taken. Motion passed unanimously**

**3. Guest Introduction:**

Staff introductions, Michael Mclean and Tim Moran (Condor Partners), Jack Scapin and Mark Valenti (Valenti Builders, Inc. - Business Partners with Condor Partners), Rebecca Cacayuran (Evanston Community Foundation), and Ania Gutierrez (Evanston Rebuilding Warehouse).

**4. Old Business**

a. Evanston Rebuilding Warehouse:

Ms. Gutierrez gave an overview of ERW and the goal of the Pathways to Union Apprenticeship Program; address the shortage of qualified Evanstonians in the construction field. The Workforce Training program goal was to create a pool of local skilled participants who will be ready and able to join the construction trade. Recruit more Evanston residents into the ERW workforce training (pre-apprenticeship) Program (Goal = 10); built stronger partnerships with Evanston based social service providers, notably the City's Youth & Young Adult Division, to refer Evanston residents to our program and provide continued case management to ensure the residents' success Provide industry recognized certifications for Evanston residents most recent cohort was hired in January

2020 and all 4 trainees were Evanstonians, but COVID-19 ceased 3 trainees' participation in the program due to childcare and transportation barriers 4 ETHS graduates through the MEAC/City of Evanston/Youth Job Center summer pre-apprenticeship program next cohort in July 2020 as part of the State of Illinois' SNAP to Success pilot. Reimbursement funds we have received so far include: \$8,714.75 - spent on three OSHA 10 Construction and two EPA RRP Classes. This included instructor fees, printing costs for materials and outreach, and expense to issue the certification cards. \$16,764 - spent in program stipends to six Evanston residents who participated in our program.

**b. Evanston Business Growth Fair Planning (EBGF)**

J. Oldani, N. Mabwa and J. Shambee shared their thoughts on moving forward or putting a pause on hosting the Evanston Business Growth Fair in October of this year and not having any ideal what state of IL/Evanston will be (depending on the Phase of reopening the state, any social gathering restrictions); online might not be productive; concerns with having EBGF Partners investing time and energy into the planning without a guarantee if the fair could take place. Thought was to push out till next year 2021 based on the current environment.

J. Gutstein suggested we look into holding online workshops (select a few of the workshops on the list). Ald. Braithwaith asked them to meet before the next committee meeting to discuss online workshops.

**5. STAFF REPORTS**

**a.** 2020 CIP Projects update was not provided in time for this meeting – no report: Bureau Chief – Capital Planning/City Engineer Lara Biggs had a conflict, could not attend to give report.

**b.** S. Johnson reported she is still monitoring 2019 projects as of this report; no LEP to report. Will update the Committee on a LEP projects: 20-04 Great Lakes Heating and Plumbing Co. project is currently on hold due to liquidated damages dispute; 20-12 Grante Inliner LEP status pending, project is in Phase I lining (June 29<sup>th</sup>) Phase II schedule to start in August; 20-06 Pan-Oceanic Engineering Co., LEP Resident is working on the project, waiting on certified payroll/will have update next month; Central Rug and Carpet project is pending at the moment, waiting on pre-construction meeting. Total Construction to date \$8,837,048.18: \$3,275,712.24 MWEBE subcontractors amount (subcontractors represent: 18 Minority, 7 Women, 8 Evanston Businesses); reached 37% MWEBE (12% over 25%) goal. Ms. Johnson reported LEP penalty total fund as of 5/20/20 is \$63,851.83; total does not include pending \$50,000 Sherman Ave. gift from a private developer for development for apprentice work and businesses assistance.

**6. New Business**

Website Update – Ald. Braithwaite asked Interim Administrative Services Director/CIO Luke Stowe to work on refreshing the MWEBE webpage that is user friendly; similar to Tacoma Washington; also tasked the Committee to come back with ideals. L. Stowe will create a Google document for collaboration.

**7. Other Business**

Informational discussion took place after the adjournment of the meeting (regarding the development of a union apprenticeship program for Evanston Residents into the union construction field).

**Adjournment**

Motion to adjourn made by J. Oldani and seconded by J. Vega. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 6:28 pm.

**Respectfully Submitted,  
Tammi Nunez, Purchasing Manager**