



**M/W/EBE Development Committee  
Wednesday, October 21, 2020  
Virtual 6:30 PM**

**AGENDA**

As a result of an executive order issued by Governor J.B. Pritzker suspending in person attendance requirements for public meetings, Committee members and City staff will be participating in this meeting remotely. Due to public health concerns, residents will not be able to provide public comment in person at the meeting. Those wishing to make public comments at the MWEBE Committee Meeting may provide public comment as a video participant by going to <https://meet.google.com/bsa-tdcg-rev?hs=122&authuser=0> or by telephone by dialing: 1 347-377-0794 and entering PIN: 533 549 623#

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**1. CALL TO ORDER/DECLARATION OF A QUORUM**

**2. APPROVAL OF MINUTES**

- A. Approval of the September 16, 2020 Meeting Minutes  
[September 16, 2020 Meeting Minutes](#)

**3. GUEST INTRODUCTIONS**

**4. OLD BUSINESS**

- A. Update on Vlink, Evanston Community Foundation
- B. Progress on Website Ideas / Discussion

## 5. STAFF REPORTS

- |    |   |       |
|----|---|-------|
| A. | M/W/EBE and LEP Tracking<br>Summary of Robert Crown Status<br><a href="#">2020 LEP Analysis</a> | 3 - 4 |
| B. | 2020 Capital Planning Projects<br><a href="#">LEP Report 2020</a>                               | 5 - 6 |

## 6. NEW BUSINESS

## 7. OTHER BUSINESS

## 8. ADJOURNMENT

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: [www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee). Questions can be directed to Tammi Nunez at 847-866-2935.

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact the Facilities Management Office at 847-866-2916 (Voice) or 847-448-8064 (TTY)

**CITY OF EVANSTON  
LEP VIOLATION ANALYSIS**

**Account 100.41307**

Year	Vendor	Bid No	Project Name	Violation Amount	GL Amount	GL Date	Comments
2013	SAK Construction	13-09	CIPP Sewer Rehab Contract A	2,000.00			Prior to Conversion-Reclass Sewer Exp (7420)
2013	Bolder Contractio	13-36	Davis Street Water Main & Sewer Replacement	9,000.00			Prior to Conversion-Reclass Water Exp (7330)
2013	Chicago Paving	13-37	Parking Lot Improvement at Central and Stewart	3,400.00			Prior to Conversion-Reclass Parking Exp (55476)
2013	Elanar Construction	13-39	Firemen's Park Renovation	4,100.00			Prior to Conversion-Reclass CIP Exp (5170)
2013	F.E Moran	13-48	2013 HVAC Improv Project	6,700.00	6,700.00	12/31/2014	
2014	A Lamp Concrete	14-31	2014 Water Main Replacement & St Resuf CIP 3	4,515.00	4,515.00	7/28/2015	
2014	A Lamp Concrete	14-41	Sherman Ave Streetscape & Reserf Project	3,087.00	3,087.00	7/28/2015	
2015	American Suncraft	15-03	Repair and Repair Standpipes	11,558.58	11,558.58	12/6/2018	Reclass
2015	Kenny Construction	15-01	2015 CIPP Sewer Rehabilitation Contract A	3,418.00	3,418.00	11/27/2018	Reclass
2015	Kovilic Construction	15-29	Church Street Boat Ramp	2,974.00	2,974.00	11/27/2018	Reclass
2015	Auto Prkg. Techno	14-25	Parking Account Revenue Configuration System	9,344.00	9,344.00	12/30/2017	
2016	Glenbrook Excavation	15-60	2016 CIP 1 Water Main Resuf Project	5,281.00	5,281.00	12/5/2018	Reclass
2016	DBS/ Garland		Water Treatment Facility Road & Masonry	3,067.00	3,067.63	3/24/2017	
2016	Reliable & Assoc	16-40	Library Underground Parking Garage Upgrade	1,047.50	1,047.50	5/9/2017	
2016	A Lamp Concrete	16-55	2016 Parking Lot Improvement	6,609.71	6,609.71	3/27/2018	
2017	Builders Pavers	17-27	2017 Parking Lot Improvement	1,584.00	1,584.00	4/10/2018	
2017	Kenny Construction	17-44	2017 CIPP Sewer Rehab Contract B	3,385.05	3,384.42	12/31/2017	
	Bank of America		Purchasing Card	(950.00)	(950.00)	2/27/2015	
	Bank of America		Purchasing Card	(1,680.00)	(1,680.00)	3/31/2015	
	Office Deport		Accounts Payable	(34.51)	(34.51)	12/15/2015	
	Bank of America		Purchasing Card	(19.06)	(19.06)	12/31/2015	
	Bank of America		Purchasing Card	(182.96)	(182.96)	12/31/2015	
	SAMS Club		Accounts Payable	(138.67)	(138.67)	6/9/2016	
	Evanston Round Table		Accounts Payable	(50.00)	(50.00)	5/9/2017	
	Brian K Johnson		Accounts Payable	(892.00)	(892.00)	8/15/2017	
	SAMS Club		Accounts Payable	(224.61)	(224.61)	6/7/2017	
	SAMS Club		Accounts Payable	(27.44)	(27.44)	6/7/2018	
			<b>Balance as of FY2018</b>	<b>76,871.59</b>	<b>58,371.59</b>		
			Adjust Prior to Conversion		<b>18,500.00</b>	1/25/2019	
2018	Copenhaver		Fountain Square		1,869.47	7/23/2019	
2018	Kovilic Construction		Church Street Harbor		4,327.20	9/10/2019	
2018	Chandler Newberger Center		Ambler Mechanical		4,888.80	8/13/2019	
2018	MAG Construction		South Standpipe MCC		3,721.55	4/23/2019	
	Value Innovation Technologies		Accounts Payable		(5,000.00)	4/9/2019	
	Evanston Rebuilding Warehouse		Accounts Payable		(3,531.75)	9/10/2019	
	Reimbursement Police Application		Journal Entry (Per Tammi's Email)		(40.00)	10/22/2019	
	Evanston Rebuilding Warehouse		Accounts Payable		(3,168.00)	11/12/2019	

Evanston Rebuilding Warehouse	Accounts Payable	(2,251.50)	11/14/2019
Evanston Rebuilding Warehouse	Accounts Payable	(2,300.00)	11/26/2019
Evanston Rebuilding Warehouse	Accounts Payable	(2,832.00)	12/10/2019
<b>Balance as of FY2019</b>		<b>72,555.36</b>	
Central Rugs & Carpet	Accounts Payable	2,691.97	4/28/2020
Evanston Rebuilding Warehouse	Accounts Payable	(11,395.50)	4/28/2020
Chicagoland Paving Contractors, Inc.	Accounts Payable	3,806.66	5/27/2020
Copenhaver Construction	Accounts Payable	10,834.45	6/9/2020
Evanston Grill	Accounts Payable	(1,737.33)	7/27/2020
Evanston Rebuilding Warehouse	Accounts Payable	(6,000.00)	8/10/2020
Life in Progress	Accounts Payable	(1,779.96)	8/10/2020
Featherson Realty	Accounts Payable	(2,500.00)	8/20/2020
Minouchic Boutique	Accounts Payable	(2,500.00)	8/20/2020
Hacienda Landscaping	Accounts Payable	1,116.94	9/29/2020
ADAMS, HOWARD & MATHEWS LLC	Accounts Payable	(2,500.00)	9/29/2020
BLISSFUL NAIL SPA	Accounts Payable	(2,500.00)	9/29/2020
COMMUNITY WELLNESS INSTITUTE, LLC	Accounts Payable	(1,652.00)	9/29/2020
FREEMAN PICTURES, INC.	Accounts Payable	(1,944.72)	9/29/2020
JOY OF DOWNSIZING	Accounts Payable	(2,500.00)	9/29/2020
JULIE KARNES	Accounts Payable	(2,500.00)	9/29/2020
KOI CONSULTING GROUP, INC.	Accounts Payable	(2,500.00)	9/29/2020
KOMBUCHA BRAVA LLC	Accounts Payable	(2,500.00)	9/29/2020
NARGIS BEAUTY SPOT	Accounts Payable	(2,500.00)	9/29/2020
NETICIA BLUNT-WALDRON	Accounts Payable	(2,310.00)	9/29/2020
PATRICE A. BRYANT	Accounts Payable	(2,500.00)	9/29/2020
PHLB, LLC DBA HLB, LLC	Accounts Payable	(2,500.00)	9/29/2020
POWERING CAMPAIGNS	Accounts Payable	(2,120.00)	9/29/2020
RACHEL TEUER	Accounts Payable	(1,205.00)	9/29/2020
REPRISE EVANSTON, LLC - REPRISE COFFEE ROASTERS	Accounts Payable	(2,500.00)	9/29/2020
SERENITY NAILS	Accounts Payable	(2,500.00)	9/29/2020
STAR CLEANERS	Accounts Payable	(2,500.00)	9/29/2020
<b>Balance as of FY2020</b>		<b>25,860.87</b>	

### LEP SUMMARY - 2020 CAPITAL PLANNING PROJECTS

Project Title	Total 2020 Budget	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments
<b>LEP ELIGIBLE</b>					
Water Main Improvements (2020)	\$ 3,146,000	\$ 3,053,230	4/27/2020	Yes	
54" Intake Heater Cable Repair	\$ 1,000,000		2020 2Q	Yes	
Water Plant Laboratory Modernization	\$ 1,000,000	\$ 1,474,990	8/10/2020	Yes	
McCulloch Park Improvements	\$ -		2022	Yes	
Service Center - Service Yard Resurfacing	\$ 425,000	\$ 425,000	5/26/2020	Yes	
Water Plant - Filtration Headhouse Improvements	\$ -		2022	Yes	
Shoreline Improvements Project	not budgeted	\$ 746,400	8/10/2020	Yes	
Parking Lots (2020)	\$ -		2021	Yes	
Cured In Place Pipe Sewer Rehabilitation (2020)	\$ 700,000	\$ 497,831	4/13/2020	Yes	
HVAC Replacements at Various Facilities	\$ 610,000	\$ 692,320	3/9/2020	Yes	
Building Envelope Repairs at Various Facilities	\$ 540,000	\$ 514,693	6/22/2020	Yes	
Special Assessment Alley Improvement (2020)	\$ 500,000	\$ 479,044	6/8/2020	Yes	
Ecology Center Improvements	\$ -		2021	Yes	
Maple Garage - Security Camera Upgrade	\$ 400,000		2020 3Q	Yes	
Retail Water Meter Replacement Program	\$ -		2020 4Q	Yes	
Sewer Rehabilitation - West Evanston TIF	\$ 400,000	\$ 371,265	2020 3Q	Yes	
Tennis Court Resurfacing - Fitzsimmons, James, Mason Park	\$ 100,000		2022	Yes	Fitzsimmons only. Work was included with CDBG Improvements.
Emergency Generator Repair & Replacement	\$ 334,000	\$ 249,900	5/11/2020	Yes	
Fiber Optic System Upgrade	\$ -		2022	Yes	
Levy Center - Linden Room Rehabilitation	\$ 250,000		2021	Yes	
Sherman Garage - Security Camera Upgrade	\$ 250,000		2020 2Q	Yes	
Fleetwood- Gym Floor Replacement	\$ 250,000	\$ 593,851	6/8/2020	Yes	
<b>TOTAL LEP ELIGIBLE</b>	<b>\$ 9,905,000</b>	<b>\$ 9,098,524</b>			
<b>LEP INELIGIBLE PROJECT - BY FUNDING RESTRICTIONS</b>					
30" Transmission Main Rehab - Const	\$ -		2021	No	IEPA SRF Program funding
Sewer - Large Dia Rehab - Greenleaf	\$ 2,100,000		2020 1Q	No	IEPA SRF Program funding
2019 Alley and CDBG Improvements	\$ 960,000	\$ 1,085,103	7/27/2020	No	CDBG Funding
MFT Street Resurfacing (2020)	\$ 1,402,000	\$ 1,297,700	5/26/2020	No	MFT funding
Lining Small Dia Water Main on Private Easement	\$ -		2021	No	IEPA SRF Program funding
Howard Street, Dodge to Custer, Engr Svcs Phase III	\$ 972,000	\$ 999,993	1/13/20*	No	Federal STP grant funding
Street Patching Program (2020)	\$ 500,000	\$ 500,000	5/11/2020	No	Govt Joint Purchasing Program
Butler Park Drainage and Lighting	\$ 300,000		2020 2Q	No	CDBG Funding
Central Street Bridge, Engr Svcs Phase III	\$ 160,000	\$ 757,000	7/13/20	No	Federal STP-BR grant funding
Central Street Bridge, Const	\$ 280,000	\$ 7,914,000	7/13/20		
Ridge Avenue Traffic Signal Improvements	\$ 175,000	\$ 47,603	4/27/20	No	Federal HSIP grant funding
<b>TOTAL LEP INELIGIBLE - BY FUNDING RESTRICTIONS</b>	<b>\$ 6,849,000</b>	<b>\$ 12,601,399</b>			
<b>LEP INELIGIBLE PROJECT - BY PROJECT TYPE</b>					
Main Street, Maple to Hinman, Engr Svcs Phase II	\$ 450,000	\$ 475,530	3/9/2020	No	Engineering Services
Chicago Avenue Corridor Improvement	\$ 400,000	\$ 467,146	9/14/2020	No	Engineering Services
Civic Center - Planning/Design	\$ 382,000		TBD	No	Consulting Services
Structural Inspections - Various Facilities	\$ 380,000	\$ 149,500	7/13/20	No	Consulting Services
ETHS/Church Street Canal Park Bike Infrastructure	\$ 300,000	\$ 293,650	6/8/2020	No	Engineering Services
Main Street, Hartrey to Asbury, Engr Svcs Phase I	\$ -		2022	No	Engineering Services
Water Plant - SCADA System Upgrades	\$ 300,000		2020 2Q	No	Consulting Services
Oakton Street Traffic Study	\$ 175,000	\$ 139,933	2/24/20	No	Engineering Services

**LEP SUMMARY - 2020 CAPITAL PLANNING PROJECTS**

Project Title	Total 2020 Budget	Contract Award	Quarter for Advert. / Contract Award	LEP Eligible?	Comments
Water Plant - Low Lift Pumps No. 4-6 Impr - Engr Svcs	\$ 175,000		2020 3Q	No	Engineering Services
ADA Transition Plan	\$ 150,000		2020 2Q	No	Consulting Services
Beck Park - Consulting Services	\$ -		2021	No	Consulting Services
Parks Strategic Plan	\$ -		Cancelled	No	Consulting Services
Dog Park Planning and Design	\$ -		2021	No	Engineering Services
Service Center - HVAC Study/Design	\$ 125,000		2020 2Q	No	Consulting Services
Water Plant - Reliability Improvements - Engr Svcs	\$ 120,000		2020 4Q	No	Engineering Services
Noyes - HVAC Study	\$ 100,000		2020 3Q	No	Engineering Services
Lincoln Street Bridge, Engr Svcs Phase I	\$ -		2021	No	Engineering Services
Larimer Park Improvements - Consulting Services	\$ -		2021	No	Consulting Services
Shoreline Condition Assessment	not budgeted	\$ 100,500	2/24/20	No	Engineering Services
Park Sign Replacements	\$ 50,000		2020 2Q	No	Commodity Purchase
Water Plant - Filtration Headhouse Improvements - Engr	re		2020 2Q	No	Consulting Services
Water Plant - Settling Basins 1 and 2 Rehab - Engr Svcs	\$ 50,000		2020 3Q	No	Engineering Services
Zero Emission Study	\$ 50,000	\$ 64,913	3/9/2020	No	Consulting Services
Public Canoe Launch Study	\$ 30,000	\$ 29,946	4/13/20	No	Consulting Services
Fleetwood-Jourdain Gym Floor, Architectural Services	\$ 30,000	\$ 28,272	3/9/20	No	Consulting Services
Water Plant Admin Bldg HVAC Replacement - Engr Svcs	\$ 20,000	\$ 22,000	7/28/2020	No	Consulting Services
<b>TOTAL LEP INELIGIBLE - BY FUNDING RESTRICTIONS</b>	<b>\$ 3,287,000</b>	<b>\$ 245,631</b>			

LEP INELIGIBLE PROJECT <\$250,000 IN VALUE					
Facilities Contingency	\$ 600,000	\$ 447,441	As Needed	No	Multiple projects, each is <\$250,000
Chandler - Playground Equipment and Surfacing	\$ -		2022	No	<\$250,000
Lovelace Park - Pathway Repairs	\$ -		2021	No	<\$250,000
Traffic Calming, Bicycle and Ped Improvements	\$ 170,000		2020 2Q	No	<\$250,000
50/50 Sidewalk Improvements (2020)	\$ -		2021	No	<\$250,000
Water Plant - Security Improvements	\$ 150,000		2020 4Q	No	<\$250,000
Water Plant - Admin Bldg HVAC Replacement	\$ 150,000		2020 2Q	No	<\$250,000
Lagoon Building - Door and Window Replacements	\$ 135,000		2020 3Q	No	<\$250,000
Water Plant - Protective Relay Replacement	\$ 120,000		2020 3Q	No	<\$250,000
Civic Center Burner Replacement	\$ 118,000	\$ 117,777	\$ 43,962	No	<\$250,000
Pavement Marking (2020)	\$ 110,000	\$ 110,000	4/13/2020	No	<\$250,000
Energy Efficiency Improvements	\$ 50,000		Cancelled	No	<\$250,000
Street Rejuvenation (2020)	\$ -		2021	No	<\$250,000
Streetlight Purchase	\$ 100,000	\$ 70,000	7/8/2019	No	<\$250,000
Green Bay Road Landscaping Repair	\$ 75,000	\$ 58,640	4/27/2020	No	<\$250,000
Parks Contingency	\$ 75,000	\$ 6,179	As Needed	No	Multiple projects, each is <\$250,000
Sewer - Emergency Sewer Repairs	\$ 75,000		As Needed	No	<\$250,000
Streetlight LED Conversion	\$ 50,000		2020 2Q	No	<\$250,000
Public Art	\$ 48,000		2020 2Q	No	<\$250,000
Bridge Inspection	\$ 30,000		2020 4Q	No	<\$250,000
Noyes - Security Camera Upgrade	\$ 30,000		2020 2Q	No	<\$250,000
<b>TOTAL LEP INELIGIBLE PROJECT &lt;\$250,000 IN VALUE</b>	<b>\$ 2,086,000</b>	<b>\$ 810,037</b>			

*Projects that are highlighted had their budget reduced or eliminated on April 13, 2020, as a general cost savings measure.*