



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, October 21, 2020  
5:00 P.M.  
Virtual Meeting

**MEMBERS PRESENT:** Ald. Peter Braithwaite, Joshua Gutstein, Jessica Oldani, Kemone Hendricks, Michael McLean, and Nasutsa Mabwa

**MEMBERS ABSENT:** Ald. Robyn Simmons and Jesus Vega

**STAFF PRESENT:** Interim Admin. Services Director/CIO Luke Stowe, Purchasing Manager Tammi Nunez, and Interim Deputy City Manager Sharon Johnson,

**PRESIDING MEMBER:** Ald. Braithwaite

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**1. Declaration of a Quorum**

With a quorum present Ald. Braithwaite called the meeting to order at 5:06 pm. Ald. Braithwaite motioned to suspend the rules to permit members to convene via virtual meeting. Second by Nasutsa Mabwa and approved 6-0 (roll call taken).

**2. Approval of Minutes**

Motion to approve the Minutes as presented from September 16, 2020 made by Ald. Braithwaite and seconded by Michael McLean. Jessica Oldani noted that under Other Business, the minutes should indicate that "there was a discussion on the city's position of awarding union versus nonunion bids." Motion passed unanimously 6-0 (roll call taken).

**3. Guest Introduction:**

No guest

**4. Old Business**

**A. Update on Vlink, Evanston Community Foundation**

Ald. Braithwaite shared that the Evanston Community Foundation acquired the purchasing platform Vlink. He noted the City looked at acquiring this software as well. Other entities are also looking at acquiring the software.

**B. Progress on Website Ideas / Discussion**

Luke shared the list of ideas and suggestions submitted by the Committee regarding the MWEBE website. Committee members discussed improvements to the Local Employment Residency Verification Application, MWEBE webpage, "How to Do Business in Evanston" video, workforce development webpage, committee's homepage, business directory, and map of ongoing construction and capital projects.

**5. STAFF REPORTS**

**A. M/W/EBE and LEP Tracking**

No update

**B. 2020 Capital Planning Projects LEP Report 2020**

Lara Biggs, Bureau Chief Capital Planning and City Engineer, noted there are no changes to the Capital Planning Projects LEP Report. There are limited amounts of contracts awarded during this time of the year.

**6. New Business**

Michael McLean proposed providing small businesses with opportunities within Evanston's parks, particularly along the lakefront. Such opportunities could better sales, art investment, and food experience. Ald. Peter Braithwaite suggested Michael, Jessica, and Nasutsa work with the Chamber and Economic Development on the idea.

**7. Other Business**

No other business

**8. Adjournment**

Nasutsa Mabwa motion to adjourn, seconded by Ald. Peter Braithwaite. Motion carried unanimously. Meeting ended at 6:15 pm.