



MEETING MINUTES
HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
Tuesday, September 21, 2021 at 7:00 P.M.
Remotely via Zoom

Present: Chair Revelle, Councilmember Burns, Councilmember Nieuwsma, Councilmember Reid, Loren Berlin, Kathy Feingold, Hugo Rodriguez

Absent: Monika Bobo, Joanna Zolomij

Staff: Sarah Flax, Housing and Grants Manager; Marion Johnson, Housing and Economic Development Analyst.

Call to Order

Chair Revelle called the meeting to order at 7:05 PM with a quorum present.

Suspension of the rules

Chair Revelle moved the suspension of the rules to allow for members to participate electronically or by phone. Councilmember Nieuwsma seconded the motion, the motion was approved 6-0.

Public comment

Tina Paden shared her support for a small landlord assistance and volunteered to participate in a task force on the topic. Ms. Paden also asked for an update on the construction at the corner of Chicago and Howard st.

Introductions

The committee members introduce themselves.

Discussion/Approval of the Committee Rules and Procedures

Committee members discussed the draft rules and procedures. A few suggestions were made regarding the wording of Article II, section 1 and 2, Article III, section 2, items B,D,E, and clarifying the scope of the committee's work. Staff agreed to provide an edited version of the rules and procedures to the committee members for the next meeting.

Approval of the Committee meeting schedule for 2021 and 2022

Councilmember Nieuwsma moved to approve the schedule, Councilmember Reid seconded the motion. The motion was approved 7-0

Staff Report

Staff reviewed the role and responsibilities of the Housing and Community Development Committee including an overview of the U.S. Department of Housing and Urban Development (HUD) grant process and timeline, the different federal funding sources (CDBG, HOME, ESG

grants) and their associated restrictions, as well as existing community needs. Councilmember Burns asked to see a summary of how CDBG funds have been spent in the past. Councilmember Burns agreed with the need to support small and mid-size landlords in our community as well as to review ways the City can better enforce Fair Housing laws. Chair Revelle suggested the creation of a small landlord task force, involving local landlords as part of the outreach to review ways to support local landlords such as a Landlord Mitigation Fund. It was highlighted that the source of funding will be crucial in this effort as many of the Federal grants available have restrictions that could render funding of such programs difficult or impossible. Loren Berlin suggested staff provide an overview of the 2020-2024 Consolidated Plan during an additional session in preparation for next month's committee meeting.

Adjournment

Chair Revelle adjourned the meeting at 8:56 PM.

The next scheduled meeting of the Commission is Tuesday, October 19th, at 7:00 PM via Zoom.

Respectfully submitted,

Marion Johnson
Housing and Economic Development Analyst