



**MEETING MINUTES**  
HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE  
Tuesday, November 16, 2021 at 7:00 P.M.  
Remotely via Zoom

**Present:** Chair Revelle, Councilmember Burns, Councilmember Nieuwsma, Councilmember Reid, Loren Berlin, Monika Bobo, Kathy Feingold, Hugo Rodriguez, Joanna Zolomij.

**Staff:** Sarah Flax, Housing and Grants Manager; Marion Johnson, Housing and Economic Development Analyst

---

**Call to Order**

Chair Revelle called the meeting to order at 7:05 PM with a quorum present.

**Suspension of the rules**

Councilmember Reid moved the suspension of the rules to allow for members to participate electronically or by phone. Kathy Feingold seconded the motion, the motion was approved 9-0.

**Approval of the October 19, 2021 meeting minutes**

Loren Berlin moved to approve the minutes, Councilmember Reid seconded the motion, the motion was approved 9-0.

**Overview of the Draft 2022 Action Plan, Amended Participation Plan and City Applications for CDBG Public Facilities/Infrastructure and Housing**

Staff presented an overview of the amended Participation Plan including the changes to reflect the new Committees (Housing & Community Development Committee and Social Services Committee). Staff also covered an overview of the 2022 Draft Action Plan with an estimated allocation by goal by percentage and an overview of the City applications submitted for CDBG funding for Public Facilities, Infrastructure and Housing. This overview was an introduction to prepare for the discussion and vote at the December 14 meeting. Committee members will have the time between the November and December meeting to review all content, and can send questions to be included in the December meeting packet. Public comment on the Draft Action Plan and Amended Participation Plan will remain open through December 14, 2021.

**Vice Chair Election**

Kathy Feingold was nominated for vice-chair. She was elected with a 9-0 vote.

**Other business**

Updates to the rules and procedures were postponed to the next meeting.

**Public comment**

Doreen Price suggested in her comment sign-up form "Can many CDBG inspections be zoomed or grouped to reduce costs".

**Adjournment**

Chair Revelle adjourned the meeting at 8:38 PM.

The next scheduled meeting of the Commission is Tuesday, December 14th, at 7:00 PM via Zoom.

Respectfully submitted,

Marion Johnson  
Housing and Economic Development Analyst