



M/W/EBE Development Committee
Wednesday, February 16, 2022
Virtual 6:30 PM

AGENDA

Page

1. CALL TO ORDER/DECLARATION OF A QUORUM

- A. As the result of an executive order issued by Governor J.B. Pritzker suspending in person attendance requirements for public meetings, Committee members and City staff will be participating in this meeting remotely. Due to public health concerns, residents will not be able to provide public comment in-person at the meeting. Those wishing to make public comments at the MWEBE Committee Meeting may provide public comment as a video participant by going to <https://meet.google.com/xuw-ejdq-mreor> by telephone by dialing +1 617-675-4444 PIN: 334 240 210 9325#

2. APPROVAL OF MINUTES

- A. [mwebe-minutes-20211117](#)

-

3. GUEST INTRODUCTIONS

4. OLD BUSINESS

5. STAFF REPORTS

- A. **M/W/EBE and LEP Tracking Report 2021 Final** # - #
[Final - 2021 MWEBE Goal Compliant](#)
- B. **2022 Capital Planning Projects** # - #
[LEP Report 2022 02 Update.xlsx](#)
[2022 Analysis of Budget Changes](#)

6. NEW BUSINESS

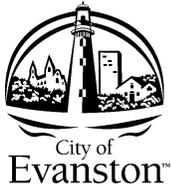
- A. **LEP Program Overview**
- B. **B. LEP Penalty Fund Update** # - #
[LEP Fund Analysis](#)

7. OTHER BUSINESS

8. ADJOURNMENT

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: www.cityofevanston.org/mwebecommittee. Questions can be directed to Tammi Nunez at 847-866-2935.

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact the Facilities Management Office at 847-866-2916 (Voice) or 847-448-8064 (TTY)



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, November 17, 2021
5:00 P.M. (Virtual)
Meeting Minutes

MEMBERS PRESENT: Councilmember Peter Braithwaite, Councilmember Bobby Burns, Jared Davis, Angela W. Pennisi, Kemone Hendricks, Michael McLean, Bonaventure Fandohan, and Nasutsa Mabwa

MEMBERS ABSENT: Councilmember Devon Reid and Jesus Vega

STAFF PRESENT: Hitesh Desai Chief Financial Officer/Treasurer and Purchasing Manager Tammi Nunez

PRESIDING MEMBER: Councilmember Peter Braithwaite

1. DECLARATION OF A QUORUM

With a quorum present at 5:03 PM Councilmember Braithwaite leads the meeting but a record of time of the call to order is unavailable. Councilmember Braithwaite motioned to suspend the rules to permit members to convene via a virtual meeting. Seconded by Michael McLean and approved 8-0 (roll call taken).

2. APPROVAL OF MINUTES

Councilmember Braithwaite motioned to approve the Minutes as presented from September 15, 2021. Jared Davis provided an amendment to the minutes, stating he was not present because he did not receive notification of the meeting due to his email address. Motion passed unanimously 8-0 (roll call taken).

3. GUEST INTRODUCTIONS

No Guest

4. OLD BUSINESS

No old business

5. STAFF REPORTS

A. M/W/EBE and LEP Tracking Report

Tammi Nunez stated that the report remains the same from the September 15, 2021 meeting and has not been reassigned to another individual. Hitesh Desai added that Kimberly Richardson Deputy City Manager is currently working on whom to assign this duty to. M. McLean inquired if the correction to the GL

account (from ED GL account back to LEP penalty account) had been completed. Councilmember Braithwaite said that he will consult staff about the matter and have an answer at the next meeting.

6. NEW BUSINESS

A. MWEBE 2022 Memo Meeting Schedule

The 2022 meeting schedule was presented to the committee to occur via video conference on a bi-monthly basis. M. McLean would like to have a discussion about the effectiveness of convening bi-monthly as oppose to on a monthly basis. Councilmember Braithwaite proposed meeting in person as of January 2022 and pushing back the start to 6-6:30 PM. Councilmember Braithwaite motioned to make an amendment to the 2022 meeting schedule to meet in person every third Wednesday of the month at 6:00 PM as of January 2022. Seconded by M. McLean. Motion passed unanimously 8-0 (roll call taken).

7. OTHER BUSINESS

A. Follow Up on 20k and Under Spend Report

No discussion.

B. Rebuilding Warehouse Request

Councilmember Braithwaite stated that an investment of over \$40,000 has been made to Rebuilding Warehouse and they still have an application pending. Committee members showed interest in moving meeting location to visit Rebuilding Warehouse. Committee update schedule for March 2022.

C. Stats of LEP Program

H. Desai stated that previous LEP Balance reported by Accounting was \$73,352.00 with a current balance of \$57,722.59. Councilmember Burns stated that the LEP program needs to be revisited. Councilmember Braithwaite stated the LEP program discussion will be prioritize in the January 2022 meeting and will work with staff to get an updated LEP list and meet with the members of that group in March or April of 2022 to find out if the program is performing properly. LEP Program Committee update schedule for January 2022 agenda and LEP Group update April 2022.

D. Northwestern Business Incubator

Councilmember Braithwaite posed the question to Nasutsa Mabwa if the Chamber is in communication with Northwestern or if this is solely coming out of Dave Davis's office. N. Mabwa said 99.9% is coming out of D. Davis's office. N. Mabwa shared the news that she will be the President of the Executive Board of Directors for the Chamber of Commerce as of January 2022. Councilmember Braithwaite asked for an update in February from the Chamber. Committee members showed interest in moving meeting location to visit the Northwestern Business Incubator. Committee update schedule for February 2022.

8. ADJOURNMENT

Councilmember Braithwaite motioned the meeting be adjourned at 6:PM, seconded by N. Mabwa. Motion carried unanimously.

2021 MWEBE Goal Compliant											
Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/11/2021	Bid 20-50	Levy Senior Center -Linden & Locust Rm Rennov	\$248,614.37		Troop Contracting, Inc.					
					4%	Salamanca & Meza LLC	X				\$10,000.00
					4%	Marketing Contracting Services	X				\$30,690.00
					12%	Devontry LLC			X		\$30,910.00
January Total				\$248,614.37							\$71,600.00
Total to Date				\$248,614.37	29.0%		2	0	1		\$71,600.00
ADM	4/26/2021	RFP 20-51	General Liability & Workers Compensation	\$102,500.00		Cannon Cochran Management Services, Inc.					
					10%	Risk Management Solutions	X				\$10,250.00
PWA	4/12/2021	Bid 21-07	Robert Crown Playground	\$404,044.00		Hacienda Landscaping (LEP Eligible)					
					100%		X				\$404,044.00
ED	4/12/2021	RFP 21-04	2021 Great Merchant Grant Planter Landscaping Maintenance	\$51,898.00		Hacienda Landscaping					
					100%		X				\$51,898.00
PWA	4/12/2021	RFP 20-01	Robert Crown HVAC	\$70,100.00		Anchor Mechanical Facilities Services					
					25%	Aberdeen Group, Inc	X				\$17,525.00
PWA	4/12/2021	Bid 21-10	2021 CIPP Sewer Rehab Contract A	\$173,684.00		Benchmark Construction					
					25%	Smith Maintenance	X				\$43,500.00
PWA	4/12/2021	Bid 21-06	McCulloch Park Renovations	\$890,636.00		Hacienda Landscaping (LEP Eligible)					
					100%		X				\$890,636.00
PWA	4/12/2021	RFP 20-55	Water Utility Continuity - Operation Plan	\$119,906.00		AECOM Technical Services Inc.					
					25%	Clarity Partners LLC	X				\$29,980.00
PWA	4/24/2021	Bid 21-12	MFT Street Resurfacing Project	\$1,083,777.00		J. A. Johnson (Not subject to LEP)					
					7%	Galaxy Underground Inc.		X			\$71,816.00
					.9%	Hawk Enterprise, Inc.		X			\$9,360.00
April Total				\$2,896,545.00							\$1,529,009.00
Total to Date				\$3,145,159.37	51.0%		9	2	1		\$1,600,609.00
PWA	5/24/2021	RFP 21-09	ADA Transition Plan	\$154,850.00		Altura Solutions, LLC					
					10.5%	Avid Consulting, Inc	X				\$16,256.00
					6.2%	McGuire Igleski Assoc			X		\$9,580.00

2021 MWEBE Goal Compliant											
Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
					9.6%	All Together, LLC		X			\$14,835.00
PWA	5/24/2021	Bid 21-13	50/50 Sidewalk Plan	\$309,860.00		Sumit Construction (LEP Eligible depending on resident participation)					
					100%	Sumit Construction	X				\$309,860.00
PWA	5/24/2021	Bid 21-22	2021 CIPP Sewer Rehab Contract B	\$332,221.00		Granite Inliner (LEP Eligible)					
					10%	Construction Management		X			\$33,037.00
PWA	5/24/2021	Bid 21-08	2021 Water Main Improvements and Str Resurfacing Proj	\$4,056,188.00		Bolder Contractors (Not subject to LEP due to IL Rebuild Funds)					
					4%	Ozinga Concrete			X		\$160,000.00
					13%	RA Seaton Contractor		X			\$525,000.00
					8%	Sonican Trucking	X				\$350,000.00
PWA	5/24/2021	Bid 21-14	Main Street Water Main Improvements Project	\$1,589,744.00		Pan Oceanic Engineering Co (LEP Eligible)					
					65%	Pan Oceanic Engineering Co	X				\$1,046,140.00
						May Total					\$6,442,863.00
						Total to Date					\$2,464,708.00
							13	5	3		\$4,065,317.00
PWA	6/28/2021	No Bid #	Living Quarters Renovations at Fire Station #4	\$104,975.00		Central Rug and Carpet					
					8.5%	Central Rug and Carpet			X		\$8,900.00
PWA	6/28/2021	RFP 21-02	SCADA System Upgrade	\$314,760.00		Concentric Integration (Not subject to LEP)					
						Electro-Kinetics, Inc		X			\$123,600.00
						June Total					\$419,735.00
						Total to Date					\$10,007,757.37
							13	6	4		\$4,197,817.00
PWA	7/26/2021	Bid 21-18	2021 Parking Lot Improvement Project	\$196,071.46		J.A. Johnson Paving Company					
					37%	Sincere Landscaping	X				\$73,167.00
						July Total					\$196,071.46
						Total to Date					\$10,203,828.83
							14	6	4		\$4,270,984.00
PWA	8/9/2021	Bid 21-16	2021 Alley Improvement Project	\$699,851.60		Capital Cement Company (LEP Eligible)					
					12%	Ozinga Ready Mix Concrete			X		\$82,889.00
					6%	L&B Trucking Inc		X			\$40,000.00

2021 MWEBE Goal Compliant

Dept.		RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE					
					1%	ALF Cartase Inc		X			\$9,407.87
					2%	Petromex Inc	X				\$10,800.00
					4%	CR Schmidt Inc		X			\$25,155.00
					1%	Smith Maintenance	X				\$6,900.00
August Total				\$699,851.60							\$175,151.87
Total to Date				\$10,903,680.43	41%		16	9	5		\$4,446,135.87
PWA	9/13/2021	RFP 21-26	Corrosion Control Study	\$974,500.00		CDM Smith (Not subject to LEP)					
					17%	Hi-Tek Environmental Inc. d/b/a STAT Analysis Corp.	X				\$164,900.00
					8%	Infrastructure Engineering	X				\$80,000.00
PWA	9/13/2021	RFP 21-29	Lead Service Line Replacement Plan and Pilot Implementation	\$1,140,940.00		CDM Smith (Not subject to LEP)					
					14%	Infrastructure Engineering	X				\$157,284.00
					4%	Morreale Communications		X			\$50,270.00
					9%	TERRA Engineering, Ltd.		X			\$97,308.00
PWA	9/13/2021	RFP 21-24	Evanston Service Center Facility evaluation and Master Plan	\$236,019.00		Greeley Hansen					
					26%	CCJM Engineers, Ltd.	X				\$60,879.00
September Total				\$2,351,459.00							\$610,641.00
Total to Date				\$13,255,139.43	38%		20	11	5		\$5,056,776.87
PWA	10/11/2021	RFP 21-27	Civic Center & PF Relocation Feasibility Study	\$367,249.30		AECOM (Not subject to LEP)					
					13.75%	Teska Associates, Inc			X		\$50,504.58
					14.96%	Infrastructure Engineering, Inc.	X				\$54,956.71
PWA	10/25/2021	RFP 21-31	Evanston Skate Park	\$95,315.00		Teska Associates					
					38.37%	Teska Associates, Inc.			X		\$36,750.00
					31.76%	Christopher B. Burke Engineering, Ltd.			X		\$30,270.00
October Total				\$462,564.30							\$172,481.29
Total to Date				\$13,717,703.73	38%		21	11	8		\$5,229,258.16
PWA	11/8/2021	BID 21-35	Large Diameter Sewer Rehabilitation - Greenleaf	\$1,188,060.00		Benchmark Construction Co., Inc.					

2021 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE					
					9%	Comprehensive Construction Solutions	X	X			\$110,000.00
PWA	11/8/2021	BID 21-36	30" Transmission Main Rehabilitation Project	\$9,686,118.00		Bolder Contractors, Inc. (Not subject to LEP)					
					1.70%	JG Demo Inc.				X	\$164,388
					1.03%	Sonican Trucking Inc.				X	\$100,000
					0.59%	F. Espinoza Landscaping Inc.				X	\$57,970
					0.08%	Precision Pavement				X	\$8,148
November Total				\$10,874,178.00							\$440,506.00
Total to Date				\$24,591,881.73	23%		22	12	8	4	\$5,669,764.16

2021 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	2/22/2021	Bid 20-54	\$821,669.00	54 Inch Intake Heater Cable	Lake Erie Diving, Inc. (Painesville, OH)	Precludes Subcontracting
PWA	4/12/2021	Bid 21-11	\$97,240.00	2021 Citywide Tree Removal Program	Landscape Concepts Mgmt (Grayslake, IL)	Precludes Subcontracting
PWA	6/28/2021	RFP 21-02	\$100,000.00	SCADA System Upgrade On-Demand Support Services	Concentric Integration (Crystal Lake, IL)	Precludes Subcontracting Opportunities
PWA	7/12/2021	Bid 21-25	\$700,000.00	2021 CIPP Sewer Rehab Contract C	Insituform Technologies (Chesterfield, OH)	Precludes Subcontracting
PWA	7/26/2021	No Bid #	\$39,087.00	Citywide Roof Assessment of Various City Facilities	Garland/DBS (Cleveland, OH)	Precludes Subcontracting Opportunities
PWA	8/9/2021	No Bid #	\$291,953.00	Roof Replacement & Repairs - COE Facilities	Garland/DBS (Cleveland, OH)	Precludes Subcontracting
PWA	8/9/2021	Bid 21-21	\$47,229.00	2021 Structure Lining Project	Structured Solutions LLC (Winchester, IN)	Precludes Subcontracting
		Year to Date	\$2,097,178.00			

2022 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	
ADM	1/10/2022	RFP 21-38	Janitorial Services for Various City Facilities	\$248,614.37		Eco Clean						
					25%	A & G Cleaning Services	X				\$46,299.00	
	January Total			\$248,614.37							\$46,299.00	
	Total to Date			\$248,614.37	25.0%		1	0	0		\$46,299.00	

LEP SUMMARY - 2022 CAPITAL IMPROVEMENT PROGRAM - NEW CONTRACTS

	Total 2022 Budget	Contract Award	Quarter for Advert./ Contract Award Date	LEP Eligible	Comments
LEP ELIGIBLE PROJECTS					
Dist Sys - Retail Water Meter Phase II and MIU Phase I Replacement Program	\$2,100,000		2022 1Q	Yes	
Service Center - Fuel System Replacement	\$1,500,000		2022 3Q	Yes	
Skate Park	\$1,360,000		2022 3Q	Yes	
Public Works Storage Building	\$1,000,000		2022 4Q	Yes	
WTP - Filtration Headhouse Improvements - Construction	\$850,000		2022 3Q	Yes	
Sidewalk Improvement Program	\$779,625		2022 1Q	Yes	
Fiber Optic System Upgrades	\$750,000		2022 2Q	Yes	
Sewer - CIPP Rehabilitation	\$725,000		2022 1Q	Yes	
James Park - Field Lighting	\$600,000		TBD	Yes	
Sewer - Stormwater Master Plan Improvements	\$525,000		2022 4Q	Yes	
Tennis Court Resurfacing - James, Crown, Bent, Burnham Shores	\$500,000		2022 2Q	Yes	
Ecology Center Improvements	\$450,000		2022 4Q	Yes	
Parking Lot No. 54 (Poplar/Central)	\$350,000		2022 2Q	Yes	
Sewer Extension for Fleetwood Jourdain Center	\$300,000		2022 3Q	Yes	
Chandler Tot Lot - Playground	\$300,000		2022 3Q	Yes	
Citywide Roof Repairs (locations to be determined)	\$300,000		2022 3Q	Yes	
Fire 1 and 3 - Locker Room and Restroom Improvements	\$300,000		2022 3Q	Yes	
Park Fieldhouses Interior/Restroom Impr	\$300,000		2022 3Q	Yes	
Sidewalk Workforce Development Program	\$250,000		2022 2Q	Yes	
TOTAL LEP ELIGIBLE	\$13,239,625				
LEP INELIGIBLE PROJECTS - BY FUNDING RESTRICTIONS					
WTP - 36/42 Intake Replacement - Construction	\$7,210,000		2022 1Q	No	IEPA SRF Funding
2022 Water Main and Street Resurfacing	\$5,852,000		2022 1Q	No	Rebuild Illinois Funding
Dist Sys - Lead Service Replacement Pilot - Const	\$4,590,000		2022 1Q	No	Rebuild Illinois Funding
2022 Alley Improvements	\$1,890,000		2022 2Q	No	CDBG Funding
2022 MFT Street Resurfacing	\$1,852,000		2022 1Q	No	Rebuild Illinois Funding
Small Dia Water Main Lining (Private Easements)	\$1,300,000		2022 4Q	No	IEPA SRF Funding
Parking Garage - Structural Repairs (various locations)	\$950,000		2022 3Q	No	ARPA Funding
Street Patching Program	\$700,000		2022 2Q	No	MPI Purchasing Program
Pavement Marking	\$210,000		2022 2Q	No	MPI Purchasing Program
Ridge Avenue Intersection Improvements - Const	\$200,000		2022 4Q	No	HSIP Grant Funding
Sewer - Grit Separator - WTP	\$200,000		2022 2Q	No	Commodity Purchase
Streetlight Pole and Fixture Replacement	\$125,000		2022 2Q	No	Commodity Purchase
Park Sign Replacements	\$75,000		2022 2Q	No	Commodity Purchase
Streetlight LED Conversion	\$50,000		2022 2Q	No	Commodity Purchase
Picnic Shelter Electrification - Construction	\$50,000		2022 3Q	No	CDBG Funding
TOTAL LEP INELIGIBLE - BY FUNDING RESTRICTIONS	\$25,254,000				
LEP INELIGIBLE - BY PROJECT TYPE					
WTP - 36/42 Intake Replacement - Eng Svcs Const	\$500,000		2022 1Q	No	Consulting Services
WTP - Electrical Reliability Improvements	\$400,000		2022 3Q	No	Consulting Services
Sidewalk Gap Infill/Streetlight Impr	\$350,000		2022 2Q	No	Consulting Services
Shoreline Stabilization at Elliot Park, Greenwood Beach, Water Plant - Consulting Svcs	\$435,000		2022 1Q	No	Consulting Services
Church St Corridor Improvement, Ph II Engr	\$300,000		2022 3Q	No	Consulting Services
Main Street, Hartrey to Asbury, Ph II Engr	\$200,000		2022 4Q	No	Consulting Services
Noyes - HVAC Study- Consulting Services	\$200,000		2022 1Q	No	Consulting Services
Parking Meter Upgrades	\$175,000		2022 2Q	No	Consulting Services
Beck Park Expansion/Shore School - Consulting Svcs	\$150,000		2022 3Q	No	Consulting Services
Mason Park/Davis St Extension	\$130,000		2022 1Q	No	Consulting Services
Parks Strategic Master Plan and Greenspace Management Plan - Consulting Svcs	\$205,000		2022 1Q	No	Consulting Services
WTP - Standpipe Pumping Reliability - Eng Svcs	\$120,000		2022 1Q	No	Consulting Services
Civic Center - Consulting Services	\$113,000		TBD	No	Consulting Services
Larimer Park Improvements - Consulting Services	\$100,000		2022 3Q	No	Consulting Services
Fence Replacement - Various Parks	\$100,000		TBD	No	Commodity Purchase

Public Works Storage Building - Consulting Svcs	\$100,000		2022 3Q	No	Consulting Services
Ridge Avenue Intersection Improvements - Ph II Engr Svcs	\$92,000		2021	No	Consulting Services
Independence Park - Consulting Svcs	\$90,000		2022 3Q	No	Consulting Services
Capital Fund Financial Model - Consulting Svcs	\$50,000		TBD	No	Consulting Services
Bridge Inspection	\$40,000		2022 3Q	No	Consulting Services
Tallmadge Park - Athletic Field Renovations - Consulting Svcs	\$35,000		2022 3Q	No	Consulting Services
Bus Stop ADA Improvements	\$30,000		2022 2Q	No	Consulting Services
WTP - East Filter Safety Rails - Engineering	\$30,000		2022 3Q	No	Consulting Services
WTP - Security - First Floor Windows - Engineering	\$30,000		2022 3Q	No	Consulting Services
WTP - Security - Entrance Way Study	\$30,000		2022 3Q	No	Consulting Services
Ridge Avenue Intersection Improvements - Ph III Engr Svcs	\$24,000		2022 3Q	No	Consulting Services
Picnic Shelter Electrification - Consulting Svcs	\$10,000		2022 2Q	No	Consulting Services
TOTAL LEP INELIGIBLE - BY FUNDING RESTRICTIONS	\$4,039,000				
LEP INELIGIBLE PROJECTS <\$250,000					
Facilities Contingency	\$600,000		various	No	Misc. projects < \$250,000 each
Sewer - Small Dia Rehab - Chicago Main TIF	\$225,000		2022 2Q	No	<\$250,000
Church/Dodge Lighting Modernization	\$215,000		2022 2Q	No	<\$250,000
Traffic Calming, Bicycle & Ped Improvements	\$200,000		various	No	<\$250,000
Levy Center - HVAC Fan Box Replacements	\$200,000		2022 1Q	No	<\$250,000
WTP - Standpipe Pumping Reliability - Construction	\$200,000		2022 4Q	No	<\$250,000
Sewer - Drainage Structure Lining	\$175,000		2022 3Q	No	<\$250,000
Sewer - Davis St Alley Repair	\$150,000		2022 3Q	No	<\$250,000
Dog Park Installation	\$110,000		TBD	No	<\$250,000
Parking Lot Seal Coating (various)	\$100,000		2022 2Q	No	<\$250,000
James Park - Fencing	\$100,000		2022 4Q	No	<\$250,000
Parks Contingency	\$100,000		various	No	Misc. projects < \$250,000 each
WTP - Security Improvements	\$100,000		2022 4Q	No	<\$250,000
CARP Implementation	\$80,000		TBD	No	<\$250,000
Sewer - Emergency Sewer Repairs	\$75,000		TBD	No	<\$250,000
Lake Street Viaduct Lighting	\$75,000		2022 2Q	No	<\$250,000
Sewer - Porous Pavement Repair	\$60,000		2022 2Q	No	<\$250,000
Raymond Park Improvements	\$50,000		2022 3Q	No	<\$250,000
Public Art - Fountain Square	\$50,000		2022 1q	No	<\$250,000
Lighting Modernization at City Facilities and Parks	\$50,000		TBD	No	<\$250,000
WTP - Security - Electronic Access Control	\$40,000		TBD	No	<\$250,000
Street Rejuvenation	\$30,000		2022 2Q	No	<\$250,000
Public Art	\$30,000		various	No	<\$250,000
Fountain Square - Panel Update	\$25,000		2022 1Q	No	<\$250,000
CTA Bus Stop at Oakton/Hartrey	\$5,000		contract	No	<\$250,000
TOTAL LEP INELIGIBLE PROJECTS <\$250,000	\$3,045,000				



Memorandum

To: M/W/EBE Committee

From: Lara Biggs, P.E., Bureau Chief – Capital Planning / City Engineer

Subject: Reduction in LEP-Eligible Projects

Date: February 10, 2022

Summary:

In 2021, the number and value of capital improvement projects (CIP) eligible for compliance experienced a significant decline. This was due to two primary factors: a reduction in the overall amount of funding (related to the pandemic) combined with an increase in reliance on outside funding sources that did not allow for local hiring programs. An analysis of the reduction LEP-eligible project funding is shown in the following table:

	Annual Average CIP 2018 - 2020	2021 CIP	Change	% Change
LEP Eligible	\$ 17,562,020	\$ 8,220,000	\$ (9,342,020)	-53%
Ineligible by Funding Source	\$ 18,521,392	\$ 24,010,000	\$ 5,488,608	30%
Ineligible by Project Type	\$ 3,396,633	\$ 2,255,000	\$ (1,141,633)	-34%
Ineligible by <\$250,000	\$ 2,637,667	\$ 2,731,000	\$ 93,333	4%
Total	\$ 42,117,711	\$ 37,216,000	\$ (4,901,711)	-12%

When comparing the 2022 CIP to the baseline years of 2018-2020, the results change somewhat. The reliance on funding from outside funding sources that do not allow local hiring has increased, resulting in more projects being ineligible for LEP participation. However, the overall CIP funding from City funding sources is increased compared to last year – this is helping to support LEP participation. The table below compares 2022 to the baseline years.

	Annual Average CIP 2018 - 2020	2022 CIP	Change	% Change
LEP Eligible	\$ 17,562,020	\$ 13,239,625	\$ (4,412,020)	-25%
Ineligible by Funding Source	\$ 18,521,392	\$ 25,254,000	\$ 6,732,608	36%
Ineligible by Project Type	\$ 3,396,633	\$ 4,039,000	\$ (642,367)	-19%
Ineligible by <\$250,000	\$ 2,637,667	\$ 3,045,000	\$ 407,333	-15%
Total	\$ 42,117,711	\$ 45,577,000	\$ 3,459,914	8%

With ongoing uncertainty in City finances and the increased availability of state and federal funding expected to continue in 2023, it is uncertain what the future trend will be for the number of LEP-eligible projects.

CITY OF EVANSTON							
LEP VIOLATION ANALYSIS							
Account 100.41307							
Year	Vendor	Bid No	Project Name	Violation Amount	GL Amount	GL Date	Comments
2013	SAK Construction	13-09	CIPP Sewer Rehab Contract A	2,000.00			Prior to Conversion-Reclass Sewer Exp (7420)
2013	Bolder Contractio	13-36	Davis Street Water Main & Sewer Replacement	9,000.00			Prior to Conversion-Reclass Water Exp (7330)
2013	Chicago Paving	13-37	Parking Lot Improvement at Central and Stewart	3,400.00			Prior to Conversion-Reclass Parking Exp (55476)
2013	Elanar Construction	13-39	Firemen's Park Renovation	4,100.00			Prior to Conversion-Reclass CIP Exp (5170)
2013	F.E. Moran	13-48	2013 HVAC Improv Project	6,700.00	6,700.00	12/31/2014	
2014	A Lamp Concrete	14-31	2014 Water Main Replacement & St Resuf CIP 3	4,515.00	4,515.00	7/28/2015	
2014	A Lamp Concrete	14-41	Sherman Ave Streetscape & Resurf Project	3,087.00	3,087.00	7/28/2015	
2015	American Suncraft	15-03	Repair and Repair Standpipes	11,558.58	11,558.58	12/6/2018	Reclass
2015	Kenny Construction	15-01	2015 CIPP Sewer Rehabilitation Contract A	3,418.00	3,418.00	11/27/2018	Reclass
2015	Kovilic Construction	15-29	Church Street Boat Ramp	2,974.00	2,974.00	11/27/2018	Reclass
2015	Auto Prkg. Techno	14-25	Parking Account Revenue Configuration System	9,344.00	9,344.00	12/30/2017	
2016	Glenbrook Excavation	15-60	2016 CIP 1 Water Main Resurf Project	5,281.00	5,281.00	12/5/2018	Reclass
2016	DBS/ Garland		Water Treatment Facility Road & Masonry	3,067.00	3,067.63	3/24/2017	
2016	Reliable & Assoc	16-40	Library Underground Parking Garage Upgrade	1,047.50	1,047.50	5/9/2017	
2016	A Lamp Concrete	16-55	2016 Parking Lot Improvement	6,609.71	6,609.71	3/27/2018	
2017	Builders Pavers	17-27	2017 Parking Lot Improvement	1,584.00	1,584.00	4/10/2018	
2017	Kenny Construction	17-44	2017 CIPP Sewer Rehab Contract B	3,385.05	3,384.42	12/31/2017	
	Bank of America		Purchasing Card	(950.00)	(950.00)	2/27/2015	
	Bank of America		Purchasing Card	(1,680.00)	(1,680.00)	3/31/2015	
	Office Deport		Accounts Payable	(34.51)	(34.51)	12/15/2015	
	Bank of America		Purchasing Card	(19.06)	(19.06)	12/31/2015	
	Bank of America		Purchasing Card	(182.96)	(182.96)	12/31/2015	
	SAMS Club		Accounts Payable	(138.67)	(138.67)	6/9/2016	
	Evanston Round Table		Accounts Payable	(50.00)	(50.00)	5/9/2017	
	Brian K Johnson		Accounts Payable	(892.00)	(892.00)	8/15/2017	
	SAMS Club		Accounts Payable	(224.61)	(224.61)	6/7/2017	
	SAMS Club		Accounts Payable	(27.44)	(27.44)	6/7/2018	
			Balance as of 12/31/2018	76,871.59	58,371.59		
			Adjust Prior to Conversion		18,500.00	1/25/2019	
2018	Copenhaver		Fountain Square		1,869.47	7/23/2019	
2018	Kovilic Construction		Church Street Harbor		4,327.20	9/10/2019	
2018	Chandler Newberger Center		Ambler Mechanical		4,888.80	8/13/2019	
2018	MAG Construction		South Standpipe MCC		3,721.55	4/23/2019	
	Value Innovation Technologies		Accounts Payable		(5,000.00)	4/9/2019	
	Evanston Rebuilding Warehouse		Accounts Payable		(3,531.75)	9/10/2019	
	Reimbursement Police Application		Journal Entry (Per Tammi's Email)		(40.00)	10/22/2019	
	Evanston Rebuilding Warehouse		Accounts Payable		(3,168.00)	11/12/2019	
	Evanston Rebuilding Warehouse		Accounts Payable		(2,251.50)	11/14/2019	
	Evanston Rebuilding Warehouse		Accounts Payable		(2,300.00)	11/26/2019	
	Evanston Rebuilding Warehouse		Accounts Payable		(2,832.00)	12/10/2019	
			Balance as of 12/31/2019		72,555.36		
	Central Rugs & Carpet		Accounts Payable		2,691.97	4/28/2020	
	Evanston Rebuilding Warehouse		Accounts Payable		(11,395.50)	4/28/2020	
	Chicagoland Paving Contractors, Inc.		Accounts Payable		3,806.66	5/27/2020	
	Copenhaver Construction		Accounts Payable		10,834.45	6/9/2020	
	Evanston Grill		Accounts Payable		(1,737.33)	7/27/2020	
	Evanston Rebuilding Warehouse		Accounts Payable		(6,000.00)	8/10/2020	
	Life in Progress		Accounts Payable		(1,779.96)	8/10/2020	
	Featherson Realty		Accounts Payable		(2,500.00)	8/20/2020	
	Minouchic Boutique		Accounts Payable		(2,500.00)	8/20/2020	
	Hacienda Landscaping		Accounts Payable		1,116.94	9/29/2020	
	ADAMS, HOWARD & MATHEWS LLC		Accounts Payable		(2,500.00)	9/29/2020	
	BLISSFUL NAIL SPA		Accounts Payable		(2,500.00)	9/29/2020	
	COMMUNITY WELLNESS INSTITUTE, LLC		Accounts Payable		(1,652.00)	9/29/2020	
	FREEMAN PICTURES, INC.		Accounts Payable		(1,944.72)	9/29/2020	
	JOY OF DOWNSIZING		Accounts Payable		(2,500.00)	9/29/2020	
	JULIE KARNES		Accounts Payable		(2,500.00)	9/29/2020	
	KOI CONSULTING GROUP, INC.		Accounts Payable		(2,500.00)	9/29/2020	
	KOMBUCHA BRAVA LLC		Accounts Payable		(2,500.00)	9/29/2020	
	NARGIS BEAUTY SPOT		Accounts Payable		(2,500.00)	9/29/2020	
	NETICIA BLUNT-WALDRON		Accounts Payable		(2,310.00)	9/29/2020	
	PATRICE A. BRYANT		Accounts Payable		(2,500.00)	9/29/2020	
	PHLB, LLC DBA HLB, LLC		Accounts Payable		(2,500.00)	9/29/2020	
	POWERING CAMPAIGNS		Accounts Payable		(2,120.00)	9/29/2020	
	RACHEL TEUER		Accounts Payable		(1,205.00)	9/29/2020	
	REPRISE EVANSTON, LLC - REPRISE COFFEE ROASTERS		Accounts Payable		(2,500.00)	9/29/2020	
	SERENITY NAILS		Accounts Payable		(2,500.00)	9/29/2020	
	STAR CLEANERS		Accounts Payable		(2,500.00)	9/29/2020	
	Evanston Rebuilding Warehouse		Accounts Payable		(6,268.50)	10/27/2020	
	Amber Mechanical Contractors		Accounts Payable		3,760.22	12/15/2020	
	Albion Residential		Journal Entry		50,000.00	12/31/2020	
			Balance as of 12/31/2020		73,352.59		
	Evanston Rebuilding Warehouse		Accounts Payable		(6,000.00)	1/26/2021	
	Evanston Rebuilding Warehouse		Accounts Payable		(4,471.50)	2/23/2021	
	Evanston Rebuilding Warehouse		Accounts Payable		(9,184.50)	4/27/2021	
	Central Rug & Carpet Co.		Accounts Payable		4,026.00	3/9/2021	
	Landmark Contractors		Accounts Payable		2,756.16	10/26/2021	
			Balance as of 12/31/2021		60,478.75		