



AGENDA AND NOTICE OF A MEETING
Housing & Community Development Committee
Tuesday, November 15, 2022
Virtual on Zoom 7:00 PM

Pursuant to 5 ILCS 120/7(2), HCDC members and City staff will be participating in this meeting remotely. It has been determined that in-person meetings of the City's Boards, Commissions, and Committees are not practical or prudent due to the ongoing coronavirus pandemic. Accordingly, the Housing & Community Committee may be convened, and members may attend by means other than physical presence consistent with 5 ILCS 120/7.

Those wishing to make public comments may submit written comments or sign-up with the [public comment form](#), by 5 pm the day of the meeting, to provide public comments by phone or video during the meeting, or by calling/texting 847-448-4311.

Public comment form: <https://forms.gle/3xH94W64m4V4fDC49>

Join Zoom Meeting:

<https://us06web.zoom.us/j/83028735282?pwd=YkdITTU1ZnY2TmxZZkJVOTIEa0FSUT09>

Passcode: 467209

Or join by phone:

Dial: +1 312 626 6799

Webinar ID: 830 2873 5282

Passcode: 467209

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1. CALL TO ORDER/DECLARATION OF A QUORUM

2. SUSPENSION OF THE RULES

Members participating electronically or by telephone

3. APPROVAL OF MEETING MINUTES

- A. **Meeting Minutes for October 18, 2022** 4 - 6
[Housing & Community Development Committee - Oct 18 2022 - Minutes - Pdf](#)

4. NEW BUSINESS/OLD BUSINESS

- A. **Approval of Renewal Funding to Administer the Inclusionary Housing Waitlist** 7 - 18

Staff recommends approval of \$50,000 for Community Partners for Affordable Housing (CPAH) to continue administering Evanston’s Inclusionary Housing Ordinance (IHO) centralized waitlist and conduct income certifications, re-certifications of households, and compliance reviews for affordable units for the period of January 1, 2023 through December, 31, 2023.

For Action

[Approval of Renewal Funding to Administer the Inclusionary Housing Waitlist - Attachment - Pdf](#)
[CPAH EV IHO Proposal 2023](#)
[City of Evanston Waitlist and IHO Information \(CPAH\)](#)

- B. **Discussion and Vote to Recommend Approval Small/Medium Landlord Assistance Program** 19 - 22

For Action

[Discussion and Vote to Recommend Approval Small/Medium Landlord Assistance Program - Attachment - Pdf](#)

- C. **Approval of Renewal Contract for Landlord-Tenant Services with Metropolitan Tenants Organization and Lawyers' Committee for Better Housing for January 1, 2023 - December 31, 2023** 23 - 49

Staff recommends approval of a not to exceed \$66,735 renewal contract with Metropolitan Tenants Organization (MTO) and Lawyers’ Committee for Better Housing (LCBH) for landlord-tenant services.

For Action

[Approval of Renewal Contract for Landlord-Tenant Services with Metropolitan Tenants Organization and Lawyers' Committee for Better Housing for January - Pdf](#)
[MTO Evanston Application 2023](#)
[2023 Exhibit C - Fee Schedule.docx](#)
[2022 MTO Landlord Tenants Services Report](#)
[2022 MTO Heatmap](#)

- D. **2023 Planning: Needs and Priorities discussion** 50 - 53
[2023 Planning Priorities](#)
- E. **Vice-chair Nomination and Vote**
- F. **Staff Report**

5. PUBLIC COMMENT

6. ADJOURNMENT

Agenda items and order are subject to change.

Questions can be sent to Sarah Flax, Housing & Grants Manager at sflax@cityofevanston.org.

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact 847-448-4311 or 847-448-8064 (TTY) at least 48 hours in advance of the scheduled meeting so that accommodations can be made. La ciudad de Evanston está obligada a hacer accesibles todas las reuniones públicas a las personas minusválidas o las quines no hablan inglés. Si usted necesita ayuda, favor de ponerse en contacto con la Oficina de Administración del Centro a 847/866-2916 (voz) o 847/448-8052 (TDD).