

1/19/00

6-R-00

A RESOLUTION

**Agreement for Mutual Cooperation Between
The Evanston Police Department and the
Northwestern University Police (Campus Police)**

WHEREAS, pursuant to Ordinance 27-0-99 the City Council did expand the jurisdiction of the Northwestern University Campus Police Department; and

WHEREAS, Ordinance 27-0-99 did authorize the Evanston Chief of Police to negotiate a Cooperative Agreement with the Northwestern University Campus Police Department; and

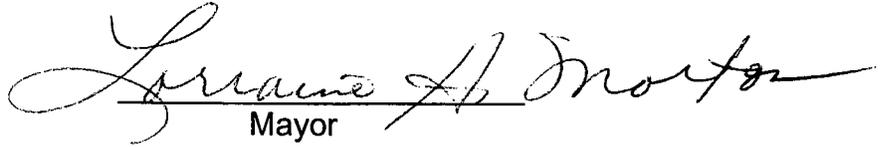
WHEREAS, pursuant to Ordinance 27-0-99 said Cooperative Agreement is subject to the annual review and approval of the City Council; and

WHEREAS, the Human Services Committee of the Evanston City Council in its consideration of Ordinance 27-0-99 did review and approve an Agreement (Exhibit A) for Mutual Cooperation between the Evanston Police Department and the Northwestern University Police (Campus Police),

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: That the Agreement for Mutual Cooperation between the Evanston Police Department and the Northwestern University Police (Campus Police) attached hereto as Exhibit A is hereby approved by the Evanston City Council.

SECTION 2: That this Resolution shall be in full force and effect from and after the date of its passage and approval in the manner provided by law.



Mayor

ATTEST:



City Clerk

Adopted: January 24, 2000

EVANSTON POLICE DEPARTMENT



Agreement For Mutual Cooperation

Between the

Evanston Police Department

And the

Northwestern University Police

**AGREEMENT FOR MUTUAL COOPERATION BETWEEN THE EVANSTON
POLICE DEPARTMENT AND NORTHWESTERN UNIVERSITY POLICE**

On January 1, 1986, private colleges and universities through Public Act 84-459 were authorized to create their own police departments within or outside the jurisdiction of a municipality. The Act requires that university police be trained in accordance with the Police Training Act.

The empowering Act states in part:

Members of the campus police department shall have the powers of municipal peace officers and county sheriffs, including the power to make arrests under the circumstances prescribed in Section 107-2 of the code of Criminal Procedure of 1963 as amended for violation of state statutes, municipal or county ordinances provided, however, that such powers may be exercised only on college or university property, for the protection of the students, employees, visitors and their property, and the property of the college or university, unless otherwise authorized by a county or municipality. Campus police shall have no authority to serve civil process.

The Evanston Police Department/Northwestern University Police jurisdictional agreement concluded on September 14, 1992, provides that Northwestern University Police "shall have authority on all streets adjacent to University properties and on all streets used in the course of their regular duties and on any location in Evanston when assisting the Evanston Police Department."

Effective October 1, 1994, University Police shall utilize this authority under the following reasons and conditions: to effect arrests for criminal violations observed on the street that endanger persons or property (off street violations will be referred to EPD and Northwestern University Police will provide back-up as requested and approved); to apprehend motorists that are in violation of the Illinois Vehicle Code; to respond to requests for assistance in Evanston other than on streets adjacent to University property or on streets used in the course of regular duties which shall be made by an EPD supervisor and approved by a Northwestern

University Police supervisor including assistance as needed with on-going criminal investigations from the Investigation Sergeant and/or Evidence Technician, to handle injuries and traffic direction at the scene of an accident until EPD arrives and assumes control, to handle traffic direction on streets adjacent to University property for special University events, except athletic events which will continue to be handled by EPD, University Police shall respond to formal requests from the Evanston Police Chief to the University Police Chief for assistance in mass for civil disturbance or crowd control. Northwestern University Police shall not close off any public way unless authorized by the Evanston Police Department except in emergency situations.

Northwestern University Police will work independently of the Evanston Police Department in nearly all cases. However, they will require assistance in certain criminal investigations, in the handling of prisoners, and in major incidents. The Evanston Police Department will also provide assistance with in-progress crimes in the same manner that aid is provided to other adjoining law enforcement agencies.

The Evanston Police Department maintains primary investigative responsibility for death investigations and child sexual/physical abuse investigations that occur on Northwestern University property. This includes attempts related to these offenses. The Evanston Police Department will respond to conduct both the initial and follow-up investigations of these incidents with Northwestern University Police assisting. Northwestern University Police will be responsible for all other criminal investigations. Northwestern University Police will use their own evidence technician services for criminal investigation.

In reference to sexual assault investigations, Northwestern University Police will handle the investigation unless the incident is of such magnitude that it would jeopardize the safety of the citizens of Evanston. In these cases, a joint

investigation will be conducted. The Northwestern University Police Chief and the EPD Chief will make this determination.

This agreement in no way precludes the Evanston Police Department from investigating any criminal activity on campus.

Joint investigations of other serious felonies shall be conducted when requested by the Northwestern University Police Chief, and approved by the EPD Chief. Evanston Police will investigate and report traffic accidents on public roadway and traffic accidents on campus property that result in or are likely to result in death.

Northwestern University Police will inform the Evanston Police Department via a copy of the Northwestern University Police Report of the following incident which occur on their property: sexual assaults, arson, firearms crimes, armed robberies, kidnapping, gang-related or any attempts of these offences. A copy of the report of these incidents will be delivered to the Chief of Police the next business day. The Chief will appoint a liaison person with Northwestern University Police.

During the course of a criminal investigation if Northwestern University Police need to effect an arrest or execute a search warrant in Evanston beyond the geographic limits of the campus as agreed upon, the Evanston Police Department will be contacted to assist in this activity.

Northwestern University Police will process prisoners and prepare EPD lockup card for EPD at the Northwestern University Police facility. Prisoners will be photographed by Northwestern University Police and then transported to EPD, where Northwestern University Police will fingerprint the prisoner. Delivery to the intake area (sally port) will be required and the paperwork brought to the EPD desk. The EPD desk officers will accept the prisoner and his/her personal property; process bail; and monitor the prisoner. Northwestern University Police will be

responsible for monitoring prisoners at EPD if necessary, due to overcrowding. The EPD responsibility for prisoners does not extend to the transportation of prisoners to bond hearings or to other detention facilities. (In the event transportation is required, desk officers will advise Northwestern University Police.)

Northwestern University Police officers taking a juvenile into custody shall immediately make a reasonable attempt to notify the parent or other person legally responsible for the minor's care or the person with whom the minor resides that the minor has been taken into custody. Northwestern University Police will then notify EPD Juvenile Division for disposition. If the crime committed is a forcible felony, drug related or involved violence, Northwestern University Police shall take the minor to EPD for follow-action and relinquish custody. The Evanston Juvenile Officer will process the youth and will confirm parental notification. Northwestern University Police will prepare an EPD juvenile arrest report and a University Police incident report on each juvenile taken into custody, and present these to the Evanston Police Officer receiving custody of the juvenile.

Minor dispositions handled by Northwestern University Police, at the direction of EPD Juvenile Division, require a copy of the Northwestern University Arrest Report to be forwarded to the Juvenile Division. Northwestern University Police officers will be responsible for appearing in Juvenile Court in those cases where a juvenile has been held in custody at the Audy Home and in the prosecution of cases in Juvenile Court as needed. Evanston Police personnel will transport juveniles to the Audy Home.

In the event a prisoner complains about actions of Northwestern University Police, the information will be documented on interdepartmental memorandum and forwarded through channels to the Chief of Police. Desk officers will also advise his/her immediate supervisor to make contact with a Northwestern University Police supervisor to provide a copy of the information on the complaint.

If a prisoner requires medical attention before delivery to the Evanston jail, Northwestern University Police will transport their prisoner to Evanston Hospital. If a prisoner requires medical attention while in the EPD jail, in an emergency, paramedic services will be called and the prisoner transported, if necessary. In non-emergency circumstances, Desk/Detention personnel will contact Northwestern University Police for transportation to the hospital. Northwestern University Police are responsible for the custody and security of their prisoners at hospitals. Northwestern University Police will be notified of all difficulties, such as medical emergencies and complaints, that EPD has with Northwestern University Police prisoners, and both the incident and the advisement will be documented.

In cases where a mittimus is needed to remove a Northwestern University Police prisoner from the Evanston jail, it is the responsibility of Northwestern University Police to initiate and complete the process. The process includes going to the designated clerk's home, picking up the mittimus, and accommodating transportation to the Cook County Jail. An EPD desk officer will act as liaison with on-call judges to facilitate prisoner transfers.

In the event of demonstrations or mass disorders, Northwestern University Police may request the assistance of the Evanston Police Department. Under these circumstances, the request must be made by the Chief of Police or the Assistant Chief of Police and be directed to the Chief of the Evanston Police Department. Even if assistance is ordered, arrest decisions on Northwestern University property will be made by Northwestern University Police, unless offenses are committed against EPD officers.

The Evanston Police Department's Victim Services Bureau will assist Northwestern University Police during sexual assault, sexual abuse, and domestic violence investigations as needed. Northwestern University Police will be billed for these

services outside of normal business hours when victim/witness personnel are not on duty at a rate of time and one-half, with a four-hour minimum. During normal business hours, requests for Victim Services Bureau personnel will be directed to on-duty members. Prior to responding, supervisory approval will be given. During on-call status, requests for Victim Services Bureau members will be directed to the EPD Communications Center. The on-duty supervisor will approve any call-out of Victim Services Bureau members. The on-duty supervisor will inform Northwestern University Police whether a Victim Service Bureau member is responding.

During the course of an EPD off-campus investigation of a serious nature (i.e., death or serious injury or any crime of violence), the initial investigating supervisor may learn from the on-scene officers/investigators that the victim is a student at Northwestern University, Evanston campus. If this information is brought to the attention of the on-duty supervisor, a courtesy notification will be made to the on-duty Northwestern University Police supervisor. The notification will be completed as soon as reasonably possible, and, after the family/next-of-kin have been notified.

Off-duty Evanston Police Officers may work special events at Northwestern University provided the request comes from the Northwestern University Police Chief and the request is approved by the Evanston Department Chief.

Northwestern University Police will respond and provide assistance to Party Calls on property adjacent to Northwestern University that involve Northwestern students.

**ADDITIONS AND ENHANCEMENTS
TO ACTIVITIES OF
THE NORTHWESTERN UNIVERSITY POLICE
SUPPLEMENTING THE EVANSTON POLICE SERVICES**

NUPD will devise a program where officers assigned to its south patrol area would commit at 20 minutes every two hours to foot patrol along the Clark Street business area during the evening hours, (4-12 p.m. weekdays, 8 p.m. – 2 a.m. weekends).

NUPD bike officers will enforce no bike riding on city sidewalks in the downtown area.

NUPD will assign an officer to conduct selective traffic enforcement at intersections in the immediate vicinity of the campus determined by EPD (or traffic Engineer if appropriate) to be a risk for pedestrian and vehicular traffic and cite moving violators as warranted.

NU will continue to support and participate with EPD in DUI enforcement initiatives.

NUPD will relieve EPD officers of handling parking violations in public alleys immediately adjacent to NU property including the towing of vehicles in their area west to Sherman. NUPD will patrol for boot eligible vehicles in their designated area.

NUPD will serve as EPD's backup to EPD officers, and when requested, as the first responder to any call when EPD's officers are committed to a serious incident in another area of the city.

NUPD will assist EPD by providing traffic direction on city streets for vehicular accidents, fire and EMS responses, in the vicinity of the Evanston campus.

NUPD will respond with EPD officers to off-campus parties hosted by university students, and assist the EPD in initiating strategies to help off-campus students adhere to their responsibilities as good neighbors.

NUPD will provide a monthly and annual report to the EPD Chief of Police to include off-campus activities, arrest/crimes statistics, and disposition of citizen complaints.

Saul L. Chafin
Chief of Police
Northwestern University

Frank Kaminski
Chief of Police
City of Evanston

Date: _____

Date: _____

