

**14-R-17**

**A RESOLUTION**

**Authorizing the City Manager to Enter Into an Amendment to a Parking Lease Agreement with the United States Postal Service the City Parking Garage Located at 1800 Maple Avenue**

**WHEREAS**, the City of Evanston ("City") owns a parking garage located at 1800 Maple Avenue and a surface parking lot at 1612-1616 Maple Avenue; and

**WHEREAS**, the City currently leases 24 parking spaces to the United States Postal Service ("USPS") at 1612-1616 Maple Avenue and the lease will not be renewed, expiring on February 28, 2017; and

**WHEREAS**, the parties wish to continue a lease arrangement and the City will provide 33 parking spaces for rent at the 1800 Maple Garage, 5<sup>th</sup> floor of the facility; and

**WHEREAS**, On October 24, 2016, the City Council authorized Resolution 63-R-13 approving a lease agreement at the 1800 Maple garage for 44 parking spaces, attached as Exhibit A is a copy of the existing lease;

**WHEREAS**, the City Council of the City of Evanston has determined that the best interests of the City would be served by amending the existing lease agreement to add an additional 33 parking spaces for a total of 77 spaces under the lease; and

**WHEREAS**, pursuant to Section 1-17-4-1 of the Evanston City Code of 2012, as amended, the City Council may authorize by resolution leases of parking,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS THAT:**

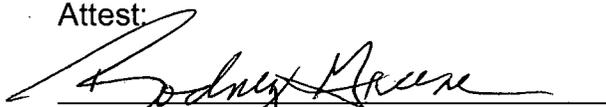
**SECTION 1:** The City Manager is hereby authorized and directed to sign, and the City Clerk hereby authorized and directed to attest on behalf of the City, an amendment to the parking lease between the City and the United States Postal Service to add 33 parking spaces for lease in the City Parking Garage at 1800 Maple Avenue, attached hereto as Exhibit B and incorporated herein by reference.

**SECTION 2:** The City Manager is hereby authorized and directed to negotiate any additional terms and conditions of said leases as he may determine to be in the best interests of the City.

**SECTION 3:** This Resolution shall be in full force and effect from and after its adoption.

  
Elizabeth B. Tisdahl, Mayor

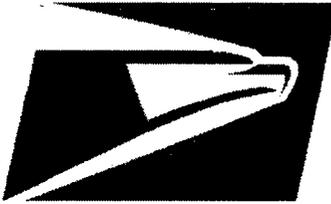
Attest:

  
Rodney Greene, City Clerk

Adopted: February 27, 2017

**EXHIBIT A**

**USPS Lease Agreement for parking in the  
City Parking Garage – 1800 Maple Avenue**



*UNITED STATES*  
*POSTAL SERVICE*™

**Ground Lease**

EVANSTON - CITY PARKING GARAGE (162622-003)  
1800 Maple Street, EVANSTON, IL 60201-9998



## Ground Lease

Facility Name/Location

EVANSTON - CITY PARKING GARAGE (162622-003)  
1800 Maple Street, EVANSTON, IL 60201-9998

County: Cook

Lease: Q90000448303

This Lease made and entered into by and between CITY OF EVANSTON hereinafter called the Landlord, and the United States Postal Service, hereinafter called the Postal Service:

In consideration of the mutual promises set forth and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties covenant and agree as follows:

1. The Landlord hereby leases to the Postal Service and the Postal Service leases from the Landlord the following premises, hereinafter legally described in paragraph 7, in accordance with the terms and conditions described herein and contained in the 'General Conditions to USPS Ground Lease,' attached hereto and made a part hereof:

Gross Rentable SF of Building: 30,000/SF

USPS occupies 47.52% - 44 parking spaces in a self parking garage

**Total Site Area:** 13,200.00 Sq. Ft.

2. RENTAL: The Postal Service will pay the Landlord an annual rental of: \$60,720.00 (Sixty Thousand Seven Hundred Twenty and 00/100 Dollars) payable in equal installments at the end of each calendar month. Rent for a part of a month will be prorated.

Rent checks shall be payable to:

CITY OF EVANSTON  
CITY MANAGER  
2100 RIDGE AVE

EVANSTON, IL 60201-2790

3. TO HAVE AND TO HOLD the said premises with their appurtenances for the following term:

FIXED TERM: The term becomes effective November 01, 2016 with an expiration date of October 31, 2018, for a total of 2 Years.

4. RENEWAL OPTIONS: None

and Landlord - See Addendum No. 8

5. TERMINATION:

The Postal Service may terminate this Lease at any time by giving 180 days written notice to the Landlord.

6. OTHER PROVISIONS: The following additional provisions, modifications, riders, layouts, and/or forms were agreed upon prior to execution and made a part hereof:  
Mortgagee's Agreement.

7. LEGAL DESCRIPTION:

Maple Avenue Parking Garage located at 1800 Maple Avenue, Evanston Illinois.



## Addendum

Facility Name/Location  
EVANSTON - CITY PARKING GARAGE (162622-003)  
1800 Maple Street, EVANSTON, IL 60201-9998

County: Cook  
Lease: Q90000448303

8. The Postal Service and Landlord may terminate this Lease at any time by giving 180 days written notice to the Landlord.

9. General Conditions to USPS Ground Lease No. 6 (SUBLEASE), has been amended: the Postal Service may sublet all or any part of the premises or assign this lease, subject to the written consent of the Landlord, which written consent shall not be unreasonably withheld, conditioned, or delayed, but shall not be relieved from any obligation under this lease by reason of any subletting or assignment.



Ground Lease

EXECUTED BY LANDLORD this 16<sup>th</sup> day of November, 2016

GOVERNMENTAL ENTITY

By executing this Lease, Landlord certifies that Landlord is not a USPS employee or contract employee (or an immediate family member of either), or a business organization substantially owned or controlled by a USPS employee or contract employee (or an immediate family member of either).

Name of Governmental Entity: City of Evanston

Name & Title: Wally Brumby City Manager, Wally Bobkiewicz.

Name & Title: \_\_\_\_\_ Name & Title: \_\_\_\_\_

Landlord's Address: CITY MANAGER 2100 RIDGE AVE  
EVANSTON, IL 60201-2790

Landlord's Telephone Number(s): 847.866.2937

Federal Tax Identification No.: XX-XXX5870

Witness [Signature] Witness [Signature]

- a. Where the Landlord is a governmental entity or other municipal entity, the Lease must be accompanied by documentary evidence affirming the authority of the signatory(ies) to execute the Lease to bind the governmental entity or municipal entity for which he (or they) purports to act.
- b. Any notice to Landlord provided under this Lease or under any law or regulation must be in writing and submitted to Landlord at the address specified above, or at an address that Landlord has otherwise appropriately directed in writing. Any notice to the Postal Service provided under this Lease or under any law or regulation must be in writing and submitted to "Contracting Officer, U.S. Postal Service" at the address specified below, or at an address that the Postal Service has otherwise directed in writing.

ACCEPTANCE BY THE POSTAL SERVICE

Date: 12/30/2016

Esther M Tinort  
Contracting Officer

[Signature]  
Signature of Contracting Officer

FACILITIES REAL ESTATE 7029 ALBERT PICK ROAD, GREENSBORO, NC 27498-1103  
Address of Contracting Officer



## General Conditions to USPS Ground Lease

### 1. CHOICE OF LAW

This Lease shall be governed by federal law.

### 2. RECORDING

Not Required

### 3. MORTGAGEE'S AGREEMENT

If there is now or will be a mortgage on the property which is or will be recorded prior to the recording of the Lease, the Landlord must notify the contracting officer of the facts concerning such mortgage and, unless in his sole discretion the contracting officer waives the requirement, the Landlord must furnish a Mortgagee's Agreement, which will consent to this Lease and shall provide that, in the event of foreclosure, mortgagee, successors, and assigns shall cause such foreclosures to be subject to the Lease.

### 4. ASSIGNMENTS

a. The terms and provisions of this Lease and the conditions herein are binding on the Landlord and the Postal Service, and all heirs, executors, administrators, successors, and assigns.

b. If this contract provides for payments aggregating \$10,000 or more, claims for monies due or to become due from the Postal Service under it may be assigned to a bank, trust company, or other financing institution, including any federal lending agency, and may thereafter be further assigned and reassigned to any such institution. Any assignment or reassignment must cover all amounts payable and must not be made to more than one party, except that assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in financing this contract. No assignment or reassignment will be recognized as valid and binding upon the Postal Service unless a written notice of the assignment or reassignment, together with a true copy of the instrument of assignment, is filed with:

1. the contracting officer; and
2. the surety or sureties upon any bond.

c. Assignment of this contract or any interest in this contract other than in accordance with the provisions of this clause will be grounds for termination of the contract for default at the option of the Postal Service.

d. Nothing contained herein shall be construed so as to prohibit transfer of ownership of the demised premises, provided that:

1. such transfer is subject to this Lease agreement;
2. both the original Landlord and the successor Landlord execute the standard *Certificate of Transfer of Title to Leased Property and Lease Assignment and Assumption* form to be provided by the USPS Contracting Officer.

### 5. APPLICABLE CODES AND ORDINANCES

The Landlord, as part of the rental consideration, agrees to comply with all codes and ordinances applicable to the ownership and operation of the parcel on which the premises are situated and to obtain all necessary permits and related items at no cost to the Postal Service. When the Postal Service or one of its contractors (other than the Landlord) is performing work at the premises, the Postal Service will be responsible for obtaining all necessary and applicable permits, related items, and associated costs.

subject to the written consent of the Landlord, which written consent shall not be unreasonably withheld, conditioned, or

6. **SUBLEASE** delayed -See Addendum No. 9

The Postal Service may sublet all or any part of the premises or assign this lease but shall not be relieved from any obligation under this lease by reason of any subletting or assignment. See Addendum No. 9

### 7. ALTERATIONS

The Postal Service shall have the right to make alterations, attach fixtures and erect additions, structures or signs in or upon the premises hereby leased (provided such alterations, additions, structures, or signs shall not be detrimental to or inconsistent with the rights granted to other tenants on the property on which said premises are located); which fixtures, additions or structures so placed in, upon or attached to the said premises shall be and remain the property of the Postal Service and may be removed or otherwise disposed of by the Postal Service.

### 8. CLAIMS AND DISPUTES

a. This contract is subject to the Contract Disputes Act of 1978 (41 U.S.C. 601-613) ("the Act").

b. Except as provided in the Act, all disputes arising under or relating to this contract must be resolved under this clause.

c. "Claim," as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. However, a written demand or written assertion by the Landlord seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified as required by subparagraph d below. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a



## General Conditions to USPS Ground Lease

claim under the Act. The submission may be converted to a claim under the Act by complying with the submission and certification requirements of this clause, if it is disputed either as to liability or amount or is not acted upon in a reasonable time.

d. A claim by the Landlord must be made in writing and submitted to the contracting officer for a written decision. A claim by the Postal Service against the Landlord is subject to a written decision by the contracting officer. For Landlord claims exceeding \$100,000, the Landlord must submit with the claim the following certification:

"I certify that the claim is made in good faith, that the supporting data are accurate and complete to the best of my knowledge and belief, that the amount requested accurately reflects the contract adjustment for which the Landlord believes the Postal Service is liable, and that I am duly authorized to certify the claim on behalf of the Landlord."

The certification may be executed by any person duly authorized to bind the Landlord with respect to the claim.

e. For Landlord claims of \$100,000 or less, the contracting officer must, if requested in writing by the Landlord, render a decision within 60 days of the request. For Landlord-certified claims over \$100,000, the contracting officer must, within 60 days, decide the claim or notify the Landlord of the date by which the decision will be made.

f. The contracting officer's decision is final unless the Landlord appeals or files a suit as provided in the Act.

g. When a claim is submitted by or against a Landlord, the parties by mutual consent may agree to use an alternative dispute resolution (ADR) process to assist in resolving the claim. A certification as described in subparagraph d of this clause must be provided for any claim, regardless of dollar amount, before ADR is used.

h. The Postal Service will pay interest on the amount found due and unpaid from:

1. the date the contracting officer receives the claim (properly certified if required); or
2. the date payment otherwise would be due, if that date is later, until the date of payment.

i. Simple interest on claims will be paid at a rate determined in accordance with the Act.

j. The Landlord must proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the contracting officer.

### 9. HAZARDOUS/TOXIC CONDITIONS CLAUSE

"Asbestos containing building material" (ACBM) means any material containing more than 1% asbestos as determined by using the method specified in 40 CFR Part 763, Subpart E, Appendix E. "Friable asbestos material" means any ACBM that when dry, can be crumbled, pulverized, or reduced to powder by hand pressure.

The Landlord must identify and disclose, to the best of its knowledge, the presence, location and quantity of all ACBM or presumed asbestos containing material (PACM) which includes all thermal system insulation, sprayed on and troweled on surfacing materials, and asphalt and vinyl flooring material unless such material has been tested and identified as non-ACBM. The Landlord agrees to disclose, to the best of its knowledge, any information concerning the presence of lead-based paint, radon above 4 pCi/L, and lead piping or solder in drinking water systems in the building, to the Postal Service.

Sites cannot have any contaminated soil or water above applicable federal, state or local action levels or undisclosed underground storage tanks. Unless due to the act or negligence of the Postal Service, if contaminated soil, water, underground storage tanks or piping or friable asbestos material or any other hazardous/toxic materials or substances as defined by applicable Local, State or Federal law are subsequently identified on the premises, the Landlord agrees to remove such materials or substances upon notification by the Postal Service at Landlord's sole cost and expense in accordance with EPA and/or State guidelines; prior to accomplishing this task, Landlord must seek written approval by the USPS Contracting Officer of the contractor and scope of work, such approval not to be unreasonably withheld. If ACBM is subsequently found in the building which reasonably should have been determined, identified, or known to the Landlord, the Landlord agrees to conduct, at Landlord's sole expense, an asbestos survey pursuant to the standards of the Asbestos Hazard Emergency Response Act (AHERA), establish an Operations and Maintenance (O&M) plan for asbestos management, and provide the survey report and plan to the Postal Service. If the Landlord fails to remove any friable asbestos or hazardous/toxic materials or substances, or fails to complete an AHERA asbestos survey and O&M plan, the Postal Service has the right to accomplish the work and deduct the cost plus administrative costs, from future rent payments or recover these costs from Landlord by other means, or may, at its sole option, cancel this Lease. In addition, the Postal Service may proportionally abate the rent for any period the premises, or any part thereof, are determined by the Postal Service to have been rendered unavailable to it by reason of such condition.

The Landlord hereby indemnifies and holds harmless the Postal Service and its officers, agents, representatives, and employees from all claims, loss, damage, actions, causes of action, expense, fees and/or liability resulting from, brought for, or on account of any violation of this clause.

The remainder of this clause applies if this Lease is for premises not previously occupied by the Postal Service.

By execution of this Lease the Landlord certifies:

a. that, to the best of its knowledge, the property and improvements are free of all contamination from petroleum products or any hazardous/toxic or unhealthy materials or substances, including friable asbestos materials, as defined by applicable State or Federal law;



## General Conditions to USPS Ground Lease

- b. that, to the best of its knowledge, there are no undisclosed underground storage tanks or associated piping, ACBM, radon, lead-based paint, or lead piping or solder in drinking water systems, on the property; and
- c. it has not received, nor is it aware of, any notification or other communication from any governmental or regulatory entity concerning any environmental condition, or violation or potential violation of any local, state, or federal environmental statute or regulation, existing at or adjacent to the property.

### 10. FACILITIES NONDISCRIMINATION

- a. By executing this Lease, the Landlord certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform services at any location under its control where segregated facilities are maintained.
- b. The Landlord will insert this clause in all contracts or purchase orders under this Lease unless exempted by Secretary of Labor rules, regulations, or orders issued under Executive Order 11246.

### 11. CLAUSES REQUIRED TO IMPLEMENT POLICIES, STATUTES, OR EXECUTIVE ORDERS

The following clauses are incorporated in this Lease by reference. The text of incorporated terms may be found in the Postal Service's Supplying Principles and Practices, accessible at [www.usps.com/publications](http://www.usps.com/publications).

- Clause 1-1, *Privacy Protection* (July 2007)
- Clause 1-5, *Gratuities or Gifts* (March 2006)
- Clause 1-6, *Contingent Fees* (March 2006)
- Clause 4-2, *Contract Terms and Conditions Required to Implement Policies, Statutes or Executive Orders* (July 2009)
- Clause 9-3, *Davis-Bacon Act* (March 2006)<sup>1</sup>
- Clause 9-7, *Equal Opportunity* (March 2006)<sup>2</sup>
- Clause 9-13, *Affirmative Action for Handicapped Workers* (March 2006)<sup>3</sup>
- Clause 9-14, *Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era* (March 2006)<sup>4</sup>
- Clause B-25, *Advertising of Contract Awards* (March 2006)

Note: For purposes of applying the above standard clauses to this Lease, the terms "supplier," "contractor," and "lessor" are synonymous with "Landlord," and the term "contract" is synonymous with "Lease."

<sup>1</sup> For premises with net interior space in excess of 6,500 SF and involving construction work over \$2,000.

<sup>2</sup> For leases aggregating payments of \$10,000 or more.

<sup>3</sup> For leases aggregating payments of \$10,000 or more.

<sup>4</sup> For leases aggregating payments of \$25,000 or more.



**Mortgagee's Agreement**  
(To be executed and attached to lease)

Facility Name/Location  
EVANSTON - CITY PARKING GARAGE (162622-003)  
1800 Maple Street, EVANSTON, IL 60201-9998

County: Cook  
Lease: Q9000G448303

The undersigned, Holder(s) of a mortgage (or similar encumbrance, such as a Deed of Trust), in the sum of \_\_\_\_\_ on the property situated at: \_\_\_\_\_

\_\_\_\_\_ hereby consent(s) to the leasing of said property to the U.S. Postal Service and agree(s) for itself, its successors, executors, administrators, and assigns that in the event it should become necessary to:

- a) foreclose said mortgage or similar encumbrance, the Mortgagee will cause the sale of said premises to be made subject to said lease; or,
- b) take any other action terminating the mortgage or transferring title, the Mortgagee will cause such action to be made subject to said lease.

**MORTGAGEE**

\_\_\_\_\_  
Name of Mortgage Company

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Signature of Mortgagee's Officer

Its: \_\_\_\_\_  
Title of Mortgagee's Officer

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and ZIP+4

Subscribed and Sworn to before me, a notary public, in and for \_\_\_\_\_ County, State of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_



## Lease Amendment

Facility Name/Location

CITY PARKING GARAGE (162622-003)  
1800 Maple Street, EVANSTON, IL 60201-9998

Amendment No: 001

Lease: Q90000448303

This refers to the Lease accepted by the United States Postal Service, hereinafter called the Postal Service, under date of 12/30/2016, whereby there is leased to the Postal Service the above-described facility.

WHEREAS, the Postal Service desires and Landlord is willing to amend the Lease as specified below;

NOW THEREFORE, in consideration of the mutual covenants and agreements herein set forth, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties do hereby agree as follows, effective on the date this document is executed by the Postal Service.

See Addendum

In all other respects, the Lease shall remain the same and is hereby confirmed.



## Addendum

Facility Name/Location

CITY PARKING GARAGE (162622-003)  
1800 Maple Street, EVANSTON, IL 60201-9998

County: Cook

Lease: Q90000448303

1. **ADDITIONAL PARKING:** Landlord and Postal Service hereby agree to amend this Lease by adding thirty-three (33) contiguous parking spaces for the consideration of THIRTY NINE THOUSAND SIX HUNDRED DOLLARS (39,600.00) per year. The thirty-three (33) spaces shall be located on the fifth (5th) floor of the premises. The annual rental rate is hereby amended to ONE HUNDRED THOUSAND THREE HUNDRED TWENTY DOLLARS (\$100,320.00) payable per the terms of the Lease.



Lease Amendment

EXECUTED BY LANDLORD this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

GOVERNMENTAL ENTITY

By executing this Lease Amendment, Landlord certifies that Landlord is not a USPS employee or contract employee (or an immediate family member of either), or a business organization substantially owned or controlled by a USPS employee or contract employee (or an immediate family member of either).

Name of Governmental Entity: The City of Evanston

Name & Title \_\_\_\_\_ Name & Title \_\_\_\_\_

Landlord's Address: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_ Zip+4 \_\_\_\_\_

Landlord's Telephone Number(s): \_\_\_\_\_

Federal Tax Identification No.: \_\_\_\_\_

Witness \_\_\_\_\_ Witness \_\_\_\_\_

- a. Where the Landlord is a governmental entity or other municipal entity, the Lease must be accompanied by documentary evidence affirming the authority of the signatory(ies) to execute the Lease to bind the governmental entity or municipal entity for which he (or they) purports to act.
b. Any notice to Landlord provided under this Lease or under any law or regulation must be in writing and submitted to Landlord at the address specified above, or at an address that Landlord has otherwise appropriately directed in writing. Any notice to the Postal Service provided under this Lease or under any law or regulation must be in writing and submitted to "Contracting Officer, U.S. Postal Service" at the address specified below, or at an address that the Postal Service has otherwise directed in writing.

ACCEPTANCE BY THE POSTAL SERVICE

Date: \_\_\_\_\_

Esther M Tinort \_\_\_\_\_ Signature of Contracting Officer
Contracting Officer

FACILITIES REAL ESTATE 7029 ALBERT PICK ROAD, GREENSBORO, NC 27498-1103
Address of Contracting Officer

**EXHIBIT B**

**USPS Parking Lease Amendment**