

9/17/2019

86-R-19

A RESOLUTION

Adopting Outside Counsel Litigation Procedures and Billing Guidelines

WHEREAS, outside counsel are engaged from time to time by the City of Evanston for purposes of handling specific legal matters and litigation cases; and

WHEREAS, there exists a need to formalize the litigation procedures and billing guidelines for outside counsel to set the rates assessed, expectations with outside counsel, and procedures for review of work; and

WHEREAS, the City Council desires to set forth guidelines and procedures for retaining outside counsel in order manage litigation cases and expenses efficiently,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: The City Council hereby adopts the City of Evanston Outside Counsel Litigation Procedures and Billing Guidelines, which are attached as Exhibit 1 and incorporated herein by reference.

SECTION 2: That this Resolution 86-R-19 shall be in full force and effect from and after its passage and approval in the manner provided by law.

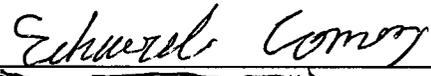


Stephen H. Hagerty, Mayor

Attest:

Approved as to form:


Deputy City Attorney



~~Devon Reid, City Clerk~~
Edwards Gomez, Deputy City Clerk
Adopted: November 11, 2020

EXHIBIT 1
LITIGATION PROCEDURES BILLING GUIDELINES