



**M/W/EBE Development Committee
Wednesday, February 15, 2023
Virtual 6:00 PM**

VIRTUAL

**Google Meet joining information:
Meeting ID link meet.google.com/mea-wtxr-qzr
Or dial: (US) [+1 864-719-2184](tel:+18647192184) PIN: 585 666 469#**

AGENDA

Page

1. CALL TO ORDER/DECLARATION OF A QUORUM

2. APPROVAL OF MINUTES

- A. Approval of the January 18, 2023 Minutes
[MWEBE MINS 01-18-23.docx](#)

3 - 6

3. GUEST INTRODUCTIONS

4. OLD BUSINESS

- A. For Action City Code 1-17-1 Amendment “adding Disadvantaged Business Enterprise”
[Revised Memo Ord18-O-23 Amending 1-17-1 Regarding Disadvantage Business Enterprise](#)

7 - 12

- B. **MWEBE Committee Work Plan Updates** 13 - 16
[MWEBE Committee 2023 Work Plan Updates](#)
- C. **Anchor Procurement NLC Update**
- D. **Draft MWEBE Compliance/Data Form** 17
[Draft MWEBE Compliance Form Status](#)

5. STAFF REPORTS

- A. **M/W/EBE and LEP Tracking Report** 18
[2023 MWEBE Tracking sheet](#)
- B. **LEP 2022 Update**

6. NEW BUSINESS

- A. **ELM Press Release Bryant O.C. Wallace**

7. OTHER BUSINESS

8. ADJOURNMENT

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: www.cityofevanston.org/mwebecommittee. Questions can be directed to Tammi Nunez at 847-866-2935.

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact the Facilities Management Office at 847-866-2916 (Voice) or 847-448-8064 (TTY)



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE
(M/W/EBE)
DEVELOPMENT COMMITTEE**
Wednesday, January 18, 2023
6:00 P.M.
Meeting Minutes

MEMBERS PRESENT: Councilmember Bobby Burns, Councilmember Kristian Harris, Councilmember Devon Reid, Jared Davis, Angela Pennisi, Ernest Noy, Kemone Hendricks, Bonaventure Fandohan, Michael McLean

MEMBERS ABSENT:

STAFF PRESENT: Hitesh Desai, Chief Financial Officer/Treasurer; Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Mari Johnson, Assistant City Attorney; Nathan Norman, Workforce Development Coordinator

GUEST: Safaya Fawzi, National League of Cities; Aina Gutierrez, Rebuilding Exchange

PRESIDING MEMBER: Councilmember Devon Reid

1. Declaration of a Quorum

With a quorum present, Councilmember Reid called the meeting to order.

2. Approval of Minutes

A. Approval of November 16, 2022 Minutes

Councilmember Burns motioned to approve the November 16, 2022, minutes and the spelling name correction for "~~Jared~~ Jared Davis." Seconded by Councilmember Harris. All voted in favor of approving minutes unanimously.

3. Guest Introduction

- A.** Safaya Fawzi, National League of Cities, Program Manager for the Center for City Solutions.
- B.** Aina Gutierrez, Rebuilding Exchange, Executive Director.

4. Old Business

A. Amend City Code 1-17-1

Councilmember Reid motioned to approve the Amendment of City Code 1-17-1, Councilmember Harris approved, seconded by Ernest Noy. All voted in favor of unanimously.

Councilmember Reid motioned to approve the Amended City Code 1-17-1 to move forward to city council. Moved by councilmember Harris and seconded by Jared Davis. All voted in favor of unanimously. (Angela Pennisi absent for vote)

B. MWEBE Committee 2023 Workplan

Each group provided an update for each assigned goal and their recommended strategies and objectives.

Goal #1: Position Evanston's MWEBE Committee as a leader in MWEBE advocacy in Evanston.

J. Davis asked if the city was still offering Procurement 101. Due to Covid, this class has not been held but that there should be a way for the program to work with developers to come in and help train some of the workforce. J. Davis also stated it would be advantageous to work with the SBA and all the entities we deal with.

Goal #2: Increase local firms that provide goods and services the city needs.

F. Bonaventure and Councilmember Harris shared that their goal is to increase local firms that provide goods and services and is looked at from two standpoints. They are looking at demand of services and the supply of services. They realize there is no clear assessment where the city can present to those who are interested in knowing what kind of services the city needs.

Goal #3: Increase local contractors that work as general contractors and subcontractors on major projects in Evanston.

E. Noy. and M. Mclean shared that there are some challenges that need to be addressed and have identified including the lack of formerly qualified and/or certified contractors which reside in Evanston; no centralized system to keep an active list of qualified contractors; limited access to a viable training/education program for those interested in forming or growing a small business.

5. Staff Reports

A. Workforce Update: N. Norman shared an update about the work force development and the 2023 budget which expanded to include two new staff support and a part time staff member. N. Norman also shared an update regarding the ASPIRE Program which has had 33 internships, provided 40 career opportunities for Evanston residents and fifteen thousand dollars in scholarships through Oakton Community College. A internal apprenticeship opportunity with facilities maintenance is also in the works as well a collaboration or some acknowledgment with UL Research Institution.

B. M/W/EBE and LEP Tracking Report: T. Nunez shared updates for the MWEBE and LEP Tracking Report. The last update to the 2022 MWEBE Goal Complaint report occurred in October, 2022 and included:

- Bid 22-56 Sewer Inspection, 24-inch Diameter and Larger, \$50,914.80. Awarded to Sheridan Plumbing & Sewer, Inc. who is WBE and received 100% credit for participation.
- RFP 22-44 Utility Bill Print and Mail Services, \$139,050.00. Awarded to Standard Printing Company, Incorporate, dba Information Outsource who is MBE and received 100% credit for participation.

For FY2022, the city exceeded the 25% MWEBE goal with 28.03%. The year ended with 28 minority firms, 22 woman firms, 12 Evanston firms and 1 disadvantaged firm.

For the 2022 MWEBE Goal Waived report, there were two projects added and included:

- RFP 21-39 Customer Relationship Management Software for \$84,400.00. Awarded to QScend Technologies, Inc. (Waterbury, CT). Compliance was waived because the project precludes subcontracting opportunities, based on proprietary software.
- RFP 22-57 Management and Operation of Three Self-Park Facilities for \$578,506.00. Awarded to SP+ Municipal Services (Chicago, IL). Compliance was waived because the services opportunity for subcontracting does not exist due to the revised scope of services.
- The year-to-date MWEBE Goal Waived is \$3,863,667.12.
- The year-to-date LEP Balance is \$77,596.75

6. New Business

A. National League of Cities City Inclusive Entrepreneurship Program:

Program Manager Safaya Fawzi from the National League of Cities shared key details regarding her agency and the collaboration with the City of Evanston. S. Fawzi shared that her agency is essentially an association of cities with its headquarters in Washington DC. Their primary constituents are city council members, elected officials and they work closely with city managers and department city staff. S. Fawzi works with City Inclusive Entrepreneurship which includes an opportunity to apply for a \$15,000 grant through the Ewing Marion Kauffman Foundation. The grant advanced a particular goal related to inclusive entrepreneurship. The City of Evanston has selected to participate in the Anchor Procurement Commitment, in which the city is committing to increasing supplier diversity through equitable anchor, procurement strategies. The program works with a program expert, which focuses on Equitable Anchor Procurement within a cohort.

B. Demolition or Deconstruction RFP project APW 1/23/23 Agenda item:

Aina Gutierrez was invited by the committee to share details about the Rebuilding Exchange and the intent of the city to use building trade projects as training opportunities but how they are unable to participate due to the prevailing wage requirements. The cost of deconstruction versus demolition and the cost of training under prevailing wage is cost prohibitive. Rebuilding Exchange pays minimum

wage and are unable to pay prevailing wage due to students being low income and receiving SNAP benefits, which they would lose if paid prevailing wage for a single project. Aina G. stated her intent in speaking with the city council is for the city to allow Workforce Development in on prevailing wage projects and how bids are rated for projects like this with environmental sustainability of waste diversion, reduction of air pollution and workforce development as part of the scoring metric. Aina G. also stated that there should be a similar intent for workforce development and environmental sustainability similar to how there is for MWEBE. Mari Johnson, Assistant City Attorney (ACA), outlined prevailing wage including what the key terms and the prevailing wage act is; what they mean and how they relate to not-for-profit entities. ACA Johnson stated the circuit courts have found that not-for-profits entities who engage in public works or receive public funds are deemed as public bodies so they would be subject to the Prevailing Wage Act. Also, we would need to look into how we could potentially interact with individuals who are in training. Those in training may not have the same titles as those who are doing the type of projects or actions that we need for demolition projects. Aina G. stated her question would be less about how nonprofits interact with prevailing wage and more about the requirements of prevailing wage on these types of projects and do they have to be in the procurement process, and she is curious about exemptions and when is prevailing wage required. ACA Johnson stated it would be helpful to speak with Aina G. offline to get more information. ACA Johnson also stated as procurement goes, the City of Evanston as a government using taxpayer funds, as well as the state are subject to the Prevailing Wage Act.

C. Report of State of IL Concerning Revenue Public Act 102-0265

Assistant City Attorney Johnson provided details regarding the Revenue Public Act 102-0265. Per Assistant City Attorney Johnson, 35 ILCS 200/18-50.2 has been revised but still mandates that Home Rule and Non-Home Rule municipalities make a good faith effort to collect and publish data such as whether vendors or subcontractor are minority owned, woman owned, or veteran owned. It is not required for the municipalities to dig further into the larger classifications. There is no case law that defines whether or not the city is precluded from doing so or whether its encouraged. The only thing we must ask is whether the vendor/subcontractor is minority owned. The legal department suggests that if the city is interested in asking specific racial classification, they not make it a requirement and stick to the very specific definitions as they are outlined by the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, which is where the racial definitions are.

7. Other Business

None

8. Adjournment

Councilmember Reid motioned the meeting be adjourned, motion carried unanimously. Meeting ended at 8:03 P.M.



Memorandum

To: Members of MWEBE Development Committee
From: Tammi Nunez, Purchasing Manager
Subject: Ordinance 18-O-23, Amending the City Code, Amending the City Code Section 1-17-1 of "Concerning Minority and Women Owned Business Requirements" Adding Disadvantage Business Enterprise
Date: February 15, 2023

Recommended Action:

Councilmember Burns recommends for the MWEBE Development Committee to consider forwarding Ordinance **18-O-23**, Amending the City Code Section 1-17-1, "concerning Minority and Women owned business requirements adding Disadvantage Business Enterprise" to City Council for final approval.

Committee Action:

For Action

Summary:

The purpose of this ordinance is to clarify use of minority and women's business enterprises to meet the City's M/WEBE utilization goal of awarding not less than twenty-five percent (25%) of its contract awards to MBE, WBE and EBE businesses.

The current City Code clearly stated that an Evanston business enterprise had to perform a commercially useful function during the execution of their work on the contract but was silent in regards to similar requirements for minority and women's business enterprises.

The proposed ordinance will apply the current "commercially useful function" requirements of an Evanston business enterprise to minority and women's business enterprises.

Legislative History:

Staff recommended to the MWEBE Development Committee the adoption of Ordinance 18-O-23, Amending Section 1-17-1 of the City Code Concerning Minority and Women Owned Business Requirements at the September 21, 2022 meeting, but failed to vote on the recommendation do to loss of a quorum. The recommendation to add "DBE" to the code was voted on and passed at the October 19, 2022 MWEBE Development meeting.

The recommendation to amend Ordinance 18-O-23, Amending Section 1-17-1 of the City Code Concerning Minority and Women Owned Business Requirements was sent to the Referrals Committee and approved at the November 10, 2022 meeting.

Attachments:

Ordinance 18-O-23, Amending the City Code, Amending the City Code Section 1-17-1 of “Concerning Minority and Women Owned Business Requirements”

18-O-23

AN ORDINANCE

**Amending Section 1-17-1 of the City Code Concerning
Minority and Women Owned Business Requirements and
Adding A Disadvantage Business Enterprise**

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: City Code Section 1-17-1 "Purchases of Goods or
Services" of the Evanston City Code of 2012, as amended, is hereby amended as
follows:

1-17-1. – PURCHASES OF GOODS OR SERVICES.

(D) *Minority, women, disadvantage, and Evanston business enterprise (M/W/D/EBE) goals.*

1. *Definitions.* For the purposes of this Subsection (D), Minority, Women, Disadvantage, and Evanston Business Enterprise (M/W/D/EBE) Goals, the following terms shall be defined as follows:

<i>EVANSTON-OWNED BUSINESS ENTERPRISE or EBE.</i>	An entity which is located in or has one (1) or more offices located in the City for a minimum of one (1) year and which performs a "commercially useful function." The business must be certified by the City in accordance with the provisions of Section 1-17-1(B).
<i>MINORITY-OWNED BUSINESS ENTERPRISE or MBE.</i>	A business which is at least fifty-one percent (51%) owned by one (1) or more members of one (1) or more minority

	<p>groups, or, in the case of a publicly-held corporation, at least fifty-one percent (51%) of the stock of which is owned by one (1) or more members of one (1) or more minority groups, whose management and daily operations are controlled by one (1) or more members of one (1) or more minority groups. The City Manager or his or her designee shall determine which MBE certifications shall be accepted by the City.</p>
<p><i>M/W/D/EBE GOALS.</i></p>	<p>The City of Evanston establishes the goal of awarding not less than twenty-five percent (25%) of its contract awards to MBE, WBE, <u>DBE</u> and EBE businesses. The City of Evanston establishes the goal of awarding not less than three percent (3%) utilization of EBEs in its contract awards. The provisions of this Section shall be implemented by the City Manager or his or her designee. The provisions of this Section do not guarantee contract participation.</p>
<p><i>WOMEN-OWNED BUSINESS ENTERPRISE or WBE.</i></p>	<p>A business which is at least fifty-one percent (51%) owned by one (1) or more women, or, in the case of a publicly-held corporation, fifty-one percent (51%) of the stock of which is owned by one (1) or more women, whose management and daily business operations are controlled by one (1) or more women. The City Manager or his or her designee shall determine which WBE certifications shall be accepted by the City.</p>
<p><i><u>DISADVANTAGE-OWNED BUSINESS ENTERPRISE or DBE.</u></i></p>	<p><u>A firm must be at fifty-one percent (51%) owned by one (1) or more disadvantaged individual (socially and economically) or, in the case of a publicly-held corporation, fifty-one percent (51%) of the stock of which is owned by one (1) or more</u></p>

	<p><u>disadvantaged individual (socially and economically) whose management and daily business operations are controlled by one (1) or disadvantaged individual (socially and economically). The City Manager or his or her designee shall determine which DBE certifications shall be accepted by the City.</u></p>
--	--

2. A minority-owned business enterprise ("MBE"), or women-owned business enterprise ("WBE"), or disadvantage-business enterprise ("DBE") (collectively, "M/W/D/BE") must perform a "commercially useful function."

a. A M/W/D/BE performs a commercially useful function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the M/W/D/BE must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether an M/W/D/BE is performing a commercially useful function, the City will evaluate the amount of work subcontracted, industry practices, whether the amount the firm is to be paid under the contract is commensurate with the work it is actually performing and the M/W/D/BE credit claimed for its performance of the work and other relevant factors.

b. A M/W/D/BE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of M/W/D/BE participation. In determining whether a M/W/D/BE is such an extra participant, the City will examine similar transactions, particularly those in which M/W/D/BE's do not participate.

c. If a M/W/D/BE does not perform or exercise responsibility for at least thirty (30) percent of the total cost of its contract with its own work force, or the M/W/D/BE subcontracts a greater portion of the work of a contract than would be expected on the basis of normal industry practice for the type of work involved, then it is not performing a commercially useful function.

d. When an M/W/D/BE is presumed not to be performing a commercially useful function as provided in Subsection (D)(2)(c) of this Section, the M/W/D/BE may present evidence to rebut this presumption. The City may determine that the firm is performing a commercially useful function given the type of work involved and normal industry practices.

3. Businesses that maintain a distribution warehouse or manufacturing operation will receive M/W/D/BE credit of sixty (60) percent. Those that do not maintain a

distribution warehouse or manufacturing operation will be considered a broker and receive a five (5) percent credit.

4. Eligibility as a M/W/D/BE will be periodically reviewed and may be revoked at any time if the entity no longer meets the above requirements.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: If any provision of this ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: _____, 2022

Approved:

Adopted: _____, 2022

_____, 2022

Daniel Biss, Mayor

Attest:

Approved as to form:

Stephanie Mendoza, City Clerk

Nicholas E. Cummings, Corporation Counsel

MWEBE COMMITTEE 2023 WORK PLAN

Purpose of this document: To provide previously discussed goals, example strategies, working group assignments and definitions for “**Strategies & Objectives.**”

Definitions: A **strategy** is the approach you take to achieve a goal. An **objective** is a **measurable** step you take to achieve a strategy. A **tactic** is a **tool** you use in pursuing an objective associated with a strategy.

Forbes article on the topic:

<https://www.forbes.com/sites/mikalbelicove/2013/09/27/understanding-goals-strategies-objectives-and-tactics-in-the-age-of-social/?sh=7bc83d404c79>

Assignment due by **November 16th, 6PM:** Meet with your working group partner to identify strategies and objectives that are most important to fulfill the selected goal.

Goal #1: Position Evanston’s MWEBE Committee as a leader in MWEBE advocacy in Evanston

Working Group Members: Angela & Jared & Kemone

Example Strategies (Bold items should be prioritized)

- Website with information about the purpose of the committee, past successes, current priorities and long term plans.
- Host in-person and virtual events connecting businesses with programs and opportunities to support their efforts.
- **Develop and maintain a MW/EBE directory**
- **Prepare status reports and an annual economic presentation to the Mayor and City Council that’s based upon actual and proposed MW/EBE participation and related cost factors.**
- **Identify and assess the needs of the MW/EBE community on a regular basis**
- **Review the economic development committee agenda, provide recommendations or send items to both committees**

Group #1 Output

Goal 1: Position Evanston’s MWEBE Committee as a leader in MWEBE advocacy in Evanston.

Strategies

1. In collaboration with community partners, develop and maintain a MWEBE directory that is accessible to the public.

Objectives:

Aggregate the business registration information on MWEBE businesses
Seek input from and / or collaboration with the Black Business Consortium, Evanston Chamber of Commerce, and other potential partners.

2. Identify and assess the needs of the MWEBE community through a minimum of quarterly initiatives and outreach efforts.

Objectives:

Survey businesses that identify as MWEBE through the business registration process.
Host in-person and virtual listening events, including ward meeting attendance

3. Collaborate with the Economic Development Committee to facilitate discussion of their agenda items, allowing the MWEBE Committee to provide an assessment of impact on the MWEBE community.

4. Seek opportunities to collaborate with community partners to provide networking and supportive programming for the MWEBE community.

Objectives:

Provide an MWEBE Committee presence at existing and planned networking events.

5. Prepare an annual report to the Mayor and City Council, summarizing actual versus proposed MWEBE participation in city budget items and related cost factors, as well as the assessed needs of the MWEBE community and supportive activities of the MWEBE committee.

Goal #2: Increase local firms that provide goods and services the City needs

Working Group Members: Bonaventure & Krissie & Devon

Example Strategies:

- Create a Supplier Diversity Program at the City that may include designing a training program for the purpose of increasing the capacity of local firms to provide the goods and services the City needs.

- Review and evaluate the City of Evanston's procurement and competitive bidding practices in order to maximize opportunities for MW/EBE businesses.

Group #2 Output

Goal: Increase local firms that provide goods and services the City needs

Objectives:

1. WMEBE posting 10 days earlier to these vendors (similar to internal posting at other jobs) **based on the knowledge of the businesses in advance**
2. Create an assessment to know the city needs in term of services and work
3. Actively share opportunities with MWEBE businesses city procurement and

All of these can happen simultaneously

Target women and minority businesses through a bi-annual meeting to discuss their constraints and challenges in being able to participate in the city's procurements process.

Partner with workforce development organizations (schools, consultants, nonprofits) to provide training for M/W/EBE growth in Evanston.

Host open house programs that allows different vendors access to the procurement process with Q&A
Reassess the procurement system that might allow businesses that have MWEBE requirements to have points towards the bidding system.

Set aside a certain percentage of work/bids to go to MWEBE (possible time frame)
Encourage bigger companies to partner/sub contract with MWEBE for higher points in bid process.

Goal #3: Increase local contractors that work as general contractors and subcontractors on major projects in Evanston

Working Group Members: Michael & Ernest

Example Strategies:

- Work on connecting Local MW/EBE contractors, consultants, and vendors to training and business opportunities with NU's \$800 million dollar new stadium project
- Help to launch a training center that will address the labor shortage by creating a pipeline for laborers into the trades

Group #3 Output

Goal #3: Increase local contractors that work as general contractors and subcontractors on major projects in Evanston

Challenges:

- 1) Lack of formally qualified and/or certified contractors which reside in Evanston.
- 2) No centralized system to keep active lists of qualified contractors.
- 3) Limited access to available training and education programs for those interested in forming or growing small businesses into qualified ones.
- 4) Cost of doing business in Evanston is higher than other communities. The “Evanston Mark-Up” is a real thing and limits our City’s ability to host contractors.
- 5) Municipal contracts may be out of reach for the current level of local small businesses.

Potential Strategies:

- 1) Increase access to existing resources to help small businesses grow.
- 2) Provide new resources to local small businesses that created greater access to education and training resources.
- 3) Consider the SBA 8A Mentor/Protégé program as a foundation for creating a regenerative business environment where local businesses mentor small businesses to gain access to greater opportunities within the government and other work.
- 4) Consider a permanent home for small business assistance program for Evanston based businesses aimed at clearing obstacles to growth and opportunities.
- 5) Increase work opportunities within Evanston for local small businesses by reevaluating our hiring criteria. (We might need Legal opinion on what can and can’t be done.)
- 6) Increase incentives for Real Estate owners to utilize local small businesses. Perhaps a tax incentive?
- 7) Continue to support the Rebuilder’s Warehouse as they expand their work in training a skilled labor force for local businesses to tap into.
- 8) Engage the High School to educate and promote small businesses and entrepreneurship, including training in the 8A program requirements.

Potential Goals

- 1) Launch a training center that will address the training shortage for tradespeople to transition from individual to business entity.
- 2) Increase employment options for individuals looking to take the next step.
- 3) Breakdown municipal contracts to smaller sizes to help small businesses qualify.
- 4) Create tax incentives for home owners and commercial property owners to utilize local businesses.
- 5) Work on connecting Local MWEBE contractors, consultants, and vendors to training and business opportunities with NU’s \$800 million dollar new stadium project.

Exhibit - M/W/EBE Vendor Status

I am _____ of _____, and have authority to execute this affidavit on behalf of this firm. I _____ do
(Name of Vendor)

hereby certify that:

1. This firm is a (Check one Only)
- Minority Business Enterprise (MBE) A firm that is at least 51% owned, managed, and controlled by a Minority.
 - Women's Business Enterprise (WBE) A firm that is at least 51% owned, managed, and controlled by a Woman.
 - Evanston Business Enterprise (EBE) A firm that is located within the corporate boundaries of the City of Evanston and provides a commercially useful function.

2. For the purpose of 35 ILCS 200/18-50.2: the following terms shall have the following definitions:

"Minority person" shall mean a person who is a citizen or lawful permanent resident of the United States and who is any of the following.

This firm is a (Check one Only):

- American Indian or Alaska Native (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment).
- Asian (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).
- Black or African American (a person having origins in any of the black racial groups of Africa).
- Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race).
- Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands).

COPIES OF ALL MBE, WBE OR DBE CERTIFICATIONS HAVE BEEN ATTACHED.

3. The following information will be provided upon written request, through the Prime Contractor or, if no Prime, directly to the City of Evanston.
- a) Actual work performed on any project and the payment thereof; and,
 - b) Any proposal changes, in the status of the firm, which would render this affidavit null and void.
 - c) Further verification of the indicated status

2023 MWEBE Goal Compliant											
Dept.	Date	RFP/Bid #	Project Title	Total Project Amount	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/9/2023	Bid 22-67	Interior Renovations at Lovelace Park Field House	\$221,905.00		Bodala, LLC, DBA Central Rug and Carpet					
					83.8%	Central Rug and Carpet			X		\$185,905.00
					16.2%	Gilco Mechanical Contractors	X				\$36,000.00
PWA	1/9/2023	RFP 22-60	Standpipe Water Quality Study	\$129,590.00		Stantec Consulting Services Inc.					
					20.5%	AAA Engineering		X			\$26,610.00
PWA	1/9/2023	RFP 22-65	Study and Designation of Howard Street Special Service Area (SSA)	\$37,120.00		Teska Associates, Inc.					
					86%	Teska Associates, Inc.			X		\$32,045.00
					14%	Dynasty Group, Inc.	X				\$5,075.00
PWA	1/23/2023	RFP 22-53	Material Testing Services	\$200,000.00		Interra, Inc.					
					25%	Interra, Inc. (Task Order 1)	X				\$65,000.00
PWA	1/23/2023	No Proj #	Evanston Municipal Storage Facility Phase 1	\$717,550.00		G.A. Johnson & Sons (LEP Eligible)					
					100%	G.A. Johnson & Sons			X		\$717,550.00
January Total				\$1,306,165.00							\$1,068,185.00
Total to Date				\$1,306,165.00	82%		3	1	3	0	\$1,068,185.00
LEP Penalty Fund as of 2.10.2023											
No additional Information available											
Current LEP Balance was \$77,596.75											