



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, March 15, 2023

6:00 P.M.

Meeting Minutes

**MEMBERS PRESENT:** Councilmember Bobby Burns, Councilmember Kristian Harris, Councilmember Devon Reid, Kemone Hendricks, Michael McLean

**MEMBERS ABSENT:** Bonaventure Fandohan, Angela Pennisi, Ernest Noy, Jared Davis

**STAFF PRESENT:** Hitesh Desai, Chief Financial Officer, Treasurer; Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Tasheik Kerr, Assistant to the City Manager; Nathan Norman, Workforce Development Coordinator

**GUEST:** Jim Konrad, Assistant Vice President, Procurement, Payment and Logistics, Northwestern University

**PRESIDING MEMBER:** Councilmember Bobby Burns

**1. Declaration of a Quorum**

No quorum was present.

**2. Approval of Minutes**

No approval due to no quorum present.

**3. Guest Introduction**

Jim Konrad, Northwestern University. Northwestern University is close to selecting the general contractor for the Ryan Field project. Working on several announcements including a "Meet the Team" meeting to discuss the first round of opportunities. There will be a meeting between the University's construction management partner and the committee to cover project specifics related to MWEBE firms. Project information can be found on the Ryan Field website with information for vendors and individuals interested in working on the project.

**4. Staff Reports**

**5. New Business**

A. Rebuilding Exchange – Letter of Support

Nathan Norman suggested including LEP participation from Work Force Development in the letter.

**6. Old Business**

**A. MBE Data and Draft MWEBE Compliance Form**

Suggested addition for No. 2 on the form to read that "if a firm is certified as a Minority Business Enterprise (MBE), the firm qualified for MBE certification based on ownership by the following minority".

**B. Anchor Procurement NLC Update**

Meeting with Bernard Johnson was held, and suggestions were provided on reaching minority and women firms from Evanston and to help local businesses with resources. The next meeting is scheduled for April 18<sup>th</sup>, 2023, with the cohort group.

**C. MWEBE Committee Work Plan Updates**

Kemone Hendricks stated she thinks it would be a good idea to have an introduction event for MWEBE and to collaborate with members and organizations of the community.

**7. Other Business**

**8. Adjournment**

Councilmember Burns motioned the meeting be adjourned, motion carried unanimously. Meeting ended at 7:04 P.M.