



MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE (M/W/D/EBE) DEVELOPMENT COMMITTEE

Wednesday, April 19, 2023
6:00 P.M.
Meeting Minutes

MEMBERS PRESENT: Councilmember Bobby Burns, Councilmember Kristian Harris, Councilmember Devon Reid, Kemone Hendricks, Jared Davis, Bonaventure Fandohan, Angela Pennisi, Ernest Noy, Rachel Williams

MEMBERS ABSENT: Michael McLean

STAFF PRESENT: Hitesh Desai, Chief Financial Officer, Treasurer; Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Nathan Norman, Workforce Development Manager

GUEST: Aina Gutierrez, Executive Director of the Rebuilding Exchange

PRESIDING MEMBER: Councilmember Bobby Burns

1. Declaration of a Quorum

With a quorum present, Councilmember (CM) Burns called the meeting to order.

2. Approval of Minutes

Councilmember Harris motioned to approve the February 15, 2023 minutes and March 15, 2023 minutes. Seconded by B. Fandohan. All voted in favor of approving minutes unanimously.

3. Guest Introduction

Aina Gutierrez, Executive Director of the Rebuilding Exchange discussed their December 2022 proposal to Northwestern University regarding construction of the new Ryan Field Stadium and creating a partnership with Rebuilding Exchange to allow them to become the local recruitment and training pipeline for those in the building trades, workforce development and Evanston. A. Gutierrez stated as of this meeting, they had not received a response from the university.

4. Staff Reports

A. M/W/EBE and LEP Tracking Report

RFP 23-04 Engineering Services Related to the Evanston Service Center North Fuel Island Replacement, \$212,946. Awarded to Greeley and Hansen, LLC. MBE subcontractor CCJM Engineers, Ltd., 23.90% towards goal. WBE subcontractor O'Brien & Associates, Inc, 3.4% towards goal.

Bid 23-03 Evanston Skate Park at Twiggs Park, \$1,757,266.00. Awarded to Hacienda Landscaping, Inc. No subcontractors. Hacienda is MBE.

Bid 23-14 Green Bay Road Water Main Improvements, \$1,269,508.95. Awarded to MBE firm Pan Oceanic Engineering Co., Inc., 85.95% towards goal. WBE subcontractor J.A.C.K. Contractor Services, Inc 0.7% toward goal. WBE subcontractor City Lights, Ltd. 1.2% towards goal.

2023 Facility Envelope Repairs, \$389,727. Awarded to Garland/DBS Inc. EBE subcontractor, KG Roofing, Inc., 84% towards goal.

RFP 23-13 2023 Great Merchant Grant Planters and Landscape Maintenance, \$77,368.00. Awarded to EBE firm Herrera Landscape & Snow Removal, Inc.

Bid 23-09 Oakton Street Corridor Improvement Project, \$4,156,960.10. Awarded to Landmark Contractors, Inc. DBE subcontractor Elmund & Nelson Co., 31.3% towards goal.

BID 23-08 Dredging of the Church Street Boat Ramp, \$65,000. Awarded Kovilic Construction Company, Inc. MWDEBE waiver requested due to self-performing all work.

LEP Penalty Fund balance as of April 14, 2023, \$77,596.75.

B. LEP Forecast Report

Eighteen eligible LEP projects through March 2023 with a 2023 budget total of \$22,122,054 and current contract award total of \$12,518,371. Nathan Norman and his team are working with LEP participants to cultivate their resumes and develop workplace skills. This will allow the Workforce Division to be used as a resource for qualified candidates and contractors.

5. New Business

A. Rebuilding Exchange – Letter of Support

CM Reid motioned to move, seconded by CM Harris. All voted unanimously in favor of approving the Letter of Support.

6. Old Business

A. MBE Data and Draft MWEBE Compliance Form

All voted unanimously to changes to the MWEBE Compliance Form.

B. Anchor Procurement NLC Update

NLC has awarded the City of Evanston the grant of \$15,000. Once the memoranda of understanding is signed and returned, disbursement of the funds are expected within 14 to 20 days. The next cohort meeting is scheduled for April 25, 2023.

C. MWEBE Committee Work Plan Updates

Goal #1: Position Evanston's MWEBE Committee as a leader in MWEBE advocacy in Evanston.

K. Hendricks shared that they are interested in hosting a large event to collect necessary data, introduce different initiatives that the committee is working on and present it to the community.

A. Pennisi shared the top priority is to develop and maintain the directory and how the information is aggregated from the businesses, registration process and seek input from other potential partners.

Goal #2: Increase local firms that provide goods and services the city needs.

F. Bonaventure shared that creating an assessment to know what the city needs in terms of services and work should be the foundation and it gives a sense of what is happening.

Councilmember Harris agreed that it is critical to understanding what the assessment looks like and that creating the event mentioned earlier brings everyone to the table.

Goal #3: Increase local contractors that work as general contractors and subcontractors on major projects in Evanston.

No updates provided.

7. Other Business

8. Adjournment

Councilmember Burns motioned the meeting be adjourned, motion carried unanimously. Meeting ended at 8:02 P.M.