



**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE
DEVELOPMENT COMMITTEE**

**Wednesday, July 19, 2023 6:00 P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2404**

AGENDA

Page

1. CALL TO ORDER/DECLARATION OF A QUORUM

2. APPROVAL OF MINUTES

- | | | |
|----|---|-------|
| A. | <u>Approval of the May 17, 2023 Minutes</u>
Draft MWEBE MINS 05-17-23.docx edits | 3 - 5 |
| B. | <u>June 21, 2023 Discussion Notes (No Quorum)</u>
MWDEBE MINS 06-21-23 No quorum | 6 - 8 |

3. GUEST INTRODUCTIONS

- A. Glenn Spoolstra - Chicagoland Prison Outreach Ministry (CPOM)

4. NEW BUSINESS

- | | | |
|----|---|--------|
| A. | <u>CPOM – Presentation</u> | |
| B. | <u>LEP Waiver Request for BID 23-36 Desiccant Dehumidification System</u>
Bid 23-36 Waiver Request | 9 - 10 |

5. STAFF REPORTS

- A. M/W/D/EBE and LEP Tracking Report 11 - 14
[July 19, 2023 MWDEBE Tracking Sheet](#)
- B. M/W/D/EBE Vendor Report

6. OLD BUSINESS

- A. Anchor Procurement NLC Update
- B. M/W/D/EBE Committee Work Plan Updates 15 - 16
[2023.07.MWDEBE Workplan Grid2](#)

7. OTHER BUSINESS/ ANNOUCEMENTS

- A. Stadium Project Info Session: Meet & Greet with Turner/Walsh 17
Construction Team - Flyer
[Evanston Based Business Open House Flyer - Copy](#)

8. ADJOURNMENT

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: www.cityofevanston.org/mwebecommittee. Questions can be directed to Tammi Nunez at 847-866-2935.

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact 847-866-2919 (Voice) or 847-866-5095 (TTY). Requests for access assistance must be made 48 hours (two working days) in advance. Requests received with less than 48 hours (two working days) advance notice will be attempted using best efforts, but cannot be guaranteed.



**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS
ENTERPRISE (M/W/D/EBE) DEVELOPMENT COMMITTEE**

Wednesday, April 19, 2023

6:00 P.M.

Meeting Minutes

MEMBERS PRESENT: Councilmember Bobby Burns, Councilmember Kristian Harris, Councilmember Devon Reid, Kemone Hendricks, Jared Davis, Bonaventure Fandohan, Angela Pennisi, Ernest Noy, Rachel Williams

MEMBERS ABSENT: Michael McLean

STAFF PRESENT: Hitesh Desai, Chief Financial Officer, Treasurer; Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Nathan Norman, Workforce Development Manager

GUEST: Aina Gutierrez, Executive Director of the Rebuilding Exchange

PRESIDING MEMBER: Councilmember Bobby Burns

1. Declaration of a Quorum

With a quorum present, Councilmember (CM) Burns called the meeting to order.

2. Approval of Minutes

Councilmember Harris motioned to approve the February 15, 2023 minutes and March 15, 2023 minutes. Seconded by B. Fandohan. All voted in favor of approving minutes unanimously.

3. Guest Introduction

Aina Gutierrez, Executive Director of the Rebuilding Exchange discussed their December 2022 proposal to Northwestern University regarding construction of the new Ryan Field Stadium and creating a partnership with Rebuilding Exchange to allow them to become the local recruitment and training pipeline for those in the building trades, workforce development and Evanston. A. Gutierrez stated as of this meeting, they had not received a response from the university.

4. Staff Reports

A. M/W/EBE and LEP Tracking Report

RFP 23-04 Engineering Services Related to the Evanston Service Center North Fuel Island Replacement, \$212,946. Awarded to Greeley and Hansen, LLC. MBE subcontractor CCJM Engineers, Ltd., 23.90% towards goal. WBE subcontractor O'Brien & Associates, Inc, 3.4% towards goal.

Bid 23-03 Evanston Skate Park at Twiggs Park, \$1,757,266.00. Awarded to Hacienda Landscaping, Inc. No subcontractors. Hacienda is MBE.

Bid 23-14 Green Bay Road Water Main Improvements, \$1,269,508.95. Awarded to MBE firm Pan Oceanic Engineering Co., Inc., 85.95% towards goal. WBE subcontractor J.A.C.K. Contractor Services, Inc 0.7% toward goal. WBE subcontractor City Lights, Ltd. 1.2% towards goal.

2023 Facility Envelope Repairs, \$389,727. Awarded to Garland/DBS Inc. EBE subcontractor, KG Roofing, Inc., 84% towards goal.

RFP 23-13 2023 Great Merchant Grant Planters and Landscape Maintenance, \$77,368.00. Awarded to EBE firm Herrera Landscape & Snow Removal, Inc.

Bid 23-09 Oakton Street Corridor Improvement Project, \$4,156,960.10. Awarded to Landmark Contractors, Inc. DBE subcontractor Elmund & Nelson Co., 31.3% towards goal.

BID 23-08 Dredging of the Church Street Boat Ramp, \$65,000. Awarded Kovilic Construction Company, Inc. MWDEBE waiver requested due to self-performing all work.

LEP Penalty Fund balance as of April 14, 2023, \$77,596.75.

B. LEP Forecast Report

Eighteen eligible LEP projects through March 2023 with a 2023 budget total of \$22,122,054 and current contract award total of \$12,518,371. Nathan Norman and his team are working with LEP participants to cultivate their resumes and develop workplace skills. This will allow the Workforce Division to be used as a resource for qualified candidates and contractors.

5. New Business

A. Rebuilding Exchange – Letter of Support

CM Reid motioned to move, seconded by CM Harris. All voted unanimously in favor of approving the Letter of Support.

6. Old Business

A. MBE Data and Draft MWEBE Compliance Form

All voted unanimously to changes to the MWEBE Compliance Form.

B. Anchor Procurement NLC Update

NLC has awarded the City of Evanston the grant of \$15,000. Once the memoranda of understanding is signed and returned, disbursement of the funds are expected within 14 to 20 days. The next cohort meeting is scheduled for April 25, 2023.

C. MWEBE Committee Work Plan Updates

Goal #1: Position Evanston's MWEBE Committee as a leader in MWEBE advocacy in Evanston.

K. Hendricks shared that they are interested in hosting a large event to collect necessary data, introduce different initiatives that the committee is working on and present it to the community.

A. Pennisi shared the top priority is to develop and maintain the directory and how the information is aggregated from the businesses, registration process and seek input from other potential partners.

Goal #2: Increase local firms that provide goods and services the city needs.

F. Bonaventure shared that creating an assessment to know what the city needs in terms of services and work should be the foundation and it gives a sense of what is happening.

Councilmember Harris agreed that it is critical to understanding what the assessment looks like and that creating the event mentioned earlier brings everyone to the table.

Goal #3: Increase local contractors that work as general contractors and subcontractors on major projects in Evanston.

No updates provided.

7. Other Business

8. Adjournment

Councilmember Burns motioned the meeting be adjourned, motion carried unanimously. Meeting ended at 8:02 P.M.

No Quorum Present

**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE
(M/W/D/EBE)**

DEVELOPMENT COMMITTEE

Wednesday, June 21, 2023

6:00 P.M.

Meeting Minutes

MEMBERS PRESENT: Councilmember Bobby Burns, Councilmember Kristian Harris, Angela Pennisi, Ernest Noy, Rachel Williams

MEMBERS ABSENT: Jared Davis, Bonaventure Fandohan, Kemone Hendricks, Councilmember Devon Reid, Michael McLean

STAFF PRESENT: Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Nathan Norman, Workforce Development Manager; Genaro Hernandez, Career Development Coordinator; Jessica Cooper, Workforce Development Coordinator

GUEST: Brandon Gumm, Qwally, Inc., Julianna Zitron, Evanston RoundTable

PRESIDING MEMBER: Councilmember Bobby Burns

1. Declaration of a Quorum

No quorum was present.

2. Approval of Minutes

No approval due to no quorum present.

3. Guest Introduction

A. Brandon Gumm (Qwally)

Third party developer of business engagement software for local governments and support organizations.

4. Staff Reports

A. M/W/EBE and LEP Tracking Report

LEP Projects:

BID 23-26 2023 Water Main Improvements and Street Resurfacing Project – LEP compliant with one Evanston resident employee with Bolder Contractors, Inc.

BID 22-70 Evanston Animal Shelter – LEP Eligible. An Evanston resident reported to be involved on the project and vendor will be in compliance at start of construction.

Evanston Municipal Storage Facility Phase 1 – LEP Eligible – Not in compliance. Workforce Development Manager has reached out to provide resources.

MWDEBE Projects Awarded 5/8/2023:

No Quorum Present

Bid 23-26 2023 Water Main Improvements and Street Resurfacing Project, \$6,551,795.40. Awarded to Bolder Contractors, Inc. MWDEBE Subcontractors: Chicago Cut Concrete Cutting (WBE), 0.20% towards goal; Flader Plumbing (EBE) 1.70% towards goal; JG Demo (DBE) 10.20% towards goal; Precision Pavement (MBE) 1.10% towards goal; Smith Maintenance (MBE) 1.00% towards goal; Sonican Trucking (MBE) 3.10% towards goal.

Bid 23-16 2023 MFT Street Resurfacing Project \$1,214,412.00. Awarded to J.A. Johnson Paving Co. MWDEBE Subcontractor: Galaxy Underground, Inc. (WBE) 11.44% towards goal.

RFP 23-19 Independent Ryan Field Rebuild Economic Impact Study Consulting Services, \$78,500.00. Awarded to C.H. Johnson Consulting, Inc. MWDEBE Subcontractor: Desman Inc (MBE) 22% towards goal.

MWDEBE Awarded 6/12/2023:

Engineering Services for the Central Street/Central Park Avenue Traffic Signal Modernization Project, \$88,200.00. Awarded to Christopher B. Burke Engineering, Ltd. Vendor is EBE.

2023 Capital Improvements Projects Construction Engineering, \$107,624.00. Awarded to TERRA Engineering, Ltd. Vendor is WBE.

Engineering Services for Leon Place Reconstruction Project (Simpson Street to Ridge Avenue) \$138,364.00. Awarded to Christopher B. Burke Engineering, Ltd. Vendor is EBE.

LEP Penalty Fund as of 6/21/2023: \$77,596.75

5. New Business

A. Qwally – Presentation

Qwally works with local governments to build a more inclusive digital landscape through online small business, procurement, and supplier diversity programs. The Qwally platform offers self-serve tools to help small businesses connect with city programs and navigate complex processes. Cities use Qwally to centralize key information for small businesses and coordinate the support for entrepreneurs among the ecosystem partners in their communities. Qwally helps on-board businesses, guide vendors through administrative processes, and connect entrepreneurs with support organizations.

6. Old Business

**A. M/W/D/EBE Certification for Local business, Certification Process -
No Discussion**

B. Anchor Procurement NLC Update

Funding received. Some funds were used for the June 13th, 2023, Minority, Local, Disadvantaged, and Women-Owned Business Contracting Fair with approximately \$4,000 utilized to cover expenses. The remaining balance must be used by August 31,

No Quorum Present

2023 unless an extension is requested. The remaining funds will be used to cover additional events or a website.

C. MWEBE Committee Work Plan Updates

- Groups will begin to work on their plans during the meeting which may be held offsite.
- The Directory/Self-declaration of uncertified M/W/D/EBE firms will be discussed in a following separate meeting.
- Additional details regarding work plans will be discussed during the next M/W/D/EBE meeting on July 19, 2023.

7. Other Business

8. Adjournment

Councilmember Burns ended the meeting at 7:37 P.M.



CITY OF EVANSTON WORKFORCE DEVELOPMENT DIVISION
LEP COMPLIANCE REPORT SUMMARY

Date: July 26,2023

To: Minority Women Disability Evanston Business Enterprise Committee Chair and Memebers of the MWDEBE Committee

From: Nathan Norman, Workforce Development Manager

CC: Genaro Hernandez, Career Development Coordinator

Project Details : Desiccant Dehumidification System: Bid 23-26

- **Contractor Name:** Air Comfort, LLC. / Moin Islam, Director of Construction Services/islam@aircomfort.com

Compliance Details: LEP Waiver Request -

Air Comfort, LLC., is requesting a wavier for the Desiccant Dehumidification System project. The primary reason for the waiver request, according to Air Comfort, LLC., is as follows:

*First Email

"The reason I requested an exemption from MBE/WBE and city residency is I don't have a way to meet those requirements. Although my total bid for the Desiccant Dehumidification System Replacement project was about \$285K, it is mostly an equipment project – the value of equipment and materials is over \$240K. I am only using limited days among each trade to replace the unit. And all the personnel working on this project will be very important to make sure the unit will work properly and provide service during the warranty period."

*Second Email

"There is no way I can meet the MBE/WBE requirements on this project. It's not a regular construction project. It's a dehumidification unit swap and this swap needs to be done by trained technicians. I cannot buy the equipment from MBE/WBE vendor either because this equipment is only sold by a factory-authorized local rep."

Recommendation: According to workfore development staff, Air Comfort, LLC can explore additional options to comply with the City of Evanston's Local Employment Program (LEP) compliance requirements. However, after receiving the second email, staff co that a waiver may be warranted due to the specialized requirements for this unique project.

Attachment:

Waiver Request Form

EXHIBIT F
LOCAL EMPLOYMENT PROGRAM COMPLIANCE
CITY CODE SECTION 1-17-1(C): LOCAL EMPLOYMENT PROGRAM

I have read and understood the requirements of the City of Evanston Local Employment Program ("LEP") as set forth in City of Evanston Code Section 1-17-1(C): Local Employment Program. I intend to comply with the program as follows:

Estimated total labor cost = \$ 17,160.00 15% of total labor cost = \$ 2,574.00

- _____ My total bid, including all alternates, is under \$250,000, and the LEP does not apply.
- _____ My total bid, including all alternates, is equal to or greater than \$250,000, and I already employ, and will continue to employ for the duration of the contract for which I am submitting this bid, Evanston residents (residing in zip codes 60201 or 60202) for at least 15% of all hours worked at the construction site by construction trade workers.
- _____ My total bid, including all alternates, is equal to or greater than \$250,000, and I will employ, for the duration of the contract for which I am submitting this bid, through use of the City of Evanston database or otherwise, Evanston residents (residing in zip codes 60201 or 60202) for at least 15% of all hours worked at the construction site by construction trade workers.
- _____ My total bid, including all alternates, is equal to or greater than \$250,000, and I have been unable to comply with the LEP requirements but am willing to work with the City to achieve compliance.
- X _____ My total bid, including all alternates, is equal to or greater than \$250,000, and after having made sincere attempt to comply as noted below, I seek a waiver on a portion or all of the LEP requirements on this contract. Complete next section "Reasons for Waiver Request" below.

I UNDERSTAND THAT FAILURE TO COMPLY WITH THE LEP, REGARDLESS OF INTENT, MAY RESULT IN MAXIMUM PENALTY AS SET FORTH IN CITY CODE SECTION 1-17-1(C)(11), AS AMENDED.

WAIVER WILL BE GRANTED ONLY AFTER SINCERE ATTEMPT TO COMPLY*

REASONS FOR WAIVER REQUEST: PLEASE CHECK ALL THAT APPLY AND COMPLETE INFORMATION REQUESTED:

1. I have made sincere attempt as otherwise indicated below, but have nonetheless been unable to comply.
2. I do or will employ Evanston residents for the project, but such employment amounts to _____% of total labor cost.
- ☒ 3. The nature of the job is so technical that after having made sincere attempt as otherwise indicated below, I have been unable to locate any Evanston residents qualified to perform any aspects of the work. Please describe applicable job requirements/qualifications. Attach _____ separate _____ sheet _____ if _____ necessary: _____

*THE FOLLOWING DEMONSTRATE **SINCERE ATTEMPT TO COMPLY**: PLEASE CHECK EACH BOX COMPLETED, AS APPLICABLE:

4. I have utilized the local resident database and otherwise worked with the City in attempt to hire Evanston residents in compliance with LEP on this project, and have nonetheless been unable to comply;
5. I have placed one or more ads in a local newspaper seeking to hire Evanston residents in compliance with LEP on this project, and have nonetheless been unable to comply; and
- ☒ 6. If I am utilizing union labor, I have contacted Chicagoland labor unions to request Evanston residents for employment in compliance with LEP on this project, and have nonetheless been unable to comply.

I have read The City of Evanston, Local Employment Program (LEP) requirements as set forth in City Code Section 1-17-1(C): Local Employment Program. I understand and will comply with the LEP requirements for this project with respect to the job and/or any waiver, as applicable. **I UNDERSTAND THAT IF MY APPLICATION IS NOT COMPLETE, MY BID MUST BE REJECTED.**

SIGNED: _____

Signature

Moin Islam (DIRECTOR)

Printed Name and Title

6/19/2023

Date

On behalf of Company: _____

AIR COMFORT LLC

EXHIBIT F

2

2023 MWDEBE Goal Compliant											
Dept.	Date	RFP/Bid #	Project Title	Total Project Amount	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/9/2023	Bid 22-67	Interior Renovations at Lovelace Park Field House	\$221,905.00		Bodala, LLC, DBA Central Rug and Carpet					
					83.8%	Central Rug and Carpet			X		\$185,905.00
					16.2%	Gilco Mechanical Contractors	X				\$36,000.00
PWA	1/9/2023	RFP 22-60	Standpipe Water Quality Study	\$129,590.00		Stantec Consulting Services Inc.					
					20.5%	AAA Engineering		X			\$26,610.00
PWA	1/9/2023	RFP 22-65	Study and Designation of Howard Street Special Service Area (SSA)	\$37,120.00		Teska Associates, Inc.					
					86%	Teska Associates, Inc.			X		\$32,045.00
					14%	Dynasty Group, Inc.	X				\$5,075.00
PWA	1/23/2023	RFP 22-53	Material Testing Services	\$200,000.00		Interra, Inc.					
					25%	Interra, Inc. (Task Order 1)	X				\$65,000.00
PWA	1/23/2023	No Proj #	Evanston Municipal Storage Facility Phase 1	\$717,550.00		G.A. Johnson & Sons (LEP Eligible)					
					100%	G.A. Johnson & Sons			X		\$717,550.00
	January Total			\$1,306,165.00							\$1,068,185.00
	Total to Date			\$1,306,165.00	82%		3	1	3	0	\$1,068,185.00
CMO	2/13/2023	Bid 22-63	Request for Demolition or Deconstruction Services of the Emerson/Jackson Site	\$207,000.00		Wreckcon Specs. LLC					
					100%	Wreckcon Specs. LLC			X		\$207,000.00
PWA	2/13/2023	No Proj #	2023 Water Plant Roof Improvements	\$997,205.00		Garland/DBS Inc. (LEP Eligible)					
					5.60%	Futurity 19, Inc,		X			\$54,753.00
PWA	2/13/2023	RFP 22-42	Ladd Arboretum Canoe Launch	\$125,498.00		Christopher B. Burke Engineering Ltd.					
					70.06%	Christopher B. Burke Eng. Ltd.			X		\$87,928.00
					20.25%	Teska Associates			X		\$25,420.00
CMO	2/13/2023	RFP 22-59	Legacy Business Program Logo and Website Design	\$47,300.00		Glantz Design					
					100%	Glantz Design			X		\$47,300.00
PWA	2/27/2023	RFP 23-04	Engineering Services Related to the Evanston Service Center North Fuel Island Replacement	\$212,946.00		Greeley and Hansen, LLC					
					23.90%	CCJM Engineers, Ltd.	X				\$51,000.00
					3.40%	O'Brien & Associates, Inc.		X			\$7,275.00
	February Total			\$1,589,949.00							\$480,676.00
	Total to Date			\$2,896,114.00	54.00%		4	3	7	0	\$1,548,861.00
PWA	3/13/2023	Bid 23-03	Evanston Skate Park at Twiggs Park	\$1,757,266.00		Hacienda Landscaping, Inc. (LEP Eligible)					
					52%	Hacienda Landscaping, Inc	X				\$921,296.00
PWA	3/27/2023	Bid 23-14	Green Bay Road Water Main Improvements	\$1,269,508.95		Pan Oceanic Engineering Co. (LEP Eligible)					

2023 MWDEBE Goal Compliant											
Dept.	Date	RFP/Bid #	Project Title	Total Project Amount	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
					85.95%	Pan Oceanic Engineering Co., Inc.	X				\$1,091,178.87
					0.70%	J.A.C.K. Contractor Services, Inc.		X			\$8,835.00
					1.20%	City Lights, Ltd.		X			\$15,275.00
PWA	3/27/2023	No Proj #	2023 Facility Envelope Repairs, Contract 1	\$389,727.00		Garland/DBS Inc. (LEP Eligible)					
					84%	KG Roofing, Inc.	X				\$328,057.00
ED	3/27/2023	RFP 23-13	2023 Great Merchant Grant Planters and Landscape Maintenance	\$77,368.00		Herrera Landscape & Snow Removal, Inc.					
					100%	Herrera Landscape & Snow Removal, Inc.			X		\$77,368.00
March Total				\$3,493,869.95							\$2,442,009.87
Total to Date				\$6,389,983.95	62.00%		7	5	8	0	\$3,990,870.87
PWA	4/10/2023	Bid 23-09	Oakton Street Corridor Improvement Project	\$4,156,960.10		Landmark Contractors, Inc. (LEP Eligible)					
					31.3%	Elmund & Nelson Co.				X	\$1,300,679.90
						Futurity 19					
PWA	4/24/2023	Bid 23-22	Robert Crown Community Center Gymnasium Acoustic Panel Installation Project	\$45,500.00	100.00%	Futurity 19		X			\$45,500.00
April Total				\$4,202,460.10							\$1,346,179.90
Total to Date				\$10,592,444.05	50.00%		7	6	8	1	\$5,337,050.77
PWA	5/8/2023	Bid 23-26	2023 Water Main Improvements and Street Resurfacing Project	\$6,551,795.40		Bolder Contractors, Inc. (LEP Eligible)					
					0.20%	Chicago Cut Concrete Cutting		X			\$16,000.00
					1.70%	Flader Plumbing			X		\$110,000.00
					10.20%	JG Demo				X	\$670,000.00
					1.10%	Precision Pavement	X				\$73,075.00
					1.00%	Smith Maintenance	X				\$40,000.00
					3.10%	Sonican Trucking	X				\$200,000.00
PWA	5/8/2023	Bid 23-16	2023 MFT Street Resurfacing Project	\$1,214,412.00		J.A. Johnson Paving Co (Partial-Waiver)					
					11.44%	Galaxy Underground, Inc.		X			\$138,870.00
ED	5/8/2023	RFP 23-19	Independent Ryan Field Rebuild Economic Impact Study Consulting Services	\$78,500.00		C.H. Johnson Consulting, Inc.					
					22%	Desman Inc,	X				\$17,500.00
May Total				\$7,844,707.40							\$1,265,445.00
Total to Date				\$18,437,151.45	35.00%		11	8	9	2	\$6,602,495.77
PWA	6/12/2023	No Proj #	Engineering Services for the Central Street/Central Park Avenue Traffic Signal Modernization Project	\$88,200.00		Christopher B. Burke Engineering, Ltd					
					89.00%	Christopher B. Burke Engineering, Ltd			X		\$78,861.00

2023 MWDEBE Goal Compliant											
Dept.	Date	RFP/Bid #	Project Title	Total Project Amount	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	6/12/2023	No Proj #	2023 Capital Improvements Projects Construction Engineering	\$107,624.00		TERRA Engineering, Ltd.					
					100.00%	TERRA Engineering, Ltd.		X			\$107,624.00
PWA	6/12/2023	No Proj #	Engineering Services for Leon Place Reconstruction Project (Simpson Street to Ridge Avenue)	\$138,364.00		Christopher B. Burke Engineering, Ltd					
					93%	Christopher B. Burke Engineering, Ltd			X		\$128,364.00
PWA	6/26/2023	Bid 23-27	2023 Alley Improvements	\$1,317,934.00		Capitol Cement Co., Inc.					
					13.60%	Ozinga Ready Mix			X		\$179,750.32
					0.50%	Smith Maintenance	X				\$6,079.79
					6.30%	L&B Trucking	X				\$82,605.85
					1.90%	ALF Cartage Inc		X			\$24,709.06
					1.40%	Petromex, Inc	X				\$17,842.86
					1.40%	DMA Construction		X			\$18,503.71
PWA	6/26/2023	RFQ 23-18	Engineering Services for Sidewalk Improvement Related to Safe Routes to School Grant	\$65,207.00		TERRA Engineering, Ltd.					
					100.00%	TERRA Engineering, Ltd.		X			\$65,207.00
June Total				\$1,717,329.00							\$709,547.59
Total to Date				\$20,154,480.45	37.00%		14	12	12	2	\$7,312,043.36
PWA	7/10/2023	RFP 22-51	Consulting Services Related to the Ecology Center	\$248,532.12		Studio AH, LLC dba HPZS					
					54%	Studio AH, LLC dba HPZS	X				\$135,000.00
					42%	CCJM Engineers Ltd.		X			\$105,000.00
CD	7/10/2023	RFP 23-32	New Comprehensive Plan and Zoning Code	\$750,000.00		HDR Architecture, Inc.					
					20%	Morreale Communications		X			\$150,000
					5%	Multilingual Connections			X		\$37,500
July Total				\$998,532.12							\$427,500.00
Total to Date				\$21,153,012.57	37.00%		15	14	13	2	\$7,739,543.36
							M BE	W BE	E BE	D BE	

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MWDEBE Committee Work Plan	Status	Next Step	Timeline
Goal 1: Position Evanston's MWDEBE Committee as a leader in MWDEBE advocacy in Evanston.	Working Group Members: Angela & Jared & Kemone		
Strategy 1: In collaboration with community partners, develop and maintain a MWDEBE directory that is accessible to the public.			
Tactic 1: Prepare and distribute an email form to gather directory information for MWDEBE businesses	Economic Development staff is updating the business registration process to include this information; MWDEBE committee has provided input	Launch new business registration process	7/2023
Tactic 2: Aggregate available business registration information on MWDEBE businesses to create a directory	Will be able to proceed as businesses register in the new system	Await new business registration process	7/2023
Tactic 3: Seek input from and / or collaboration with the Black Business Consortium, Evanston Chamber of Commerce and other potential partners.			
Strategy 2: Identify and assess the needs of the MWDEBE community through a minimum of quarterly initiatives and outreach efforts.			
Tactic 1: Survey businesses that identify as MWDEBE through the business registration process	Initial survey questions being collected	Finish survey and distribute to any businesses we currently have information for	
Tactic 2: Host in-person and virtual listening events, including ward meeting attendance	Inaugural contracting fair held	Plan follow up events	
Strategy 3: Collaborate with the Economic Development Committee to facilitate discussion of their agenda items, allowing the MWEBE Committee to provide an assessment of impact on the MWDEBE community.	MWDEBE liaison serving on Economic Development Committee	Active engagement with agenda and full MWDEBE committee input	
Strategy 4: Seek opportunities to collaborate with community partners to provide networking and supportive programming for the MWDEBE community.			
Tactic 1: Provide an MWDEBE Committee presence at existing and planned networking events.			
Strategy 5: Prepare an annual report to the Mayor and City Council, summarizing actual versus proposed MWEBE participation in city budget items and related cost factors, as well as the assessed needs of the MWEBE community and supportive activities of the MWDEBE committee.			
Goal 2: Increase local firms that provide goods and services the City needs	Working Group Members: Bonaventure & Krissie & Devon		
Strategy 1: Create a Supplier Diversity Program at the City that may include designing a training program for the purpose of increasing the capacity of local firms to provide the goods and services the City needs.			
Strategy 2: Review and evaluate the City of Evanston's procurement and competitive bidding practices in order to maximize opportunities for MWDEBE businesses.			

MWDEBE Committee Work Plan	Status	Next Step	Timeline
Tactic 1: Include questions about procurement and the procurement process in surveys, focus groups and biannual town hall meetings assessing the needs of the City's MWDEBE community			
Tactic 2: Post procurement opportunities 10 days earlier to the MWDEBE community			
Tactic 3: Actively advertise opportunities and recruit MWDEBE contractors for participation in the procurement process, including open houses featuring different vendors			
Tactic 4: Create a self-assessment and hold Q&A sessions to help MWDEBE businesses prepare for participating in the City's procurement process			
Tactic 5: Partner with workforce development organizations to provide training for MWDEBE growth in Evanston			
Tactic 6: Specify percentage of work/bids to be awarded to MWDEBE through contracting and subcontracting processes			
Tactic 7: Breakdown municipal contracts into smaller sizes to increase accessibility for small businesses.			
Goal 3: Increase the number of local contractors that work as general contractors and subcontractors on major projects in Evanston	Working Group Members: Michael, Ernest & Rachel		
Strategy 1: Provide training, networking and business opportunities for MWDEBE businesses connecting them to major projects in Evanston, such as the NU stadium project			
Tactic 1: Launch a training center to create a pipeline for laborers into the trades, as well as supporting transition from tradespeople to business owners			
Tactic 2: Create a directory of active contractors			
Tactic 3: Re-evaluate hiring criteria to increase work opportunities			
Tactic 4: Incentivize real estate owners with a possible tax incentive to utilize local small businesses			
Strategy 4: Increase access to small business training resources			
Tactic 1: Consider the SBA 8A Mentor/Protégé program to support a regenerative business environment in which local business mentor small businesses to gain greater access to opportunities			
Tactic 2: Consider a permanent home for small business assistance program for Evanston businesses, aimed at clearing obstacles to growth and opportunities			
Tactic 3: Engage with the high school to educate the promote small business and entrepreneurship, including training in the 8A program requirements			

EVANSTON-BASED BUSINESS OPEN HOUSE



Wilson Club at Welsh Ryan Arena
2705 Ashland Ave
Evanston, IL 60208



**Friday ,
July 28th 2023
10-11am**

Stadium Project Info Session

The Turner/Walsh team is the selected Construction Manager for the construction of Ryan Field at Northwestern University.

As part of its mission, the team endeavors to meet and engage construction and non-construction businesses in the city of Evanston.

The team wants to meet you to learn more about the goods and/or services you provide.

Questions & Contact

Contact: Zola Stewart Email:
zstewart@tcco.com
Phone: 312-327-2777



Meet & Greet with the Turner/Walsh Construction Team

The Evanston M/W/D/EBE Development Committee invites businesses located in the City of Evanston to come meet with the Turner Walsh team.

Hear from team members about the process to get connected to opportunities or resources which may be available to you on the project.

The Turner/Walsh team is interested in learning more about your business.

They are looking to connect with companies that may provide:

- Construction
- Professional Services
- Food/Food Trucks
- Printing Services
- Paper
- Pest Control
- Apparel/Swag
- Etc.

[CLICK HERE TO REGISTER](#)



Come and join us!