



AGENDA
Participatory Budgeting Committee
Thursday, November 30, 2023
Room 2402 1:30 PM

Page

1. CALL TO ORDER/DECLARATION OF A QUORUM

2. PUBLIC COMMENT

3. APPROVAL OF MINUTES

- A. **Approval of the August 31st Meeting Minutes** 3
[Participatory Budgeting Committee - Aug 31 2023 - Minutes - Pdf](#)

4. DISCUSSION

A. **Evaluation Report**

Technical Assistants will present a draft of the Participatory Budgeting evaluation report and discuss it with the committee members.

- B. **The Future of Participatory Budgeting** 4

Committee members will discuss the potential future of Participatory Budgeting in Evanston.

[Participatory Budgeting Funding - Attachment - Pdf](#)

- C. **The Future of the Participatory Budgeting Committee**

Participatory Budgeting Committee Members will discuss the future of

the committee as the cycle of Participatory Budgeting draws to a close.

5. ADJOURNMENT



Participatory Budgeting Committee
Thursday, August 31, 2023 @ 1:30 PM
Room 2402

COMMITTEE MEMBER PRESENT:

Daniel Biss, Mayor, Jonathan Nieuwsma, Councilmember, Bobby Burns, Councilmember, and Devon Reid, Councilmember

COMMITTEE MEMBER ABSENT:

STAFF PRESENT:

Matthew Ouren, Participatory Budgeting Manager, Ndonga Muboyayi, Participatory Budgeting Field Manager, Celia Carlino, Participatory Budgeting Coordinator

1. CALL TO ORDER/DECLARATION OF A QUORUM

Meeting Called to order 1:32 PM

2. PUBLIC COMMENT

3. APPROVAL OF MINUTES

A. Approval of the July 27 Meeting Minutes

Moved By Biss

Second By Nieuwsma

Approved

4. DISCUSSION

A. Participatory Budgeting Voting Plan

Staff presented their plan for voting during the month of September. The Voting plan included the process for online voting, in-person passive locations, and a plan for in-person events.

5. ADJOURNMENT

Meeting Adjourned at 2:15 PM



Memorandum

To: Members of the Participatory Budgeting Committee
From: Matthew Ouren, Participatory Budgeting Manager
Subject: Participatory Budgeting Funding
Date: November 16, 2023

Recommended Action:

Consider the Future funding sources for Participatory Budgeting

Committee Action:

For Discussion

Summary:

With the conclusion of the original Participatory Budgeting Process, the City is considering whether and how to continue building on the momentum of Participatory Budgeting in Evanston. One key aspect of that question is the source of funding. Several municipalities throughout the country use different sources of funding for Participatory Budgeting. Municipalities such as Hartford, CT, and Nashville, TN, use capital improvement funds for participatory budgeting. Other municipalities, like Greensboro, NC, and Vallejo, CA, use general funds to fund PB. Finally, like the City of Evanston, some municipalities use an allocation of State or Federal Funds to fund PB. These sources of funding include CDBG, ARPA, and State Grants. In all cases, the funding source for Participatory Budgeting limits/constrains what funds can be spent on.

Some potential options for allocating funds in Evanston would be to fund it from the General fund, Capital Improvement Fund, or some ARPA Funds. One challenge with using ARPA funds again would be that ARPA funds need to be allocated by December 2024, meaning there would be a tight timeline for the process.

Another option could be to use multiple funds to create the total Participatory Budgeting pot. Cambridge, MA, one of the longest-running and most successful municipal PB programs, seems to use a combination of general funds and capital improvement funds to create their PB pot.