



AGENDA
ADA Advisory Committee
Thursday, March 21, 2024
3:00 PM

Evanston Public Library: 1703 Orrington Ave.
First Floor Community Room / Zoom

(I) CALL TO ORDER/ROLL CALL

(II) APPROVAL OF MINUTES

(III) PUBLIC COMMENTS

(IV) ITEMS FOR DISCUSSION

Updates about previous inquiries and grievances

- Bus stop accessibility/CTA accessibility - Commission involvement and CTA visitor in April
 - Commission involvement
 - CTA Manager of ADA to visit in April
 - FTA communication/complaint contact info
- Sound and public health

Review of new inquiries/grievances

- Re-painting bike path along lakefront
- Tactile buttons for fitness equipment
- Ramp request for Noyes main entrance
- Grace Lutheran Church curb cuts
- CURB transportation inquiry

Training/education updates

- Disability Awareness Event was a success! Thank you!

- ADA Advisory Committee Work Plan check in
- ReelAbilities
- Parks & Rec Dept new inclusion acknowledgement for vendors

Committee membership

- E-flyer
- Posted at Evanston community centers, provided to Park School, Library, Hill Arboretum

Other items

- Speech assist project: Julia
- Inclusion & Accessibility Division updates
 - Upcoming programming
 - Sensory rooms update
 - Disability Pride Parade in July
- City grant for sidewalk improvements
- Beach signage
- Next meeting: Thursday, April 25

(V) COMMENTS FROM THE COMMITTEE

(VI) ADJOURNMENT



City of
Evanston™
MINUTES

ADA Advisory Committee
Thursday, February 22, 2024 @ 3:00 PM
Evanston Public Library

1. CALL TO ORDER/ROLL CALL

Members Present: Mark Karlin, Tom Bobowski, Julia Pantoga, Jim Johnson, Donna Stevens, Murphy Monroe

Guests: Carol Schreier, Jack Kleisner, Alec Cabacungan, Patrick Hughes, Matt Dinerstein

Staff Present: Lauren Ruiz (Inclusion & Accessibility Division Manager), Amy Kellogg (Senior Services Division Manager)

The meeting was called to order at 3:07pm.

2. APPROVAL OF MINUTES

The February 22 minutes were approved by Jim Johnson and Donna Stevens.

3. PUBLIC COMMENTS

- A visitor communicated concerns about riding on the Metra including a huge step in an external staircase
- A visitor commented that the topic of accessible transportation was discussed at Levy's Senior Chat group, including the need for elevators
- A member encouraged everyone to advocate for accessible transportation by contacting FTA (Federal Transit Administration). The group discussed communicating with the Mayor, City Council, State of Illinois, Governor.
- A member noted that timing is urgent for an update to the CTA Central Street stop with the new Northwestern University stadium being built. He proposed a motion to demand a timetable from CTA for updating this stop. New stadium is not truly accessible due to lack of accessible transportation. Members and visitors agreed with this proposal.
- The group discussed actions that would serve as temporary solutions. Manager Ruiz to invite CTA Manager of ADA to visit an upcoming ADA Advisory Committee meeting.

4. ITEMS FOR DISCUSSION

Review of new inquiries/grievances

- Mobile DMV at Civic Center: an accessible camera has been installed for individuals who are seated for photo IDs
- Robert Crown Library: a new electric table is being purchased for the Robert Crown Library location which will raise and lower to increase accessibility for individuals using power chairs. An additional table will be placed at main Library site.
- NorShore Cab Company: Quality Assurance manager stated the company cannot require drivers to assist with bags, entry/exit from vehicle due to liability. A visitor requested more discussion about rideshare programming, sensitivity training.
- Devil Dawgs: lowered music at the request of a community member
 - A visitor communicated concerns related to the volume of previews at Evanston AMC. The manager there has explained the preview volume is set by the corporation while movie volumes are set by each director. Concerned that this is a public health issue. Manager Ruiz to gather information and support from City team.
- Garbage pick-up accommodation request: City unable to accommodate this at this time due to contract with pick-up service. To be researched and discussed as an option for the future.

Training/education updates

- Upcoming Disability Awareness Event - Feb. 28!
 - Arrivals
 - Tasks: Several members and visitors volunteered to assist with various event tasks.
 - Event introductions: The group discussed suggestions for describing the Committee to staff, support that is provided, the Committee process. Want staff to know that everyone has tried to be helpful with requests.
 - Accommodations and lunch
 - Mingling
- Work Plan check in to come at March meeting

Committee membership

- Flyer created: physical copy was provided at the Committee meeting. E-copy to be emailed to all Committee members/visitors.
- Link to form on ADA Advisory Committee webpage
- AccessibleNU: Committee info and Adapted Boccia info provided during meeting.

Other items

- Updated Division title/manager title: Inclusion & Accessibility Division
- Parks & Rec Special Recreation Little Beans facility use: to open for programming April 1
- Dog Beach improvement info: A physical plan was provided by City project managers and was described verbally during the meeting. New temporary gate will be installed with panic bar exit. Updates will include a swipe card for access. A member asked if community members without dogs will be able to visit the dog beach. Manager Ruiz to provide additional info.
- March meeting date change: 3/21

5. COMMENTS FROM THE COMMITTEE

- A member noted the importance of accessibility in the new city hall location and how this should be a focus of decision-making and discussion.

6. ADJOURNMENT

The meeting was adjourned at 4:46pm.

2023-24 ADA Advisory Committee Work Plan

Goal 1: Support the City's Disability Services

Goal 1 Overall Objectives	Activities	Resources	Strategy & Actions	Timeframe
1.1) To conduct 15 ADA Advisory Committee meetings in a physically and virtually accessible space in the community between May 2023 and December 2024	<ul style="list-style-type: none"> Develop a format to include review and discussion of main Disability Services procedures 	<ul style="list-style-type: none"> ADA Coordinator to share developments related to procedures 	<ul style="list-style-type: none"> Recommend adjustments to policies and procedures related to Disability Services for the City 	<ul style="list-style-type: none"> 15 ADA Advisory Committee meetings held in the community by December 2024
1.2) To keep informed on accommodation requests, inquiries, and grievances from the community	<ul style="list-style-type: none"> Monthly reviews of communication from the community related to accommodations, inquiries, and grievances 	<ul style="list-style-type: none"> ADA Coordinator to share communication received 	<ul style="list-style-type: none"> New communication as well as progress related to previous communication will be shared at monthly meetings 	<ul style="list-style-type: none"> Ongoing

Goal 2: Promote the Execution of the City's ADA Transition Plan

Goal 2 Overall Objectives	Activities	Resources	Strategy & Actions	Timeframe
2.1) To increase knowledge of the City's ADA Transition Plan	<ul style="list-style-type: none"> Complete a review of specified Plan sections at Committee meetings 	<ul style="list-style-type: none"> ADA Coordinator to provide specified sections for review prior to the applicable meeting 	<ul style="list-style-type: none"> Discuss Plan sections to ensure understanding and identify Plan guidelines for the City 	<ul style="list-style-type: none"> Discussion to take place quarterly
2.2) To obtain recommendations related to prioritization of ADA Transition Plan projects	<ul style="list-style-type: none"> Compare completed/current projects related to accessibility with accommodation 	<ul style="list-style-type: none"> ADA Liaisons to begin reporting completed/current projects in Sept. 2023 	<ul style="list-style-type: none"> Identify areas of the Plan that have not received attention/had progress made Create a general priority list 	<ul style="list-style-type: none"> General priority list to be completed by December 2023

	requests, inquiries, and grievances	<ul style="list-style-type: none"> • ADA Coordinator to organize this data for review • ADA Coordinator to share communication received 	based on communication received from community	
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Goal 3: Resource and Referral				
Goal 3 Overall Objectives	Activities	Resources	Strategy & Actions	Timeframe
3.1) To increase knowledge of disability-related topics, trends, and concerns	<ul style="list-style-type: none"> • Share personal experiences, ideas, stories at meetings • Bring applicable news stories, articles, resources for discussion to Committee meetings 	<ul style="list-style-type: none"> • Committee members • Community members • News sources • Books, articles, social media 	<ul style="list-style-type: none"> • Acknowledge facts and topics at hand which relate to improvement of the City's Disability Services 	<ul style="list-style-type: none"> • Ongoing
3.2) To act as a referral source for community members	<ul style="list-style-type: none"> • Committee members to have easy access to contact information for ADA Coordinator, Disability Services information 	<ul style="list-style-type: none"> • ADA Coordinator • City's ADA/ Disability Services webpage • Flyers 	<ul style="list-style-type: none"> • Announce ADA Coordinator at City Council, Parks & Recreation Board meeting • Provide contact info directly to Committee members • Provide paper flyers to be posted at community centers • Update applicable City websites and social media with contact info 	<ul style="list-style-type: none"> • Ongoing • ADA Coordinator contact info to be provided July 2023 • Website to be updated by August 2023 • Flyers posted by Oct 2023

<p>3.3) To gather accessibility resources for the City's programs, services, and activities</p>	<ul style="list-style-type: none"> Share contacts, companies, items that may be used to enhance accessibility options for community members 	<ul style="list-style-type: none"> Community members Online resources Facilities visited 	<ul style="list-style-type: none"> ADA Coordinator to create resource list and conduct research on items included Committee to collaborate in determining additional resources needed 	<ul style="list-style-type: none"> Ongoing Resource list to be initialized by Oct 2023
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Goal 4: Training and Education				
Goal 4 Overall Objectives	Activities	Resources	Strategy & Actions	Timeframe
<p>4.1) To offer ADA training opportunities for the community</p>	<ul style="list-style-type: none"> Attend City events that will provide opportunity to educate the community Create social media postings to provide facts about ADA with the community 	<ul style="list-style-type: none"> City events Social media Flyers 	<ul style="list-style-type: none"> Share resources which provide continuing education about ADA 	<ul style="list-style-type: none"> Training opportunities to be initiated in Nov 2023 and to take place quarterly through Dec 2024
<p>4.2) To acknowledge and communicate Transition Plan progress</p>	<ul style="list-style-type: none"> Committee members to contribute observations of positive communication and efforts made by the City City accessibility progress to be communicated via dashboard on City website 	<ul style="list-style-type: none"> Committee members Community members 	<ul style="list-style-type: none"> Discussion at Committee meetings to share positives ADA Coordinator to maintain communication with liaisons to keep project progress updated 	<ul style="list-style-type: none"> Ongoing Dashboard to be added to City website by Jan 2024

Join the City of Evanston's

ADA ADVISORY COMMITTEE

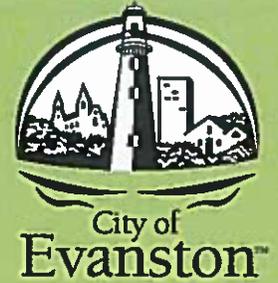
Visitors and new members
welcome!

Share your ideas and
experiences

Be an advocate

Support the City's inclusion
and accessibility services

Help provide resources,
training, and education for
City staff and the
community



Upcoming spring
meetings:

- Mar. 21, Apr. 25,
May 23
- 3 PM
- Evanston
Public
Library/Zoom

[Click here](#) or
scan below to
complete a
membership
application



The City of Evanston is committed to promoting a City-wide culture of accessibility and inclusivity. To request an accommodation for a program, service, or activity, please call **847-866-2919** or email **disabilityservices@cityofevanston.org**