

**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE
(M/W/D/EBE) DEVELOPMENT COMMITTEE**

Wednesday, October 18, 2023

6:00 P.M.

Meeting Minutes

MEMBERS PRESENT: Councilmember Bobby Burns, Councilmember Kristian Harris, Angela Pennisi, Ernest Noy, Rachel Williams, Bonaventure Fandohan, Michael McLean

MEMBERS ABSENT: Councilmember Devon Reid, Kemone Hendricks, Jared Davis

STAFF PRESENT: Hitesh Desai, Chief Financial Officer/Treasurer; Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Nathan Norman, Workforce Development Manager; Jessica Cooper, Workforce Development Coordinator; Neal Reeves, Economic Development Program Specialist

GUEST: Randy Klein, Senior Project Manager, CCC Holdings, Inc.

PRESIDING MEMBER: Councilmember Bobby Burns

1. Declaration of a Quorum

With a quorum present, Councilmember (CM) Burns called the meeting to order.

2. Approval of Minutes

Committee member Ernest Noy motioned to approve the minutes for May 17, 2023, June 21, 2023 and July 19, 2023. Seconded by Councilmember Harris. All voted in favor of approving the minutes unanimously.

3. Guest Introduction

A. CCC Holdings, Inc.

Full-service commercial contracting and construction company currently working on construction of the new Evanston Animal Shelter. CCC Holdings, Inc internally hired an Evanston resident who will be working with a project superintendent with a possibility to become an assistant superintendent. CCC Holdings, Inc offered other residents positions within the company with hopes of creating long-term opportunities.

4. Staff Reports

A. M/W/D/EBE Tracking Report

- RFP 23-01 PFAS Treatment Technique Study, \$1,572,410, awarded to CDM Smith, Inc. MWDEBE Subcontractors: Sustaniable Systems LLC, 5.5% (WBE); Specialty Consulting, Inc, 19.7% (MBE).
- Bid 23-27 2023 Alley Improvements, \$676,377. Awarded to Capitol Cement Co., Inc. MWDEBE Subcontractors: Ozinga Ready Mix, 13.60% (EBE); Smith Maintenance 0.50% (MBE); L&B Trucking, 6.30% (MBE); ALF Cartage Inc 1.90% (WBE); Petromex, Inc 1.40% (MBE); DMA Construction 1.40% (WBE).

- RFQ 23-18 Engineering Services for Transit Stop Improvements at CTA and Pace Routes, \$53,278.00. Awarded to Terra Engineering, 100% (WBE).
- 2024 Alley Survey Services, \$32,880. Awarded to Christopher B. Burke Engineering, Ltd. 100% (EBE).

B. Waiver Review Update

- BID 23-37 2023 to 2025 Root Treatment, \$199,677.21. Awarded to Duke's Root Control, Inc. Reason Waived: Precludes subcontracting opportunities.
- RFQ 23-35 Insurance Broker Services, \$38,500. Awarded to Arthur J. Gallagher & Co. Reason Waived: Project precludes subcontracting opportunities.
- BID 23-39 James Park Athletic Lighting, \$1,457,301. Awarded to Jasco Electric Corporation. Reason Waived: Project precludes subcontracting opportunities.
- BID 23-46 2023 Light Sewer Cleaning, 24-Inch Diameter and Smaller, \$94,513.20. Awarded to Pipe View America. Reason Waived: Contractor will self-perform all work.
- Consulting Services Related to the Service Center Building D Concrete Repairs and Structural Monitoring, \$89,500. Awarded to Wiss, Janney, Elstner, Associates, Inc. Reason Waived: Contractor will self-perform all work.

C. LEP Tracking Report

- Evanston Municipal Storage Facility, Contractor G.A. Johnson & Sons. Penalty Amount: \$7,175.50
- Annual Sewer Lining Project, Contractor Hoerr Construction. Penalty Amount: \$1427.49
- HVAC Equipment Replacement at Levy Center. Contractor Thermosystems, Inc./ Ortiz Contracting Group. Penalty Amount: \$6,128.87
- LEP Penalty Fund as of 10/19/2023: \$90,901.12

5. New Business

6. Other Business

A. Economic Development M/W/D/EBE Self Declaration, Local Business Process, and Business Directory Update

- Currently working on a searchable business directory with the ability to filter unique products or services. Collecting business data which will be refined so that testing can be completed before launch. The directory is expected to go live in November 2023.
- Adding more MWDEBE businesses. 850 businesses have already registered including 314 MWDEBE businesses.
- Businesses can self-declare as a M/W/D/EBE.
- Provide legacy business listing.
- Food establishment listing

B. Anchor Procurement NLC Update

No updates. Funds must be used by December 31, 2023. The remaining balance is \$11,559.

C. MWEBE Committee Work Plan Updates

No updates. Will be discussed at the next meeting.

7. Adjournment

Councilmember Burns ended the meeting at 7:44 P.M.