

**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE
(M/W/D/EBE)**

DEVELOPMENT COMMITTEE

Wednesday, April 17, 2024

6:00 P.M.

Meeting Notes (No Quorum)

MEMBERS PRESENT: Councilmember Bobby Burns, Angela Pennisi, Ernest Noy, Jared Davis, Michael McLean

MEMBERS ABSENT: Councilmember Devon Reid, Councilmember Kristian Harris, Rachel Williams, Kemone Hendricks, Bonaventure Fandohan

STAFF PRESENT: Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Jessica Cooper, Interim Workforce Development Manager

GUEST: N/A

PRESIDING MEMBER: Councilmember Bobby Burns

1. Declaration of a Quorum

No quorum present.

2. Approval of Minutes

No quorum present.

3. Guest Introduction - N/A

4. Staff Reports

A. M/W/D/EBE Tracking Report

Hold to discussed at the May 15, 2024, committee meeting.

B. LEP Projects:

BID 22-70 Evanston Animal Shelter Renovations, awarded to CCC Holdings, Inc. \$19,500 compensation paid to Evanston resident determined not to be in LEP eligible position. Hold to discussed at the next meeting.

BID 23-26 Watermain Improvements and Street Resurfacing, awarded to Bolder Contractors, Inc. LEP compliance is under evaluation. Currently utilizing an Evanston resident in other non-city related projects to meet requirements. The resident is a full-time employee of the company. Hold to discussed at the next meeting.

Water Treatment Plant - Roof Improvements. Awarded to Garland/DBS, Inc. Bidder was non-compliant. The project is complete. During the March 20, 2024, committee meeting, committee member Angela Pennisi motioned to approve the collection of the \$9,972.05 penalty. Seconded by Rachel Williams. All voted in favor unanimously. Update: due to changes in work performed/completed by the vendor, the total penalty has been revised to \$9,636.

5. **New Business** - N/A

6. **Old Business**

A. **M/W/D/EBE Committee Work Plan Updates:**

Working Group 1:

1. ED M/W/D/EBE Self Declaration, Local Business Process & Business Directory Update: Economic Development emailed businesses interested in self-declaration.
2. Business Survey Discussion: Survey Update Recommendations: Survey email sent on April 17, 2024. List of businesses and home-based businesses with contact info provided by Economic Development.
3. Community Contribution Award Proposal: Consider potential eligible companies to submit videos highlighting their contributions. Engage Evanston Township High School students to assist with producing videos as an extracurricular activity.

7. **Other Business** - N/A

8. **Adjournment**

Councilmember Burns ended the meeting at 7:25 P.M