



Wednesday, October 16, 2024, 6:00 P.M.  
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402  
**AGENDA**

	Page
<b>1. CALL TO ORDER/DECLARATION OF A QUORUM</b>	
<b>2. PUBLIC COMMENT</b>	
<b>3. APPROVAL OF MINUTES</b>	
A. <u>Approval of the September 18, 2024, Minutes</u> <a href="#">Draft MWDEBE MINS 9-18-24</a>	3 - 4
<b>4. OLD BUSINESS</b>	
A. <u>MWDEBE Award Proposal</u> <a href="#">2024.04.MWDEBE Award Proposal</a>	5 - 7
B. <u>NU Update on the Stadium Project and Minority/Woman Goals</u>	
C. <u>MWDEBE Small Business Survey</u> <a href="#">MWDEBE Small Business Survey</a>	8 - 12
<b>5. NEW BUSINESS</b>	
A. <u>City Webpages &amp; Apps Update</u>	
<b>6. STAFF REPORTS</b>	

- A. **LEP Projects Tracking Updates**  
[LEP Summary Report Sept 18 2024](#)

13 - 14

## 7. OTHER BUSINESS

## 8. ADJOURNMENT

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/D/EBE) is available at: [www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee). Questions can be directed to Tammi Nunez at 847-866-2935.

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact the Facilities Management Office at 847-866-2916 (Voice) or 847-448-8064 (TTY)

**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE  
(M/W/D/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, September 18, 2024  
6:00 P.M.  
Meeting Minutes

**MEMBERS PRESENT:** Councilmember Bobby Burns, Councilmember Kristian Harris (Virtual), Bonaventure Fandohan, Kemone Hendricks, Angela Pennisi, Rachel Williams, and Ernest Noy

**MEMBERS ABSENT:** Councilmember Devon Reid, Jared Davis, and Michael McLean

**STAFF PRESENT:** Tammi Nunez, Purchasing Manager; Hitesh Desai, CFO/Treasurer, Lara Biggs, City Engineer, Joseph Fields, Workforce Development Manager, and Jessica Cooper, Workforce Development Coordinator

**GUEST:** Mayor Daniel Biss, Councilmember Alder Claire Kelly, Jeremy Esparza, Tyrone Gibbs, John Gallagher, Jeff Boarini, Alex Harrison, Tyrone Gibbs, and Jeff Hirsch

**PRESIDING MEMBER:** Councilmember Bobby Burns

**1. Declaration of a Quorum**

With a quorum present, Councilmember (CM) Burns called the meeting to order at 6:00 PM.

**2. Approval of Minutes**

A. Pennisi motioned to approve the minutes for July 17, 2024. Seconded by E. Noy. Motion passed, and all voted in favor of approving the minutes.

**3. Public Comments**

Des Plaines Staff Cole: Shared experience with RBO in Des Plaines, emphasizing the importance of ensuring contractors have the necessary qualifications and workforce to safely and effectively complete projects.

John Gallagher: Advocated for RBO in Evanston, highlighting the benefits of using experienced contractors and providing opportunities for small startups.

Tyrone Gibbs: Stressed the need for union representation and proper training, particularly OSHA 30-hour training, to ensure safety and quality in construction projects.

Introduction of new workforce development manager Joe Fields and discussion of his role. Thanked Jessica Cooper for her service and work as interim workforce development manager.

**4. Old Business**

A. Responsive Bidder Ordinance (RBO)

Pennisi made a motion to move the RBO for discussion. The motion was seconded by K. Hendricks. The meeting focused on discussing the (RBO), covering various requirements

such as apprenticeship programs, prevailing wage compliance, OSHA safety standards, and subcontractor qualifications. Concerns were raised about the potential impact on small and local businesses, particularly regarding union signatory requirements and the administrative burden of additional documentation. The committee plans to gather more information on union requirements and other cities' implementations of RBOs before making final recommendations to the city council.

#### Concerns Raised by the Committee and Next Steps:

Concerns were raised about the potential impact on small and local businesses, particularly regarding union signatory requirements the administrative burden of additional documentation, and pre-qualification of contractors.

The committee plans to gather more information on union requirements and other cities' implementations of RBOs, research the impact of RBO on small and local businesses, and explore partnerships with non-profits for apprenticeship programs before making final recommendations to the city council.

#### **Action Items:**

Jeremy was asked to provide a digital version of the LA County RBO document; share the requirements for becoming a signatory to a union; and investigate other cities with RBOs and their implementation processes.

Staff will distribute a digital version of the LA County RBO document to the committee; including requirements for becoming a signatory to a union with the committee; and coordinate with Jeremy to gather information on other cities with RBOs. Staff will also provide additional feedback on the potential impacts of the RBO on local businesses; explore partnerships with local non-profits for apprenticeship programs; and follow up with other cities that have RBOs to understand their implementation and any carve-outs or exclusions they use.

CM Burns will prepare draft recommendations based on the committee's discussions for the next meeting.

#### **5. New Business**

No new business was introduced.

#### **6. Staff Reports**

No Staff Report was given and held until the next meeting.

#### **7. Other Business**

None

#### **8. Adjournment**

Lost a quorum at 7:05 PM.

Councilmember Burns ended the meeting at 8:45 PM.

---

# Award Proposal

---

To: Minority / Women / Disadvantaged / Evanston Business Enterprise  
Development Committee  
From: Angela Wilson Pennisi  
Kemone Hendricks  
Ernest Noy  
Date: April 19, 2024

The purpose of the M/W/D/EBE Development is: *To identify and assess the needs of the M/W/D/EBE community on a regular basis, develop a program to address the established needs of the M/W/D/EBE community and the City of Evanston's vision is Creating the Most Livable City in America.*

Establishing two Community Service Awards that highlight the community contributions of M/W/D and Evanston small businesses supports both this vision and the purpose. We want more companies contributing to the livability and vibrancy of Evanston, and highlighting the contributions of M/W/D and Evanston businesses provides an avenue for promoting all nominees, encourages continued contributions to Evanston by these businesses, and allows the nominees and winners to promote their business through this recognition.

**Eligibility Criteria:**

We recommend two awards, one recognizing an Evanston-owned M/W/D business and another recognizing an Evanston-owned and based business without requiring M/W/D ownership.

Eligibility requirements would include consideration of Small Business Administration eligibility requirements:

---

- 
- The business must be in operation and operate for profit
  - The business must not exceed the SBA definition of “small”, referencing the [North American Industry Classification System guidelines](#) related to sales and number of employees
  - The business must not be a type of [ineligible business](#)

Additionally, the business must be registered by the City of Evanston and must complete the MWDEBE survey as part of the verification process to support the MWDEBE Committee in compiling information about the needs of MWDEBE businesses.

#### **Promoting the Award:**

We recommend collaborating with the business districts, Special Service Area organizations, and [Enjoy Evanston](#) to promote the award. Once eligibility of the nominees has been confirmed, a selection committee would determine the winning businesses. The awards could be presented during the Chamber of Commerce’s Evanston MashUp or the Evanston Mayor’s State of the City Luncheon.

We anticipate funding the award and its promotion with the already awarded National League of Cities grant and/or the Local Employment Project (LEP) Penalty Fund. The MWDEBE Committee will also seek in-kind service donations for both promotional videos highlighting the nominees, as well as a valuable business promotion and marketing consulting package to be provided to the final award recipients.

#### **Next Steps:**

The MWDEBE Committee plans to issue a request for proposals to:

- Finalize the award name and service eligibility criteria
  - Ideas include Evanston Business Community Service or Impact Award, with the second award including the Minority/Women/Disadvantaged distinction, with the concept that “What is good for Evanston is good for business”
  - Could include additional criteria or considerations for selecting the recipient, such as:

- 
- The degree to which the service or action has made a lasting or meaningful contribution to the community
  - The service should be non-remunerated or compensated
  - Length and degree of service
  - The extent to which the service is above and beyond their core business
  - The extent to which the community values the contribution
- Include a campaign strategy for publicizing the award
  - Collect the nominations and vetting nominees for meeting the award criteria
  - Propose the makeup of the award selection committee



# Memorandum

To: Councilmember Bobbie Burns, MWDEBE Chair  
MWDEBE Development Committee

From: Tammi Nunez, Purchasing Manager

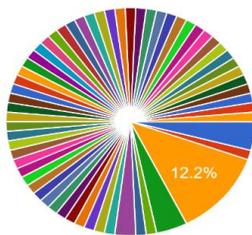
Subject: City of Evanston M/W/D/EBE Evanston Business Survey

Date: July 17, 2024

The City of Evanston M/W/D/EBE Evanston Business Survey link was live on the City of Evanston website and sent to Economic Development Evanston Business Owners and various city lists on April 17, 2024, via email. We had a total of 74 Business Owners respond to the survey. The survey results are as follows:

1. What stage of business are you in? 74 responses
  - 2% Seed & Development
  - 8% Startup
  - 41% Growth & Establishment
  - 19% Expansion
  - 31% Maturity

2. What types of services are offered by your firm?  
74 responses



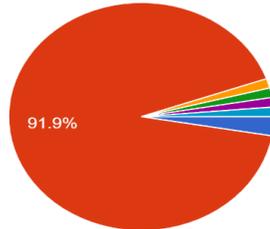
- Architecture, Engineering & Land Surv...
- Construction & Maintenance
- Consulting
- Equipment, Materials, Supplies
- Equipment Rental or Leasing
- Furniture and Office Supplies
- Machinery, Electrical and Electronic E...
- Office and Building Leasing

▲ 1/9 ▼

12.2%		Consulting
4.1%		Equipment, Material, Supplies
4.1%		Architecture, Engineering & Land Survey
2.7%		Retail
1.4%		Construction & Maintenance

3. Is your firm currently performing any contracts in Evanston or for the City of Evanston?

74 responses



- Yes (please include estimated contract value below in "Other" Field)
- No
- We are currently doing very little with the city, but we are maintaining the libraries website
- 2,500,000.00
- 250,000
- Approx. \$10,000 (two large & some smaller local projects)

4. Is your firm certified as a DBE, MBE, or WBE? 73 responses

**16% Yes                      84% No**

5. If your firm is certified as an MBE or WBE, please check the boxes that apply to your work in connection with local contracts. 55 responses

**80% non-Applicable**  
**9% We directly bid or compete for work.**

6. Is your firm interested in being certified as a DBE, MBE, or WBE? 71 responses

**52% Yes                      48% No**

7. Of which city services or business support are you currently aware? 37 responses

**43% Storefront Modernization**  
**16% Entrepreneurship Support Grant**  
**5% Lending for Evanston and Northwestern Development (LEND)**  
**35% Small Business Recovery Program**

8. What city services or business support have you taken advantage of in the past? 14 responses

**21% Storefront Modernization**  
**29% Entrepreneurship Support Grant**  
**14% Lending for Evanston and Northwestern Development (LEND)**  
**36% Small Business Recovery Program**

9. Which city services or business support would you like more information about? 42 responses

**33% Great Merchant Grant**  
**10% Storefront Modernization**  
**26% Entrepreneurship Support Grant**  
**12% Lending for Evanston and Northwestern Development (LEND)**  
**19% Small Business Recovery Program**

10. What is the biggest challenge for the growth of your business at this time (Please circle all letters that apply)?

70 responses



19%		<b>Limited network for building business relationships</b>
17%		<b>Access to capital or funds for operational costs</b>
17%		<b>Inflation of other business costs, including costs of borrowing</b>
11%		<b>Inflation of wages</b>
9%		<b>Lack of qualified applicants for hiring or turnover</b>

11. In what areas are you least confident in running your business (Please circle all letters that apply)? 65 responses

- 10% Understanding contracts, leases, liability, and insurance
- 19% Accounting and bookkeeping
- 9% Human resources management
- 14% Technology
- 31% Marketing
- 2% All other categories were less than

City of Evanston M/W/D/EBE Evanston Business Survey

12. What can anchor institutions and agencies do to collaborate with banks and alternative lenders, such as CDFIs and mission-based lenders, to support contracting by providing better access to capital?	13. How significant are bonding and insurance requirements as they relate to being financial obstacles for your businesses? What has your organization done to circumvent this requirement, if applicable?	14. What are the topics you are most interested in?	15. As a business owner, what is an immediate action you think can take that will increase your success in contracting?
<b>32 Responses</b>	<b>44 Responses</b>	<b>38 Responses</b>	<b>44 Responses</b>
Unsure; cannot say; None; I have no ideas on this; This question doesn't make sense to me.; I'm not sure what this means.	N/A; cannot say; None; I don't know; Not sure...	Unsure; In regards to what?; N/A; Cannot say; Any you have to offer	N/A/ Not interested in this. Unsure/
Help small businesses flesh out business plans and growth strategies.	N/A (I am a sole proprietor and no employees) I pay for Liability Insurance required by the state at rate of \$265. per year.	Contracts with Evanston and the State	Staffing; I'm a very busy sole proprietor that needs to add staff for growth.; Hiring quality personnel
Secure lower interest rates; Low interests SBA loans; Grant development; City	These are not obstacles; Not an obstacle	New developments and city projects requiring architectural or interior design services	Lower property taxes so we can compete with china; Eliminate the very high contract amount; lower businesses costs and eliminate red tape; Capital
Language access so we can share	The Cost of insurance;We have insurance; Liability insurance cost has increased substantially (69% increase this year).; We've been able to secure the insurance we need.	Collaborations; How to use social media.; How to connect with interested clients	Making it easier for shoppers by not giving somnys parking tickets. We loose many customers because of the parking regulations; Parking
lend capital earlier, with less personal guarantees, match grants with equity	Our trade association provides some of this for us.	How the city can help us sell food to events where they are a purchaser.	ED: We need to attract more potential buyers/renters to our space.
would not need if you would lower property taxes, what do we get for our taxes????	We have not circumvented it	How to become a WBE and how to work with the city as a contractor; aid in becoming MBE certified and help in securing and managing larger contracts.	We need more inquiries.; identify an information source to stay informed
Expand who qualifies for their services.	They are expensive but not yet obstacles.	Marketing and funding for startups.; grants, marketing and sales; Marketing and building a network of small businesses that are similar to my own.; Business development; Employee retention & Technology	How to Do Business with COE: More opportunities to work with the city. I think Local Business Entity should be just if not more valuable than some of the other classification entities.; Identifying and connecting with decision makers
Intuit, us bank	significant	How to access and qualify for municipal photography contracts.	To be honest, I haven't done anything because I didn't think there were any. Contracts we would qualify for. So I need to take a minute a loom into this.
I am not sure I understand not am I qualified to answer that question. Not my scope of practice. I have zero	Not significant. I have high professional costs; Not a problem; Not significant; insignificant	Would love to get local press interested on helping promote local businesses and using them as subject experts	As a business owner focused on operational optimization for nonprofits and cooperatives, an immediate action I can take to increase my success in contracting is to enhance my networking efforts with local nonprofits and community-based organizations. By actively participating in community events and workshops, and engaging more with local business groups, I can build stronger relationships that may lead to more contracting opportunities. This approach not only expands my professional network but also aligns with my mission of empowering community-focused organizations through improved operational strategies.
Provide workshops where we can receive assistance to apply for capital.	We can obtain the insurance we need to operate.	Signage and wayfinding consulting and design; I'd love to know how to make my office handicap accessible and if any grants are available	Business Networking; Start promoting my capabilities and market my skill.; More outreach to potential customers; Networking; Advertising; Do more sales calls; Build awareness of my business and website; jackweissassociates.com; I could use an updated web site.; step up networking, update marketing materials; Getting the word out across my network that I am open for business.; Joining one of the many business networking clubs (rotary, chamber of commerce, etc)
I wish I knew. Kicking-off my business this year has led to some unforeseen capital costs that could be offset with a small entrepreneurship loan. The obstacle at present is not having an income stream to serve as collateral.	Not an issue for my business as currently structured (B2B); We do not have this issue; They present no real barrier.	How to get Evanston to GROW Up and quit funding illegal immigrants through sanctuary city designation. We are being property taxed out of Evanston. I am on board with supporting our poor and unhoused. I am NOT on board with funding the housing and education of the world's poor. We are going to have to leave due to the majority "progressive" wing in Evanston.	Getting rid of the city's policy of lowest bid. We produce in Evanston and employ Evanston residents. We lose bids to companies they produce out of the city at a lower cost and therefor can undercut us. Evanston sends its dollars out of the city instead of supporting businesses that produce here in Evanston.
Engage in development through specific projects.	bonding should be eliminated from MBE, DBE, and WBE companies	Understanding the hiring process and correctly classifying employees vs ICs, technology use in my area of business	Smaller scale projects opportunities, a place where small business can find subcontracting opportunities if you are Evanston based, assistance with bids and marketing assistance. Workshops, centralized bidding for small contractors, creating a compliance process for us to be work ready with the City and its large contractors would be great. Many of us have the skills and documentation to work but projects are very large scale an unattainable for small businesses.
N/A - self funded; I have never borrowed money for my business	Workman's comp has really increased!	Access to capital and securing business with the City; Small business lending/support. City/county/state service contract opportunities.; Starting and running a business	

12. What can anchor institutions and agencies do to collaborate with banks and alternative lenders, such as CDFIs and mission-based lenders, to support contracting by providing better access to capital?	13. How significant are bonding and insurance requirements as they relate to being financial obstacles for your businesses? What has your organization done to circumvent this requirement, if applicable?	14. What are the topics you are most interested in?	15. As a business owner, what is an immediate action you think can take that will increase your success in contracting?
I have no idea; I don't know enough to answer this.; I don't know	None, we have had insurance since we started. It's a hard cost but necessary to doing business in my line of work.	Justice, Equity, Inclusivity, and Diversity issues, anything related to sustainable business and doing good business, and culture/community engagement innovation programs; Our client base is aging out, how do we get younger clients to know us	
Hold them accountable. CDFI's and CDI's are mandated by the government to lend to social and economically disadvantaged communities but they are not at the levels we need them to. How many lending products are going to truly BIPOC, veteran, women-owned businesses across these institutions? We know they aren't because of a myriad of systemically racist systems, but the organizations aren't moving to remedy this balance. Evanston can be a solution to this challenge by partnering with experts in the business community that are training these institutions to be more inclusive to meet their business goals to lend more. TOBY Agency is also a small disadvantaged business that has to jump through several hoops to get a business loan or line of credit, government contracts, or grants to operate my business. Never mind, I've served my country for over 20 years I still am required to go through 1000 certifications, trainings, to say I actually qualify for the disadvantage programs because of who I am and who my company supports. If other community organizations or lending to businesses without the many hurdles that the large ones aren't why aren't we raising voices to get those government resources removed from institutions that aren't being accountable and into the hands of those that want to do the right thing.	I haven't run into this issue yet, I'm sure it will be a constraint financially because it's a required out of pocket business expense for an entrepreneur that's more than likely fully self funding their company. If it's a requirement to even submit a proposal to an RFP or RFA then it will more than likely affect minorities from applying. Where would they get the budget expense to cover this required cost. As a person that spent 10 years working in federal government contracting for the US Department of State, I know the 100's of requirements we put into the listings to deter certain businesses from even applying (i.e. \$1m annual revenue, etc). That's the systemic racist structures I'm referring to. I've dedicated my company to being a solution to these systems. I am a part of a national corporate business coalition made up of CEO's from more than 3200 companies that have pledged DEI in their companies and working together to end systemic racism in business.	1. Digital Marketing Trends for Small Businesses: Covering the latest tools and strategies in digital marketing, including social media, content marketing, and SEO, to help small businesses enhance their online presence. 2. Effective Cash Flow Management: Essential tips and tools for managing cash flow, including budgeting, forecasting, and cash management strategies to keep businesses financially healthy. 3. Customer Relationship Management: Best practices for using CRM systems to improve customer relationships, increase customer retention, and drive sales growth. 4. E-commerce Optimization: Strategies for maximizing e-commerce platforms to increase sales, including website optimization, customer experience enhancements, and conversion rate optimization. 5. Remote Work and Team Management: Tips for managing remote teams effectively, including tools for collaboration, maintaining productivity, and building a remote work culture. 6. Cybersecurity for Small Businesses: Essential cybersecurity practices to protect sensitive business and customer data from cyber threats. 7. Local SEO and Community Engagement: Strategies for improving local SEO and engaging with community networks to drive local business and build brand loyalty.	
To address the challenge of accessing capital without relying solely on traditional loans, anchor institutions and agencies could foster partnerships that directly enhance deal flow for small businesses like mine. One creative approach could involve these institutions setting up a business matching system where small businesses are paired with larger companies or government agencies that require their services. This system would not only provide direct business opportunities but also help in building a reliable client base. Additionally, these anchor institutions could facilitate the creation of a cooperative fund. This fund would be managed by a consortium of small businesses, allowing members like myself to invest collectively and draw upon these resources when needed to cover operational costs or invest in growth opportunities. This reduces dependency on external funding sources and enhances our collective bargaining power and sustainability. Another innovative solution could be the development of micro-grant programs that target specific needs of small businesses undergoing pivots, such as mine. Grants could be awarded based on the potential impact or innovation level of the business model, helping to fuel growth without the burden of repayment. Moreover, anchor institutions could advocate for and support the implementation of legislation that incentivizes larger businesses to contract with local small businesses, thereby directly boosting deal flow. These policies could include tax breaks or subsidies for companies that demonstrate a consistent commitment to engaging with small businesses in their operational ecosystem. Implementing these initiatives would provide businesses like mine with the vital support needed to thrive without becoming dependent on traditional loan structures, aligning with my goal to bootstrap through enhanced deal flow and strategic partnerships.		How to bid on city projects, can the city scale down projects to give small businesses opportunities to bid on work or ensuring large contractors reach out to us or let us know how to subcontract from them. Emails like these from contractors who are looking for subs would be great. I personally and looking for work opportunities more than anything.	
		We have a vacant property at 2822 Central that we've been trying to sell or lease for over two years. The taxes continue to scare away prospective buyers/renters, as well as difficulty accessing capital.; Lower my property taxes.	



	Bid #	LEP ELIGIBLE Project Name	Project Manager	Contract Award	LEP Eligible	Project Status	LEP Compliance Status	Completion Rate (%)	Compliance Rate % (TD)	Assumed Penalty % (at 1% TPV)	Penalty Assessed?	Actual Penalty Collected (\$)	Date Penalty Collected	Resident Employment Count
<b>Complete Projects</b>														
1	22-46	2023 Sidewalk Improvement <i>2-year renewal option</i>	Bridget Nash	\$787,900	Yes	Finished	Not Compliant - Penalty Assessed	100.0%	0.0%	\$7,879.00	Pending			0
2	22-49	2022 Tennis Court Resurfacing Project at James Park	Bridget Nash	\$300,000	Yes	Finished	Not Compliant - Penalty Assessed	100.0%	0.0%	\$3,000.00	Pending			0
3	23-XX	Water Treatment Plant (WTP) - Roof Improvements	Paul Moyano	\$963,603	Yes	Finished	Not Compliant - Penalty Assessed	100.0%	0.0%	\$9,636.03	Yes	\$9,636.03	7/12/2024	0
4	24-04	CIPP Sewer Rehabilitation	Paul Moyano	\$571,431	Yes	Finished	Not Compliant - Penalty Assessed	100.0%	3.9%	\$5,714.31	Pending			1
<b>Active Projects</b>														
1	22-70	Evanston Animal Shelter Renovations	Shane Cary	\$6,849,309	Yes	Active	To Be Determined	65.0%	0.0%	\$68,493.09				0
2	23-09	Oakton Corridor Traffic Calming Improvements	Rajeev Dahal	\$4,156,960	Yes	Active	To Be Determined	80.0%	2.8%	\$41,569.60				1
3	23-55	Ecology Center - Renovation	Shane Cary	\$2,318,999	Yes	Active	To Be Determined	12.0%	TBD	\$23,189.99				0
4	24-XX	2024 Roofing and Envelopes Repair	Anil K	\$671,152	Yes	Active	Not Compliant - Waiver Requested	TBD	TBD	\$6,711.52				0
5	24-03	Service Center Building D 2024 Parking Garage Restoration	Shane Cary	\$542,680	Yes	Active	Compliant	27.0%	21.4%	\$5,426.80				1
6	24-05	2024 Water Main Improvements	Bridget Nash	\$4,578,387	Yes	Active	To Be Determined	90.0%	13.1%	\$45,783.87				5
7	24-26	Sidewalk and Streetlight Improvement Project Greenleaf Street and Hartrey Avenue	Rajeev Dahal	\$1,181,222	Yes	Active	To Be Determined	TBD	TBD	\$11,812.22				2
<b>Projects Not Started</b>														
1	23-56	Sidewalk/Streetlight Improvements - Hartrey and Greenleaf	Rajeev Dahal	\$483,271	Yes	Not Started	Awaiting Project Commencement			\$4,832.71				
2	24-20	Renovations at Bent Park Field House	Shane Cary	\$624,960	Yes	Not Started	Awaiting Project Commencement			\$6,249.60				
<b>Awaiting Bid Date/ Council Approval</b>														
1	24-18	Evanston Dog Beach Access	Stefanie Levine	\$693,577	Yes									
2	24-34	West Dessionant Dehumidification Replacement	Tom Sweeney		Yes									



**Evanston™**  
Workforce Development



CITY OF EVANSTON WORKFORCE DEVELOPMENT DIVISION  
2024 LEP COMPLIANCE REPORT SUMMARY  
**September 18, 2024**

---

**Total LEP- Eligible Projects: 13**

Projects Active: 7  
Projects Complete: 4  
Projects Pending Start: 2

**Projects in Compliance: 1**

**Projects Not in Compliance: 5**

Penalty Pending/Assessed: 4  
Waiver Requested: 1  
Status Pending (Active Project): 5

**Average Number of Residents on Project: 1**

**Project Details To Date**

- Projects Awaiting Bid Date/ Council Approval
  - 24-18: Evanston Dog Beach Access
  - 24-34: West Desiccant Dehumidification Replacement
- Recently Awarded Projects
  - 24-20: Renovations at Bent Park Field House
- Waiver Requested (Per Exhibit F)
  - 2024 Roofing and Envelopes Repair
- Discussion / Updates
  - **22-70: Evanston Animal Shelter** (i.e. CCC Holdings) Project Funding Structure
    - City Funding - \$2,999,308.75
    - Cook County - \$2,850,000
    - Evanston Animal Shelter Association - \$1,000,000
    - Change Order Details
      - Total Change Order Count: 1
      - Total Change Order Amount: \$385,020.22
  - LEP Codes
    - Will be provided at October Meeting; further work needed to be accurate