



**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE
DEVELOPMENT COMMITTEE**

**Wednesday, February 19, 2025, 6:00 P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402**

AGENDA

	Page
1. CALL TO ORDER/DECLARATION OF A QUORUM	
2. APPROVAL OF MINUTES	
A. <u>Approval of the December 18, 2024</u> MWDEBE MINS 12-18-24 Approved	3 - 5
3. GUEST INTRODUCTIONS	
4. OLD BUSINESS	
A. <u>Responsive Bidder Ordinance Discussion</u>	
B. <u>MWDEBE Award Subcommittee Update</u> Award Proposal Feedback + Suggestions Redacted	6
C. <u>MWDEBE Small Business Survey</u> MWDEBE Small Business Survey	7 - 11
5. STAFF REPORTS	

- A. **MWDEBE Final 2024 Tracking Updates**
[MWDEBE Dec 2024 Tracking](#)

12 - 16

6. NEW BUSINESS

7. OTHER BUSINESS

8. ADJOURNMENT

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: www.cityofevanston.org/mwebecommittee. Questions can be directed to Tammi Nunez at 847-866-2935.

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**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE
(M/W/D/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, December 18, 2024
6:00 P.M.
Meeting Minutes

MEMBERS PRESENT: CM Bobby Burns, CM Krissie Harris, Jared Davis, Tawana Johnson, Angela Pennisi, and Michael McLean

MEMBERS ABSENT: Bonaventure Fandohan, Ernest Noy, and Rachel Williams

STAFF PRESENT: Tammi Nunez, Purchasing Manager; Hitesh Desai, CFO/ Treasurer; Lara Biggs, Bureau Chief -CIP/City Engineer; Daniel Biss, Mayor; Steve Ruger, Deputy City Manager; CM Clarie Kelly, Liza Roberston-Young, Chief Legislative Policy Advisor; Joseph Fields, Workforce Development Manager

GUEST: Jeremy Esparza

PRESIDING MEMBER: Councilmember Bobby Burns

1. Declaration of a Quorum

With a quorum present, Councilmember (CM) Burns called the meeting to order at 6:08 PM.

2. New Member Introduction/ Public Comments

A. Tawana Johnson

B. Jody Frehley, support of RBO. Clarified that RBO compliance does not mandate union membership and highlighted the importance of skilled workers and safety.

C. Jeremy Esparza, support of RBO (virtual) Clarified that RBO compliance does not mandate union membership and highlighted the importance of skilled workers and safety.

3. Approval of Minutes

CM K. Harris motioned to approve the minutes for October 16, 2024. Seconded by A. Pennisi. Motion passed, and all voted in favor of approving the minutes.

4. Old Business

A. Responsive Bidder Ordinance

The discussion focused on the responsible bidding ordinance (RBO), defining what constitutes a responsible bidder and the implications of such an ordinance on local businesses and union vs. non-union contractors. The RBO aims to ensure fair contracting and responsible bidding but may impact local businesses and contract costs. The ordinance's goals must be balanced with the city's objectives for local employment and business opportunities. Further research and discussions are needed to refine the ordinance and address concerns raised during the meeting.

Concerns Raised:

CM B. Burns: Emphasized the need to ensure that the ordinance supports local contractors and employees and suggested exploring ways to simplify the procurement process.

L. Biggs, City Engineer, expressed concerns about the ordinance potentially increasing project costs and limiting bids to union contractors, which could exclude local businesses. The ordinance could conflict with the local employment program and minority/women-owned business goals. The need for clear criteria to avoid unnecessary burdens on staff and contractors was emphasized.

Committee Member M. McLean: Stressed the need to balance the goals of local employment and business opportunities with the requirements of the RBO.

Apprenticeship Program Discussion: Discussion on the requirement for contractors to have apprenticeship programs, with concerns about the impact on small, non-union businesses and the potential benefits for local employment.

Committee's Role and Responsibility Discussion: The committee's focus on supporting Evanston workers and businesses was highlighted, as well as the need to balance quality work and local employment opportunities.

Follow-up/Next Steps:

- Further research on the USDOL approval process for apprenticeship programs.
- Simplification of the procurement process to improve access for local contractors.
- Consideration of a threshold for the ordinance's application based on contract size.
- Potential exemption for Evanston businesses from certain ordinance requirements.
- Scheduling of future meetings to continue discussions and refine the ordinance.
- Consider changes to the LEP to include supervisory roles

B. MWDEBE Award Proposal

The award proposal (dated April 19, 2024) was placed on file.

The award subcommittee's charge is to draft an RFP (with staff support) for a vendor to propose eligibility criteria, a process for collecting nominations and vetting the nominees against eligibility criteria. A motion was made to form the subcommittee, which consists of Angela Pennisi, Jared, Laura Brown, the director of marketing from downtown Evanston, Brittany White, the executive director of the Evanston Chamber of Commerce, Catherine Gotsick, Main Dempster Mile, and a member of the board of Central Street Evanston to be named. The motion was made by A. Pennisi, 2nd by CM K. Harris. The vote was taken and unanimously approved.

C. MWDEBE Small Business Survey – Item held

5. New Business

A. 2025 MWDEBE Development Committee Meeting Dates

CM K. Harris moved to approve 2025 MWDEBE Committee Meeting Dates, second by J. Davis. Dates approved by Committee (0-Nays, 1-Abstain CM K. Harris). Further

DRAFT

discussion on the January meeting date, with a focus on ensuring quorum and accommodating members' availability.

6. Staff Reports – Items held

A. LEP Projects Tracking Updates

B. MWDEBE Tracking

7. Other Business

N/A

8. Adjournment

The meeting concluded with acknowledgments of the complexity of the issues and the importance of continued dialogue

Councilmember Burns ended the meeting at 7:52 PM.

RACHEL O. WILLIAMS

e: [REDACTED] • m: [REDACTED]

Award Proposal: Feedback and Suggestions

An awards program that highlights and honors Evanston businesses is a wonderful idea. As such, I think it is important that we make our award as unique and as meaningful as possible.

Please consider the following ideas:

1. **Type of Award.** I support a monetary award. As very few awards of this kind carry a monetary award, doing so would distinguish ours, generating more interest, excitement and press. I also urge the committee to allow the winner(s) to use the funds as they see fit. First, the award could make a real impact in a small business by enabling the owner to purchase a laser printer, new software program or some help toward a basic need such as rent or auto insurance. Second, it would signal to the community that we believe small businesses bring value to our city by their very presence—paying taxes, supporting other businesses, and providing services to our community.
2. **Nominating Process.** In the first round, let's consider a process in which Evanston business owners nominate other Evanston-based businesses. This unique step in the nominating process would help galvanize the entire business community around the award.

Business owners could nominate a key vendor or collaborator critical to the operations of their business or they could nominate their favorite restaurant or dry cleaners. The committee would then select the winner(s) from the pool nominated by the business community using criteria to be established. This process would also magnify the impact of the award, by honoring both the nominating businesses and the winners.

3. **Eligibility.** I worry that SBA criteria would exclude the vast majority of businesses in our community. Instead, I would consider businesses with 10 or fewer employees and maybe gross receipts of less than \$1 million. Perhaps recognize businesses based on longevity: those who have operated in Evanston 1 year or 5 years. I would add that we consider limiting the award to full-time business owners. These brave individuals truly represent the entrepreneurial spirit of "risk taking."



Memorandum

To: Councilmember Bobbie Burns, MWDEBE Chair
 MWDEBE Development Committee

From: Tammi Nunez, Purchasing Manager

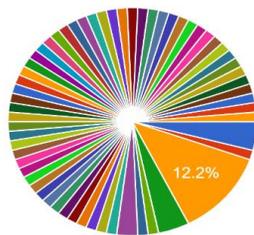
Subject: City of Evanston M/W/D/EBE Evanston Business Survey

Date: July 17, 2024

The City of Evanston M/W/D/EBE Evanston Business Survey link was live on the City of Evanston website and sent to Economic Development Evanston Business Owners and various city lists on April 17, 2024, via email. We had a total of 74 Business Owners respond to the survey. The survey results are as follows:

- What stage of business are you in? 74 responses
 - 2% Seed & Development
 - 8% Startup
 - 41% Growth & Establishment
 - 19% Expansion
 - 31% Maturity

- What types of services are offered by your firm?
 74 responses



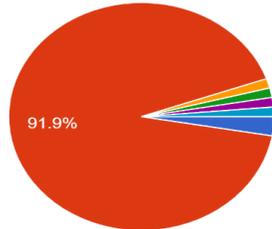
- Architecture, Engineering & Land Surv...
- Construction & Maintenance
- Consulting
- Equipment, Materials, Supplies
- Equipment Rental or Leasing
- Furniture and Office Supplies
- Machinery, Electrical and Electronic E...
- Office and Building Leasing

▲ 1/9 ▼

12.2%		Consulting
4.1%		Equipment, Material, Supplies
4.1%		Architecture, Engineering & Land Survey
2.7%		Retail
1.4%		Construction & Maintenance

3. Is your firm currently performing any contracts in Evanston or for the City of Evanston?

74 responses



- Yes (please include estimated contract value below in "Other" Field)
- No
- We are currently doing very little with the city, but we are maintaining the libraries website
- 2,500,000.00
- 250,000
- Approx. \$10,000 (two large & some smaller local projects)

4. Is your firm certified as a DBE, MBE, or WBE? 73 responses

16% Yes 84% No

5. If your firm is certified as an MBE or WBE, please check the boxes that apply to your work in connection with local contracts. 55 responses

80% non-Applicable
9% We directly bid or compete for work.

6. Is your firm interested in being certified as a DBE, MBE, or WBE? 71 responses

52% Yes 48% No

7. Of which city services or business support are you currently aware? 37 responses

43% Storefront Modernization
16% Entrepreneurship Support Grant
5% Lending for Evanston and Northwestern Development (LEND)
35% Small Business Recovery Program

8. What city services or business support have you taken advantage of in the past? 14 responses

21% Storefront Modernization
29% Entrepreneurship Support Grant
14% Lending for Evanston and Northwestern Development (LEND)
36% Small Business Recovery Program

9. Which city services or business support would you like more information about? 42 responses

33% Great Merchant Grant
10% Storefront Modernization
26% Entrepreneurship Support Grant
12% Lending for Evanston and Northwestern Development (LEND)
19% Small Business Recovery Program

10. What is the biggest challenge for the growth of your business at this time (Please circle all letters that apply)?

70 responses



19%		Limited network for building business relationships
17%		Access to capital or funds for operational costs
17%		Inflation of other business costs, including costs of borrowing
11%		Inflation of wages
9%		Lack of qualified applicants for hiring or turnover

11. In what areas are you least confident in running your business (Please circle all letters that apply)? 65 responses

- 10% Understanding contracts, leases, liability, and insurance
- 19% Accounting and bookkeeping
- 9% Human resources management
- 14% Technology
- 31% Marketing
- 2% All other categories were less than

City of Evanston M/W/D/EBE Evanston Business Survey

12. What can anchor institutions and agencies do to collaborate with banks and alternative lenders, such as CDFIs and mission-based lenders, to support contracting by providing better access to capital?	13. How significant are bonding and insurance requirements as they relate to being financial obstacles for your businesses? What has your organization done to circumvent this requirement, if applicable?	14. What are the topics you are most interested in?	15. As a business owner, what is an immediate action you think can take that will increase your success in contracting?
32 Responses	44 Responses	38 Responses	44 Responses
Unsure; cannot say; None; I have no ideas on this; This question doesn't make sense to me.; I'm not sure what this means.	N/A; cannot say; None; I don't know; Not sure...	Unsure; In regards to what?; N/A; Cannot say; Any you have to offer	N/A/ Not interested in this. Unsure/
Help small businesses flesh out business plans and growth strategies.	N/A (I am a sole proprietor and no employees) I pay for Liability Insurance required by the state at rate of \$265. per year.	Contracts with Evanston and the State	Staffing; I'm a very busy sole proprietor that needs to add staff for growth.; Hiring quality personnel
Secure lower interest rates; Low interests SBA loans; Grant development; City	These are not obstacles; Not an obstacle	New developments and city projects requiring architectural or interior design services	Lower property taxes so we can compete with china; Eliminate the very high contract amount; lower businesses costs and eliminate red tape; Capital
Language access so we can share	The Cost of insurance;We have insurance; Liability insurance cost has increased substantially (69% increase this year).; We've been able to secure the insurance we need.	Collaborations; How to use social media.; How to connect with interested clients	Making it easier for shoppers by not giving somnys parking tickets. We loose many customers because of the parking regulations; Parking
lend capital earlier, with less personal guarantees, match grants with equity	Our trade association provides some of this for us.	How the city can help us sell food to events where they are a purchaser.	ED: We need to attract more potential buyers/renters to our space.
would not need if you would lower property taxes, what do we get for our taxes????	We have not circumvented it	How to become a WBE and how to work with the city as a contractor; aid in becoming MBE certified and help in securing and managing larger contracts.	We need more inquiries.; identify an information source to stay informed
Expand who qualifies for their services.	They are expensive but not yet obstacles.	Marketing and funding for startups.; grants, marketing and sales; Marketing and building a network of small businesses that are similar to my own.; Business development; Employee retention & Technology	How to Do Business with COE: More opportunities to work with the city. I think Local Business Entity should be just if not more valuable than some of the other classification entities.; Identifying and connecting with decision makers
Intuit, us bank	significant	How to access and qualify for municipal photography contracts.	To be honest, I haven't done anything because I didn't think there were any. Contracts we would qualify for. So I need to take a minute a loom into this.
I am not sure I understand not am I qualified to answer that question. Not my scope of practice. I have zero	Not significant. I have high professional costs; Not a problem; Not significant; insignificant	Would love to get local press interested on helping promote local businesses and using them as subject experts	As a business owner focused on operational optimization for nonprofits and cooperatives, an immediate action I can take to increase my success in contracting is to enhance my networking efforts with local nonprofits and community-based organizations. By actively participating in community events and workshops, and engaging more with local business groups, I can build stronger relationships that may lead to more contracting opportunities. This approach not only expands my professional network but also aligns with my mission of empowering community-focused organizations through improved operational strategies.
Provide workshops where we can receive assistance to apply for capital.	We can obtain the insurance we need to operate.	Signage and wayfinding consulting and design; I'd love to know how to make my office handicap accessible and if any grants are available	Business Networking; Start promoting my capabilities and market my skill.; More outreach to potential customers; Networking; Advertising; Do more sales calls; Build awareness of my business and website; jackweissassociates.com; I could use an updated web site.; step up networking, update marketing materials; Getting the word out across my network that I am open for business.; Joining one of the many business networking clubs (rotary, chamber of commerce, etc)
I wish I knew. Kicking-off my business this year has led to some unforeseen capital costs that could be offset with a small entrepreneurship loan. The obstacle at present is not having an income stream to serve as collateral.	Not an issue for my business as currently structured (B2B); We do not have this issue; They present no real barrier.	How to get Evanston to GROW Up and quit funding illegal immigrants through sanctuary city designation. We are being property taxed out of Evanston. I am on board with supporting our poor and unhoused. I am NOT on board with funding the housing and education of the world's poor. We are going to have to leave due to the majority "progressive" wing in Evanston.	Getting rid of the city's policy of lowest bid. We produce in Evanston and employ Evanston residents. We lose bids to companies they produce out of the city at a lower cost and therefor can undercut us. Evanston sends its dollars out of the city instead of supporting businesses that produce here in Evanston.
Engage in development through specific projects.	bonding should be eliminated from MBE, DBE, and WBE companies	Understanding the hiring process and correctly classifying employees vs ICs, technology use in my area of business	Smaller scale projects opportunities, a place where small business can find subcontracting opportunities if you are Evanston based, assistance with bids and marketing assistance. Workshops, centralized bidding for small contractors, creating a compliance process for us to be work ready with the City and its large contractors would be great. Many of us have the skills and documentation to work but projects are very large scale an unattainable for small businesses.
N/A - self funded; I have never borrowed money for my business	Workman's comp has really increased!	Access to capital and securing business with the City; Small business lending/support. City/county/state service contract opportunities.; Starting and running a business	

12. What can anchor institutions and agencies do to collaborate with banks and alternative lenders, such as CDFIs and mission-based lenders, to support contracting by providing better access to capital?	13. How significant are bonding and insurance requirements as they relate to being financial obstacles for your businesses? What has your organization done to circumvent this requirement, if applicable?	14. What are the topics you are most interested in?	15. As a business owner, what is an immediate action you think can take that will increase your success in contracting?
I have no idea; I don't know enough to answer this.; I don't know	None, we have had insurance since we started. It's a hard cost but necessary to doing business in my line of work.	Justice, Equity, Inclusivity, and Diversity issues, anything related to sustainable business and doing good business, and culture/community engagement innovation programs; Our client base is aging out, how do we get younger clients to know us	
Hold them accountable. CDFI's and CDI's are mandated by the government to lend to social and economically disadvantaged communities but they are not at the levels we need them to. How many lending products are going to truly BIPOC, veteran, women-owned businesses across these institutions? We know they aren't because of a myriad of systemically racist systems, but the organizations aren't moving to remedy this balance. Evanston can be a solution to this challenge by partnering with experts in the business community that are training these institutions to be more inclusive to meet their business goals to lend more. TOBY Agency is also a small disadvantaged business that has to jump through several hoops to get a business loan or line of credit, government contracts, or grants to operate my business. Never mind, I've served my country for over 20 years I still am required to go through 1000 certifications, trainings, to say I actually qualify for the disadvantage programs because of who I am and who my company supports. If other community organizations or lending to businesses without the many hurdles that the large ones aren't why aren't we raising voices to get those government resources removed from institutions that aren't being accountable and into the hands of those that want to do the right thing.	I haven't run into this issue yet, I'm sure it will be a constraint financially because it's a required out of pocket business expense for an entrepreneur that's more than likely fully self funding their company. If it's a requirement to even submit a proposal to an RFP or RFA then it will more than likely affect minorities from applying. Where would they get the budget expense to cover this required cost. As a person that spent 10 years working in federal government contracting for the US Department of State, I know the 100's of requirements we put into the listings to deter certain businesses from even applying (i.e. \$1m annual revenue, etc). That's the systemic racist structures I'm referring to. I've dedicated my company to being a solution to these systems. I am a part of a national corporate business coalition made up of CEO's from more than 3200 companies that have pledged DEI in their companies and working together to end systemic racism in business.	1. Digital Marketing Trends for Small Businesses: Covering the latest tools and strategies in digital marketing, including social media, content marketing, and SEO, to help small businesses enhance their online presence. 2. Effective Cash Flow Management: Essential tips and tools for managing cash flow, including budgeting, forecasting, and cash management strategies to keep businesses financially healthy. 3. Customer Relationship Management: Best practices for using CRM systems to improve customer relationships, increase customer retention, and drive sales growth. 4. E-commerce Optimization: Strategies for maximizing e-commerce platforms to increase sales, including website optimization, customer experience enhancements, and conversion rate optimization. 5. Remote Work and Team Management: Tips for managing remote teams effectively, including tools for collaboration, maintaining productivity, and building a remote work culture. 6. Cybersecurity for Small Businesses: Essential cybersecurity practices to protect sensitive business and customer data from cyber threats. 7. Local SEO and Community Engagement: Strategies for improving local SEO and engaging with community networks to drive local business and build brand loyalty.	
To address the challenge of accessing capital without relying solely on traditional loans, anchor institutions and agencies could foster partnerships that directly enhance deal flow for small businesses like mine. One creative approach could involve these institutions setting up a business matching system where small businesses are paired with larger companies or government agencies that require their services. This system would not only provide direct business opportunities but also help in building a reliable client base. Additionally, these anchor institutions could facilitate the creation of a cooperative fund. This fund would be managed by a consortium of small businesses, allowing members like myself to invest collectively and draw upon these resources when needed to cover operational costs or invest in growth opportunities. This reduces dependency on external funding sources and enhances our collective bargaining power and sustainability. Another innovative solution could be the development of micro-grant programs that target specific needs of small businesses undergoing pivots, such as mine. Grants could be awarded based on the potential impact or innovation level of the business model, helping to fuel growth without the burden of repayment. Moreover, anchor institutions could advocate for and support the implementation of legislation that incentivizes larger businesses to contract with local small businesses, thereby directly boosting deal flow. These policies could include tax breaks or subsidies for companies that demonstrate a consistent commitment to engaging with small businesses in their operational ecosystem. Implementing these initiatives would provide businesses like mine with the vital support needed to thrive without becoming dependent on traditional loan structures, aligning with my goal to bootstrap through enhanced deal flow and strategic partnerships.		How to bid on city projects, can the city scale down projects to give small businesses opportunities to bid on work or ensuring large contractors reach out to us or let us know how to subcontract from them. Emails like these from contractors who are looking for subs would be great. I personally and looking for work opportunities more than anything.	
		We have a vacant property at 2822 Central that we've been trying to sell or lease for over two years. The taxes continue to scare away prospective buyers/renters, as well as difficulty accessing capital.; Lower my property taxes.	

2024 MWDEBE Goal Compliant													
Dept.	Date	RFP/Bid #	Project Title	Total Project Amount	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	MBE Group	
PWA	2/12/2024	BID 23-55	Ecology Center Renovation	\$2,318,999		Bodala, LLC, DBA Central Rug and Carpet (LEP Eligible)							
					6.2%	Central Rug and Carpet			X		\$ 142,743.00		
					5.6%	JH Plumbing Solutions, Inc	X				\$ 129,000.00	Hispanic or Latino (C)	
					12.5%	Windy City Heating & Cooling, Inc	X				\$ 289,500.00	Hispanic or Latino (C)	
PWA	2/12/2024	RFP 23-38	Solar Power Purchase Agreement @Robert Crown Community Ctr.	N/A		Verde Solutions LLC							
					25.0%	BA Lighting LLC dba BA Solutions		X			N/A		
February Total				\$2,318,999.00							\$ 561,243.00		
Total to Date				\$2,318,999.00	24%		2	1	1	0	\$ 561,243.00		
PWA	3/11/2024	RFP 23-53	Pavement Condition Evaluation Project	\$82,592.00		Infrastructure Management Services, LLC							
					3.6%	Barricade Lites Inc.	X				\$3,000.00	Black or African American (C)	
PWA	3/11/2024	BID 23-56	St. Light Improvement Proj.	\$483,271.00		Utility Dynamics Corporation (LEP Eligible)							
					25%	Everlights Inc.				X	\$121,000.00		
PWA	3/25/2024	RFP 23-54	Towing Services	TBD		North Shore Towing							
								X			N/A		
March Total				\$565,863.00							\$124,000.00		
Total to Date				\$2,884,862.00	24%		3	1	2	1	\$ 685,243.00		
PWA	4/29/2024	No Proj #	2024 Capital Improvements Proj's. Construction Engr.	\$343,049.00		Terra Engineering Ltd., (LEP Eligible)							
					25%	Terra Engineering Ltd.,		X			\$343,049.00		
PWA	4/29/2024	Bid 24-05	2024 Water Main Improvements Project	\$4,578,387.00		Joel Kennedy Constructing Corp., (LEP Eligible)							
					2.18%	Orient Express Service, Co.	X				\$100,000.00	Asian (C)	
					2.18%	Menini Trucking, Inc		X			\$100,000.00		
					0.98%	J.A.C.K. Contractor Services		X			\$43,928.00		
					0.25%	Chicago Cut Concrete Cutting, Inc.		X			\$11,250.00		
					2.18%	Ozinga			X		\$100,000.00		
					1.23%	Nels Johnson – SavATree			X		\$56,542.00		
PWA	4/29/2024	No Proj #	2024 Roofing and Envelope Repairs	\$595,316.00		Garland/DBS, Inc. (LEP Eligible- partial waiver approved)							
					6%	Futurity 19		X			\$37,475.00		
					29%	Kedmont Waterproofing		X			\$171,600.00		
PWA	4/29/2024	Bid 24-06	Independence & Larimer Park Renov.	\$3,384,000.00		All-Bry Construction Company							
					32%	CPMH Construction	X				\$1,084,000	Black or African American (C)	
ED	4/29/2024	RFP 24-02	2024 Great Merchant Grants Prog. & Business District Landscaping	\$74,679.00		Herrera Landscape & Snow Removal							
					25%	Herrera Landscape & Snow Removal			X		\$ 74,679.00		
ED	4/29/2024	RFP 24-09	2024-2025 Business District Maint. Proj.	\$380,000.00		BrightView Landscapes, LLC (Not LEP-eligible)							
					41.45%	Maza Construction Corporation	X				\$157,500.00	Hispanic or Latino (C)	
April Total				\$9,355,431.00							\$2,280,023.00		
Total to Date				\$12,240,293.00	24%		6	6	5	1	\$ 2,965,266.00		
PWA	5/13/2024	Bid 24-11	2024 Rebuild IL/MFT St. Resurfacing Project	\$2,711,904.14		J.A. Johnson Paving Company (Not LEP-eligible)							
					12.6%	Galaxy Underground, Inc.		X			\$341,976.00		
PWA	5/13/2024	No Proj #	MFT Street Resurfacing Construction Eng.	\$100,190.00		Christopher B. Burke Engineering							
					25%	Christopher B. Burke Engineering			X		\$100,190.00		
May Total				\$2,812,094.14							\$442,166.00		
Total to Date				\$15,052,387.14	23%		6	7	6	1	\$ 3,407,432.00		
CD	6/10/2024	RFP 24-10	Inspection and Plan Review Services	\$50,000.00		SAFEbuilt Illinois, LLC							
					25%	EC Purdy & Assoc.	X				\$12,500.00	Black or African American (C)	
PWA	6/10/2024	Bid 24-26	Sidewalk & St. Light Improvement Project	\$1,181,221.75		Alliance Contractors, Inc.,							
					1.4%	Work Zone Safety	X				\$15,868.00	Caucasian	

2024 MWDEBE Goal Compliant												
Dept.	Date	RFP/Bid #	Project Title	Total Project Amount	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	MBE Group
					0.7%	Precision Pavement Markings	X				\$8,029.75	Black or African American (C)
					7.1%	Rico Enterprises, Inc.		X			\$83,200.00	
ED	6/10/2024	RFP 24-19	Downtown EV Civic Plaza Plan, Engagement, Design, & Implementation	\$98,765.00		Living Habitats, LLC,						
					25%	Living Habitats, LLC,		X			\$98,765.00	
PWA	6/24/2024	BID 24-21	2024 Rebuild IL/MFT St. Resurfacing Project	\$2,711,904.14		J.A. Johnson Paving Company						
					12.6%	Galaxy Underground, Inc		X			\$341,976.00	
June Total				\$4,041,890.89							\$560,338.75	
Total to Date				\$19,094,278.03	21%		9	10	6	1	\$ 3,967,770.75	
PWA	7/22/2024	BID 24-18	Evanston Dog Beach Access Project	\$693,577.00		John Keno & Company, Inc						
					6.0%	Paul Herrera Construction Co	X				\$42,000.00	
PWA	7/22/2024	RFP 24-15	Environmental Equity Investigation	\$149,500.00		MKSK, Inc.						
					26%	Added Dimension		X			\$38,500.00	
July Total				\$843,077.00							\$80,500.00	
Total to Date				\$19,937,355.03	20%		10	11	6	1	\$ 4,048,270.75	
PWA	8/26/2024	BID 24-20	Renovations at Bent Park Field House	\$624,980.00		Ampol Group International Inc.						
					5%	Shirrena G. Houston LLC DBA SGH General Contractor LLC	X	X			\$31,249.00	
					5%	Millers Heating & Cooling Consultants, Inc.	X				\$31,249.00	
					15%	Dependable Building Services				X	\$93,747.00	
					3%	Anderson Lock Company		X			\$19,229.00	
					1%	Avid Consulting, Inc.			X		\$4,500.00	
PWA	8/26/2024	No Proj #	2025 Annual Projects Survey, Design, & Const. Eng. Svcs.	\$297,600.00		TERRA Engineering, Ltd.						
					25%	Terra Engineering Ltd		X			\$297,600.00	
CMO	8/26/2024	No Proj #	Eng. Landscape Architectural Design Svcs. South Fountain Sq. Plaza	\$65,046.00		Teska Associates						
					25%	Teska Associates			X		\$65,046.00	
August Total				\$987,626.00							\$542,620.00	
Total to Date				\$20,924,981.03	22%		12	14	8	2	\$4,510,390.75	
PWA	9/9/2024	BID 24-30	Lead Svcs. Line Private Side Replace Pilot Proj.	\$1,342,130.00		Bolder Contractors, Inc. (DCEO Funding_Not LEP Eligible)						
					9%	JG Demo, Inc.	X				\$88,375.00	
					4.7%	Arteaga Landscapes & Erosion Control, LLC	X				\$46,850.00	
					0.5%	Smith Maintenance Co	X				\$5,000.00	
					4%	Sonican Trucking, Inc.	X				\$40,000.00	
					8%	Sheridan Plumbing & Sewer, Inc.		X			\$80,000.00	
					2%	Menini Trucking Inc.		X			\$20,000.00	
PWA	9/23/2024	BID 24-33	2024 Small Diameter Sewer Cleaning	\$143,933.20		Pipe View LLC dba Pipe View America						
					25%	Argo Construction LLC				X	\$36,072.00	
September Total				\$1,486,063.20							\$316,297.00	
Total to Date				\$22,411,044.23	22%		16	16	8	3	\$4,826,687.75	
CMO	10/14/2024	RFP 24-07	Adaptive Use & Rehabilitation of 2603 Sheridan Rd, Harley Clarke Mansion & Grounds	\$29,293,010.00		Celadon Construction Corporation NFP						
					29%	Blackwood Group, LLC	X				\$8,502,975.00	
					0.20%	Ramsey Historic Consultants, Inc		X			\$55,000.00	
					0.80%	Assemble Design Workshop PLLC		X			\$247,050.00	
					0.10%	Engage Civil Inc.	X				\$25,300.00	
					0.20%	Shah Ragan Arjona PLLC DBA	X				\$60,000.00	
					0.30%	Revive Architecture LLC			X		\$72,145.00	
PWA	10/28/2024	RFP 24-27	Wtr. Utility Perimeter Fence Security Eng. Design Svcs	\$437,896.00		T.Y. Lin International Great Lakes, Inc. (Not LEP Eligible)						

2024 MWDEBE Goal Compliant												
Dept.	Date	RFP/Bid #	Project Title	Total Project Amount	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	MBE Group
					21.4%	Rubinos & Mesia Engineers, Inc.,	X				\$93,760.00	
					11.3%	GSG Consultants, Inc.	X				\$49,500.00	
PWA	10/28/2024	No Proj #	2025 Motor Fuel Tax (MFT) Funded Street Resurfacing Project	\$278,800.00		Terra Engineering Ltd., (MFT Funding_Not LEP Eligible)						
					25%	Terra Engineering Ltd.,		X			\$278,800.00	
CMO	10/28/2024	RFP 24-29	Lighting Design & Installation Under CTA & Metra Bridges	\$246,240.00		Leni Schwendinger Light Projects						
					25%	Leni Schwendinger Light Projects		X			\$246,240.00	
October Total				\$30,255,946.00							\$9,630,770.00	
Total to Date				\$52,666,990.23	27%		21	20	9	3	\$14,457,457.75	
PWA	11/11/2024	BID 24-34	West Filter Plant Dehumidification System	\$247,786.00		Air Comfort LLC						
					2%	RD's HVAC	X				\$5,000.00	
PWA	11/25/2024	No Proj #	Fire Station 5 Metal Panel Replacement	\$418,260.00		Garland/DBS, Inc.						
					5.6%	Bodala DBA Central Rug & Carpet			X		\$23,200.00	
November Total				\$666,046.00							\$28,200.00	
Total to Date				\$53,333,036.23	27.0%		22	20	10	3	\$14,485,657.75	
PRCS	12/9/2024	RFP 24-50	Soccer Recreational Programming & Camp	\$35,000.00	25%	Evanston Soccer Association						
						Evanston Soccer Association			X		\$35,000.00	
PRCS	12/9/2024	RFP 24-51	Chess Recreational Programming,	\$36,000.00		Fambro Management, LLC dba Chess Scholars						
					25%	Fambro Management, LLC dba Chess Scholars	X				\$36,000.00	
PRCS	12/9/2024	RFP 24-52	Pickleball Programming	\$38,500.00		City Courts Management						
					51%	Toss & Spin, LLC	X				\$19,635.00	
December Total				\$109,500.00							\$90,635.00	
Total to Date				\$53,442,536.23	27%		24	20	11	3	\$14,576,292.75	

2024 MWDEBE Goal Waived							
Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived	Comments:
PWA	2/12/2024	BID 23-58	\$1,577,362.00	Service Center North Fuel Island Replacement Project	Stenstrom Petroleum Services Group (Rockford, IL)	Self-perform work: Precludes Subcontracting Opportunities	Work is highly technical and specialized work in nature and recognized the limited number of potential qualified vendors.
PWA	2/26/2024	BID 24-04	\$571,431.25	2024 CIPP Sewer Rehabilitation – Contract A	National Power Rodding Corp., (Chicago, IL)	Self-perform work: Highly skilled & specialized work (CIPP lining is relatively specialized work. As a 'trenchless technology', work is done to minimize or eliminate disturbance at ground level.)	CIPP sewer lining process occurs through existing manholes, where a new pipe is essentially installed within the old existing pipe. The process for smaller diameter sewers (<36") typically takes less than a day, and requires no excavation.
PWA	3/11/2024	RFP 23-59	\$38,744.00	Ice Refrig Maint. Svcs. Robert Crown Community Center	PremiStar LLC, (Wood Dale, IL)	Self-perform the work; They will utilize their technicians to perform the services requested.	Although PremiStar LLC., will attempt to use Boiler Source, HILLCO and RHL Insulation, WBE certified supply vendors for common materials, supplies, parts, etc.
PWA	3/25/2024	BID 23-14	\$69,189.25	2024 Summer Bus Transportation	Compass Transportation, (Chicago, IL)	Commodity Purchase	Commodity Purchase
PWA	3/25/2024	BID 24-01	\$115,000.00	Dredging of the Church Street Boat Harbor	Kovilic Construction Co., Inc. (Franklin Park, IL)	Self-performing the work	The process of dredging in an environment such as Lake Michigan requires the knowledge and experience of operating an excavator in water of varying depths and currents
PWA	4/29/2024	BID 24-03	\$542,680.00	Service Center Building D - 2024 Parking Garage Restoration	Monson Nicholas Inc., (Villa Park, IL)	Self-performing the work	Monson Nicholas Inc., specializes in the type of work being performed and does not subcontract the labor for this type of work. They will self-perform all work. The waiver request and explanation were reviewed and approved to be valid by the Project Manager.
PWA	5/13/2024	RFP 24-14	\$188,105.00	Robert Crown HVAC Maintenance	Great Lakes Plumbing & Heating Co. (Westmont, IL)	Self-performing the work	The contractor must be the original equipt. manufacturer/authorized vendor of the OEM RCCC's HVAC system equipt./use factory-trained technicians/must maintain an independent license for Schneider Electric's EcoStructure system for equipt. monitoring.
PWA	5/13/2024	RFP 24-16	\$73,950.00	30" Filter Backwash Valves with Hydraulic Actuators	Independent Mechanical Industries (Elk Grove Village, IL)	Self-performing the work	The pipefitter is the sole trade on the project. The valves have been purchased and supplied by the City.
PWA	5/13/2024	BID 24-16	\$375,201.59	FY 2024, 2025, and 2026 Distribution System Materials	Water Products Company (Aurora, IL)	Commodity Purchase	Commodity Purchase
CD	6/10/2024	RFP 24-10	\$90,000.00	Inspection and Plan Review Services	B&F Construction Code Svcs, Inc. (Elgin, IL)	Self-performing the work	To maintain the framework of their company's standards and minimize risk B & F Construction Code Services
PWA	7/8/2024	No Proj #	\$93,300.00	Water Service Installation to 2527 Oakton Street	Joel Kennedy Constructing Corp., (Chicago, IL)	Funding - Precludes Subcontracting Opportunities	Funding is provided from the American Rescue Plan Act Fund (RFQ 22-45) for Private Side Lead Service Line Replacements.
CMO	7/22/2024	RFP 24-25	\$40,000.00	Callan Plaza Planning Services	MKSK, Inc., (Chicago, IL)	Funding - Precludes Subcontracting Opportunities	Funding is provided from the American Rescue Plan Act Fund

2024 MWDEBE Goal Waived							
Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived	Comments:
PRCS	12/9/2024	RFP 24-41	\$39,000.00	Fitness Instruction	Marla Lampert (Lincolnwood, IL)	Precludes subcontracting opportunities	Primary contractor is women owned/ not certified. Staff is projecting \$65,000 in revenues and approximately \$39,000 in expenses for 2025.
PRCS	12/9/2024	RFP 24-40	\$77,000.00	Martial Arts Instruction	Connelly Academy, (Wilmette, IL)	Precludes subcontracting opportunities	The PRCS program precludes subcontracting opportunities and Connelly Academy will self-perform all work with assistance of senior student volunteers.
PRCS	12/9/2024	RFP 24-48	\$122,500.00	Tennis Recreational Programming and Camp	Sports for Life, (Highland Pk, IL)	Precludes subcontracting opportunities	I believe that Evanston's programming is growing, so I am extremely open to some kind of partnership. I've been in contact with M/W/D/EBE and trying to build a partnership,
PRCS	12/9/2024	RFP 24-47	\$70,000.00	Volleyball Instruction & Camp	EVP Academies, LLC, (Michigan City, IN)	Precludes subcontracting opportunities	Due to specialized training and will self-perform all work. current market does not have enough qualified instructors to perform the many tasks in the elements that exist outdoors.
PRCS	12/9/2024	RFP 24-53	\$26,000.00	Referee and Umpire Services	Official Finders, LLC., (St. Charles, IL)	Precludes subcontracting opportunities	Due to specialized training
PRCS	12/9/2024	RFP 24-58	\$32,795.00	Youth and Adult Outdoor Adventure Programming	The Bus for Outdoor Access & Teaching (Milwaukee, WI)	Precludes subcontracting opportunities	BOAT is a non-profit organization and holds no certification
PRCS	12/9/2024	RFP 24-54	\$32,000.00	General Sports Recreational Programming	North Shore Kids Sports LLC, dba i9 Sports (Chicago, IL)	Precludes subcontracting opportunities	Due to their limited ability to partner with external firms considering the proprietary nature of their sports programs, content, and child privacy policies
PRCS	12/9/2024	RFP 24-52	\$42,000.00	Ultimate Frisbee Instruction	Chicago Union (Chicago, IL)	Precludes subcontracting opportunities	Chicago Union is a non-certified small business and stated, "As we grow and new opportunities to subcontract become possible, we are committed to engaging M/W/D/EBEs and look forward to supporting these businesses."
PWA	12/9/2024	RFP 24-35	\$50,000.00	Hydraulic Modeling Services	Carollo Engineers, Inc., (Chicago, IL)	Self-perform Work	Because of the specialized nature of the hydraulic modeling work and the limited annual budget
ADM	12/9/2024	BID 24-44	\$28,487.50	Rental & Service Portable Toilets & Handwashing Stations Various City Events & Locations	LRS Portables, LLC, (Rosemont, IL)	Commodity Purchase	Commodity Purchase
PWA	12/9/2024	BID 24-24	\$150,000.00	Street Light LED Fixtures	Graybar Electric, (Itasca, IL)	Commodity Purchase	Commodity Purchase